



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

- 1) Opening of Meeting
 - a) Meeting Called to Order
 - b) Committee Introductions
 - i) **Jacob, Bethany, Ben, Quinten**
 - c) Organization Role Call

- 2) Hearing of Requests
 - a) Student for Aging and Gerontology Enrichment **Absent**
 - b) Yarn Arts Club **Absent**
 - c) Best Buddies **Here**
 - d) STAGE **Here**
 - e) Alpha Kappa Psi **Here**

- 3) Adjournment

Contact Information:

Office of Student Life
Kirkhof 1110
616-331-2345

Ben Biermacher
VP of Allocations
biermacb@mail.gvsu.edu

Bri Slager
RSO Assistant Director
slagerbr@gvsu.edu

Gage Thrall
SLF Assistant
slffin@gvsu.edu



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Called to order at 1:32p.m.

STAGE: Charlie in the Chocolate Factory

Fundraiser:

Sucker Drive

5 Golden Tickets

- Jacob asked about last year's play and the attendance rate.
 - Club answered that in 2019 there were 50 people and in 2021 there was a multiple night event that had about 60 people per night attend.
 - Winter 2022 talent show that had about 100-150 people attend.
 - Goal is to take the club to the next level with this event.
- Bethany asked about the price of tickets and where the event would take place.
 - Club would like to make it free but they would need the funding in order to make it free and that the event would take place in the GRR.
- Ben stated that the equipment would be owned BY grand valley and not the club.
- Jacob asked if they had enough time with the script to be fully comfortable with the event.
 - Club replied that they found a 60 min version that was the cheapest version possible and that there would be \$355.70 for royalties for the event.
- Jacob asked about the use for chocolate wrappers and the plastic ball set and stage flood lights.
 - Club states that the chocolate wrapper would be an important part of the event because the performers would be planted in the audience as if they found the wrappers. The floodlights are watch lights with different color temperatures and to be able to give the show good lighting. They could also use the lights for rehearsals.

Quinten motioned to approve.

All yays.

Best Buddies: John Ball Zoo

Event was last weekend, broke into groups with their buddies, and a good social gathering.

- Jacob asked about the bird cage at the zoo.
 - Club did not know the answer.



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

- Quinten asked what best buddies.
 - Club mentioned it is a club that provides 1 on 1 friendships with people within the community with intellectual disabilities.

Jacob motioned to approve the budget request in full.

All yays.

Alpha Kappa Psi: Sweetest day

Wanting to restore spirits with the community.

- Jacob asked for more information about the club.
 - Club states they are open to all majors and that they want to extend leadership.
- Jacob asked about the sweetest day.
 - Club states it's a day to honor loved ones.

Quinton motion to approve as is.

All yays except one abstention from Bethany.



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Budget Request: Support for an Apple Picking Outing

On October 8th, 2022, Sage plans to host a field trip to a local apple orchard for both GVSU students and older adults from the Grand Connections Program (<https://www.gvsu.edu/grandconnections/>). We are anticipating 2025 GVSU students along with 10-15 older adults. We plan to help the older adults pick apples, have donuts and cider, and create new memories and friendships! SAGE was created to help build intergenerational relationships between students and older adults along with highlighting the mutual benefits that come from these friendships. This event can provide the much-needed opportunities for older adults and GVSU students to spend some time together to share stories and build connections. With this, we hope to be able to bring some joy to the older adults' day and help ring in the season of harvest!

The event will be held at Robinette's Apple Haus (<https://robinettes.com/>).

We are requesting the following funding to support our planned activities there:

\$80-100 to purchase 4-5 packs of u-pick apples (Less if fewer people attend). \$60 for refreshments such as cider and donuts.

Total: \$140-160 Rationales:

1. We may attract more students if students do not have to spend money on the trip. Everyone will be allowed to bring some apples home. If any apples are left, we will bring them to local nursing homes.
2. If we provide refreshments after the apple picking, people may be more likely to stay. This will encourage people to spend more time together.
3. SAGE is a brand new organization. Having this kind of event is crucial for our recruitment effort and paves the road for fundraising in the future.

If SAGE is able to receive funding, we will be able to provide a happy, fun, and spirited day for both GVSU students and older adults from the Grand Connections Program. This funding will help SAGE to gain traction while getting our feet on the ground. Having the support from both GVSU and Student Life will allow us to grow our club and power our mission.

