



Appropriations & Cultural Funding Board Agenda

November 22th, 2024 at 1:30p.m.

Kirkhof Room 2263

1. Opening of Meeting

- a. Meeting Called to Order: 1:35
- b. Committee Introductions: steven, michel, richard,quinten, lukas, sara, karen
- c. Organization Role Call: belly dance, groove

2. Hearing of Allocations Request

a. Belly Dance Club

Event: winter showcase: semester showcase where club members get to show what dances they have learned.

Request: funding for food, and posters

Questions:

- Richard: How many members? 20
- Karen: How was the turnout on the previous events? A big turnout.
- Quitnen: number estimates of attendees. depends(150-200)
- lukas: concerns that gvsu attendance might be less due to the event being downtown. Still going to be a good turnout due to increased promotions.
- Steven: have you done any downtown events: they have not
- Mike: What was the reason for holding it downtown and do you think its going to affect attendees because of finals week. Renovations and in the past they have always held this event close to finals.

Motion: lukas motions to decrease the dollar amount that they are asking for, however it's increasing from last year \$1600 to \$1800.

- Mike seconds
- Vote: to change katering: all yayas
- Vote to \$1,818, al yays

b. GrooVe

Event: december 6, concert

Request: people who come to have refreshments and snacks, and funding for advertising for flags and posters

Questions:

- Karen: have they done the concert and what is the turnout going to be. Yes they have and the turnout will be 80-100
- Quintin: katering changed policy to 200 dollar minimum on saturdays
- Lukas: Do you think if they added more cookies they would get eaten. Yes they would
Adjusted total is \$311.97

Motion: approve the final request as adjusted for 311.97 including the addition to a dozen cookies .

- All seconds
- Vote: all yays

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616-331-2345

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3. Hearing of Cultural Requests

a.

4. Adjournment: 1:52

Budget Request: GVSU Belly Dance Winter Showcase

The belly dance club will showcase a mix of the traditional and modern dances that they have been learning to family, friends, and other members of the club. This showcase allows the club to show what they have been learning and allows the audience to learn about belly dancing and have fun as well. There is also a possibility of recruiting new members to the club with this introduction to belly dance.

Requested Total	\$2,680.70
Adjusted Total	\$2,680.70
Date Created	Monday, October 21, 2024 10:35:52 AM
Submitted By	Rachel Kelly
Organization	Belly Dance Club
Status	Submitted on Monday, November 11, 2024 2:02:56 PM
Process	Campus Programming 2024-2025

4 Sections, 3 Line Items

Section: Food Service - SC0223
\$2,662.70

1 Line Item /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

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<p>Buffet Style Catering Order Campus Catering (Expense)</p> <p>During intermission, the belly dance club will provide free food for our student guests with entrees and hors d'oeuvres. Making the advertisement for this detail can incentivize students to attend. There is additional \$32 for the linens for the tables.</p> <p>Belly Dance Catering Order 2024 Winter.pdf</p>	<p>1 x \$2,662.70</p>	<p>\$2,662.70</p>
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Section: Promotions Office - SC0068
\$18.00

2 Line Items /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

<p>Laker Hub Slide Promotion LakerHub Slide (Expense)</p> <p>The date, time, and location of the event will be on the slide as well as the information about the free admission and free food for the event. Provided is the price for the Laker hub slide which is free for RSOs.</p> <p>Laker Hub Pricing.pdf</p>	<p>1 x \$0.00</p>	<p>\$0.00</p>
<p>Posters Other Promotional Materials or Design Time (Expense)</p> <p>We plan to order 80 color posters for the posting boards from promotions to promote the showcase. These are priced at \$.10 each, so that would add up to \$8.00. We were also hoping for the promotions office to hang our posters up which would account for the \$10.00 which is why all together it is \$18.00. Included are the promotions offices' prices, and on the poster would be the date, time,</p>	<p>1 x \$18.00</p>	<p>\$18.00</p>

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and place of the event as well as a picture of belly dancing. Poster pricing.pdf		
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Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Additional Information

Page 1

Before proceeding with this request, please click on the following link to review Event Guidelines and Rules for funding requests. PLEASE CLICK HERE. I understand that by proceeding in this form, I am verifying that I have read and understand all of the funding guidelines listed above. I understand that if I choose not to follow these guidelines, my request will be denied **Yes**

All communication is done through LakerLink. Be sure to check your funding request regularly for updates and scheduling. Please enter your @mail.gvsu.edu email address. - kellyra@mail.gvsu.edu

Page 2

Program Information

Title of Program - GVSU Belly Dance Winter Showcase

Date(s) of Program - 12/7/2024

Time(s) of Program - 7:00 p.m. (room reserved from 4-10 p.m.)

Event Location - Loosemore Theatre

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - Charles W. Loosemore Auditorium - DEV122E How will you promote/publicize this event? - Posters around campus, a laker hub slide, and social media posts Have you listed your event on the LakerLink event calendar? - Yes, this event is on the LakerLink even calendar.

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Kirkhof Room