In conclusion, SAGE can potentially provide a great space to get students excited about creating relationships and friendships with older adults. Intergenerational interactions play a significant role in the ability to understand one another, along with being able to build community. We hope to close the gap between the older and younger generations and to allow new friendships to form along the way. In order to do so, having supports from Student Life is crucial for the club's success at achieving our goals.

Thank you so much for your time and consideration and I look forward to hearing from you soon! Best,

Jenna Andrews

SAGE Financial Officer

Requested Total	\$160.00
Adjusted Total	\$160.00



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Date Created	Wednesday, September 14, 2022 5:33:03 PM
Submitted By	Jing Chen
Organization	Student for Aging and Gerontology Enrichment
Status	Submitted on Friday, September 16, 2022 9:58:34 AM
Process	Campus Programming 2022 - 2023

5 Sections, 2 Line Items

Section: Food Service - 7022

Section: Marketing and Promotions Office - 7032 Advertising,
printing, promotions, etc

Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003

2 Line Items / \$160.00

<p>SAGE - Apple Picking Supplies (Expense) Help pay for u-picked apples</p> <p>Apple Orchards - Upick.png</p>	5 x \$20.00	\$100.00
<p>SAGE - Refreshments after apple picking Supplies (Expense) We would like to purchase some donuts and cider for the students and older adults after they have picked apples so they can spend more time to get to know each other. We will only buy about 60 dollars worth of donuts and cider.</p> <p>Apple Orchards - Donuts&Cider.png</p>	1 x \$60.00	\$60.00

Additional Information



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Funding Guidelines

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that any "in person" events must follow all university policies and guidelines regarding COVID-19. **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - andrjenn@mail.gvsu.edu

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - SAGE

Date(s) of Program - 10/8/22

Time(s) of Program - 1:00pm

Event Location - Robinettes (<https://robinettes.com/>)

How will you promote / publicize this event? - Flyers and laker link

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - N/A

At a minimum, all events must be listed on the GVSU events calendar at www.gvsu.edu/events, and on the LakerLink event calendar. - Sure

Co-Sponsorship

Please list the co-sponsors for this event.

- N/A

What are the co-sponsors contributing to the event?

- N/A

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request. **None**

If you have checked a box other than "none" please describe the amount of financial contributions in detail.

- We are requesting the following funding to support our planned activities there: \$80-100 to purchase 4-5 half bushels of picked apples (Less if fewer people attend). \$60 for refreshments such as cider and donuts. Total: \$140-160



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 25

Number of GVSU Faculty and Staff expected to participate: - 1

Number of people not affiliated with GVSU expected to participate: - 10

If involving non-GVSU participants (guests), please explain: - We invited older adults from the Grand Connections Program to join us (<https://www.gvsu.edu/grandconnections>)

Budget Request: Yarn and Needle Supplies

Yarn, crochet hooks, and knitting needles for those who don't have it so that club members don't have to purchase their own materials in order to participate.

Requested Total	\$94.84
Adjusted Total	\$94.84
Date Created	Wednesday, September 21, 2022 6:47:56 PM
Submitted By	Abigail Peltier
Organization	Yarn Arts Club
Status	Submitted on Monday, October 3, 2022 9:36:16 AM
Process	Equipment Request 2022 - 2023

1 Section, 4 Line Items

Section: Budget Details

4 Line Items / \$94.84

Yarn Equipment (Expense) Yarn for members to use to create projects to sell for club funding and for teaching beginner yarn artists. yarn.png	1 x \$33.99	\$33.99
Knitting Needles Equipment (Expense) Knitting needles for new members to borrow and for use of teaching people to knit at events knitting_needles.png	1 x \$18.89	\$18.89



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Crochet Hooks Equipment (Expense) Crochet hooks for beginning members to use as they learn so that there is no cost to entry of the club. Also to be used to teach people at ebents to increase community engagement. Crochet Hooks.png	1 x \$6.97	\$6.97
Miscellaneous items Equipment (Expense) Some more yarn, some stitch counters, some crochet hooks, yarn needles, a bag for supplies All to be used for new members to learn on and to teach people at events misc.png	1 x \$34.99	\$34.99

Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Equipment Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. I understand that I must meet with Bri Slager, Assistant Director in the Office of Student Life, prior to attending a funding board meeting. If I do not, I understand that my request will be denied. Yes

Enter GVSU email address:
- peltieab@mail.gvsu.edu

Equipment Details

Describe the equipment your organization wants to purchase and how the equipment will be used. -
Yarn, knitting needles, crochet hooks

Why does your organization need this equipment?

- so that there is no barrier to entry for new club members - they will not have to purchase their own supplies in order to learn. Also to hold events where we teach students walking by how to knit/crochet to increase club involvement.

How long is the equipment expected to last?

- Yarn will last at least through this academic year, needles and crochet hooks will not be given to club members as individual supplies, so will last for the foreseeable future.

If the equipment is damaged or malfunctions, what is the plan to repair the equipment?

- Equipment would be difficult to break (we plan to purchase durable, metal hooks/needles), but would likely have to be replaced



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Where will the equipment be purchased from?

- Amazon.com

Please explain how your organization has researched the vendor and pricing information.

- creating a shopping cart on multiple websites (Meijer, JoAnn, Michael's) with the supplies needed and finding that they are the least expensive on Amazon

Is this the most cost-effective option available?

- Yes

Storage Details

Where will this equipment be stored?

- Kirkhof Yarn Arts Club locker

Who will have access to this equipment's storage location?

- officers of the Yarn Arts Club

Please provide the name and contact info for the University staff member who will be responsible for the annual inventory of the equipment.

Budget Request: John Ball Zoo Outing!

Best buddies is taking a trip to the zoo! The entry fee is \$16/person, we're hoping to get this covered for everyone so no one will have to miss due to their financial situation.

Requested Total	\$480.00
Adjusted Total	\$480.00
Date Created	Friday, September 23, 2022 11:59:14 AM
Submitted By	Amaya Hankins
Organization	Best Buddies
Status	Submitted on Tuesday, September 27, 2022 11:05:01 AM
Process	Organization Conference Fee/Entry Fee/Competition Fee/Annual Dues 2022-2023

1 Section, 1 Line Item

Section: Dues/Fees

1 Line Item / \$480.00



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

<p>Entry Fee Competition/Entry Fee (Expense) It's \$16/person to enter the zoo</p> <p>32269E1B-8EA5-464E-BE9A-9632939EF6D7.jpeg</p>	30 x \$16.00	\$480.00
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Additional Information

Page 1

Before proceeding with this request, please click on the following link to review the Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied. **Yes**

GVSU e-mail address:

- Hankinam@mail.gvsu.edu

Event Information

What will the funds be utilized for?

Entry Fees

Title of Event:

- John Ball Zoo Outing

Date(s) of Event:

- September 24

Description of Event:

- We're taking a trip to the zoo to bond with our buddies

Please include any relevant websites: -

<http://jbzoo.org/>

John Ball Zoo Outing! | Page 2 of 2

Budget Request: Promotional Funding for Charlie and the Chocolate Factory Production

STAGE is putting on a production of Charlie and the Chocolate Factory in November, and we are requesting funding for some promotional materials.

Requested Total	\$1,780.84
Adjusted Total	\$1,780.84



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Date Created	Sunday, September 25, 2022 8:07:43 PM
Submitted By	Jackson Irwin
Organization	STAGE
Status	Resubmitted on Tuesday, October 4, 2022 2:27:43 PM
Process	Campus Programming 2022 - 2023

5 Sections, 34 Line Items

Section: Food Service - 7022

Section: Marketing and Promotions Office - 7032

3 Line Items / \$69.60

Advertising, printing, promotions, etc

<p>Programs Promotional Package (Expense) We need programs to be used in the production of our show.</p> <p>Screen Shot 2022-09-25 at 8.01.11 PM.png</p>	300 x \$0.12	\$36.00
<p>Promotional Posters Promotional Package (Expense) We need posters to post around campus as promotional efforts of our show.</p> <p>Screen Shot 2022-09-25 at 8.01.11 PM.png</p>	90 x \$0.24	\$21.60
<p>Promotional posting expense Other (Expense) There is an expense for posting the promotional material.</p> <p>Screen Shot 2022-09-25 at 8.01.11 PM.png</p>	1 x \$12.00	\$12.00

Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003

31 Line Items / \$1,711.24



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

PVC Pipe Supplies (Expense) Essential set building material. Screen Shot 2022-09-25 at 6.36.10 PM (1).png	15 x \$5.35	\$80.25
Tulle (Multiple Colors) Supplies (Expense) Essential set building material. Screen Shot 2022-09-25 at 12.50.10 AM (1).png	1 x \$27.99	\$27.99
Chocolate Wrappers Supplies (Expense) Needed set piece and decoration Screen Shot 2022-09-25 at 6.42.22 PM (1).png	1 x \$6.00	\$6.00
Inflate Suit Supplies (Expense) Essential character costume/technical piece Screen Shot 2022-09-25 at 12.56.26 AM (1).png	1 x \$29.99	\$29.99
T-Shirt Supplies (Expense) Essential character costume piece Screen Shot 2022-09-27 at 5.52.28 PM.png	1 x \$16.99	\$16.99
Fake Walnut Props Supplies (Expense) Needed set design prop/decoration Screen Shot 2022-09-25 at 12.59.21 AM (1).png	1 x \$13.99	\$13.99
Fake Squirrel Prop Supplies (Expense) Essential set decoration Screen Shot 2022-09-25 at 1.01.35 AM (1).png	2 x \$12.99	\$25.98
Squirrel Mask Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 1.03.47 AM (1).png	1 x \$15.96	\$15.96



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

3D Goggle Set Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 1.05.49 AM (1).png	1 x \$6.99	\$6.99
Plastic Ball set Supplies (Expense) Essential set building material Screen Shot 2022-09-25 at 6.51.06 PM (1).png	1 x \$11.96	\$11.96
Aluminum Flex Duct Supplies (Expense) Essential set building piece Screen Shot 2022-09-25 at 6.52.23 PM (1).png	1 x \$35.46	\$35.46
Assorted Paint Supplies (Expense) Essential set building material Screen Shot 2022-09-25 at 1.08.03 AM (1).png	1 x \$88.94	\$88.94
Brush Set Supplies (Expense) Essential set building tool Screen Shot 2022-09-25 at 1.09.21 AM (1).png	1 x \$9.86	\$9.86
Cable set Supplies (Expense) Essential technical piece Screen Shot 2022-09-25 at 1.10.52 AM (1).png	1 x \$14.07	\$14.07
USB Interface Supplies (Expense) Essential technical piece Screen Shot 2022-09-25 at 1.12.08 AM (1).png	1 x \$162.00	\$162.00
Stage Flood Light Supplies (Expense) Essential technical piece Screen Shot 2022-09-25 at 1.13.47 AM (1).png	2 x \$129.98	\$259.96



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Squirrel Jumpsuit Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 1.17.32 AM (1).png	1 x \$34.50	\$34.50
USBC Adaptors Supplies (Expense) Essential technical piece Screen Shot 2022-09-25 at 1.19.12 AM (1).png	1 x \$9.49	\$9.49
Purple Carpet (1 Piece) Supplies (Expense) Essential set entrance piece Screen Shot 2022-09-25 at 1.21.56 AM (2).png	1 x \$17.95	\$17.95
Stripped Shirt Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 6.07.16 PM (1).png	1 x \$20.90	\$20.90
Dress Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.05.06 PM (1).png	1 x \$39.99	\$39.99
Red blouse Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.06.39 PM (1).png	1 x \$23.97	\$23.97
Blue Tracksuit Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.18.22 PM (2).png	1 x \$26.97	\$26.97
Floral Top Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.22.57 PM (1).png	1 x \$21.96	\$21.96
Green Dress Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.23.59 PM (1).png	1 x \$22.99	\$22.99



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Drawstring pants Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.27.01 PM (1).png	1 x \$15.49	\$15.49
Nightgowns Supplies (Expense) Essential character costume pieces Screen Shot 2022-09-25 at 7.29.04 PM (2).png	4 x \$24.99	\$99.96
Purple Overcoat Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.32.28 PM (1).png	1 x \$49.99	\$49.99
White Suspenders Supplies (Expense) Essential character costume piece Screen Shot 2022-09-25 at 7.35.06 PM (1).png	7 x \$6.75	\$47.25
Dramatic Publishing costs Supplies (Expense) Script and royalty acquirement Screen Shot 2022-09-25 at 7.47.48 PM (1).png	1 x \$355.70	\$355.70
Cardboard Supplies (Expense) Essential set building piece Screen Shot 2022-09-25 at 7.49.40 PM.png	7 x \$16.82	\$117.74

Additional Information

Funding Guidelines

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - irwinjac@mail.gvsu.edu



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - Charlie and the Chocolate Factory

Date(s) of Program - November 4th and 5th Time(s) of

Program - 7:30

Event Location - Kirkhof

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - KC-2250-GRR

How will you promote / publicize this event? - Through word of mouth, social media, club meetings, and eventual postings of promotional material.

At a minimum, all events must be listed on the GVSU events calendar at www.gvsu.edu/events, and on the LakerLink event calendar. - Yes.

Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

Please list the co-sponsors for this event. -

None.

What are the co-sponsors contributing to the event? -

None.

Additional Funding Sources

Please describe any additional sources of funds being contributed that will impact this request.

Donations

Fundraising

If you have checked a box other than "none" please describe the amount of financial contributions in detail.

- We are planning on doing multiple fundraising events and might receive a donation at some point in the future. We currently do not have those details for those opportunities yet.

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 100

Number of GVSU Faculty and Staff expected to participate: - 15

Number of people not affiliated with GVSU expected to participate: - 30

If involving non-GVSU participants (guests), please explain: - Parents, siblings, or anyone who is not affiliated with Grand Valley State University but does have a connection to someone in the production.



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Budget Request: Sweeties Day Love

Our organization would like to pass out balloons & chocolates to the "Sweeties" of campus in honor of Sweeties Day.

Requested Total	\$503.22
Adjusted Total	\$503.22
Date Created	Thursday, September 29, 2022 12:44:04 PM
Submitted By	Dylan Clemons-Midgett
Organization	Alpha Kappa Psi
Status	Resubmitted on Friday, October 7, 2022 10:12:01 AM
Process	Campus Programming 2022 - 2023

5 Sections, 2 Line Items

Section: Food Service - 7022

Section: Marketing and Promotions Office - 7032 Advertising,
printing, promotions, etc

Section: Speaker Gift - 7046

Section: Speaker / Performer Contractual Payment - 7041

Section: Supplies - 7003

2 Line Items / \$503.22

Balloons Supplies (Expense) https://www.partycity.com/pastel-pink-heart-foil-balloon-17in-931477.html Candy Source.pdf	150 x \$2.30	\$345.00
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Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

<p>Candy Supplies (Expense) Each candy bar will be attached to the balloons.</p> <p>https://www.walmart.com/ip/REESE-S-HERSHEY-S-and-KIT-KAT-Milk-Chocolate-Assortment-Candy-Bars-Halloween-27-3-oz-Variety-Pack-18-Count/21288333</p> <p>Candy Source.pdf</p>	<p>9 x \$17.58</p>	<p>\$158.22</p>
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Additional Information

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All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address: - clemondy@mail.gvsu.edu

Program Information

Will this event be virtual or in person?

In-Person

Program Information

Title of Program - Sweets for Sweeties

Date(s) of Program - 10/14/2022

Time(s) of Program - 12-3pm

Event Location - Clock Tower

Please list the exact campus building and room where the event will take place. Listing this space confirms that your group has already reserved and confirmed the space. Documentation of your room reservation must be uploaded in the budget portion of this form in order for your request to be heard. - CDC Plaza #1

How will you promote / publicize this event? - Flyers, Word of Mouth, & Social Media (lakerlink, Instagram, & Twitter) At a minimum, all events must be listed on the GVSU events calendar at www.gvsu.edu/events, and on the LakerLink event calendar. - Yes



Appropriations Funding Board Agenda

October 7th, 2022 at 1:30p.m.

Kirkhof Room 2263

Co-Sponsorship

Will a campus department, other student organization, or some other entity be co-sponsoring this event? Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsor**

Please list the co-sponsors for this event.

- N/A

What are the co-sponsors contributing to the event?

- N/A

Additional Funding Sources

If you have checked a box other than "none" please describe the amount of financial contributions in detail. - 375

Please describe any additional sources of funds being contributed that will impact this request. **None**

Participants

Expected Event Participants

Number of GVSU students expected to participate: - 75

Number of GVSU Faculty and Staff expected to participate: - 75

Number of people not affiliated with GVSU expected to participate: - 0

If involving non-GVSU participants (guests), please explain: - N/A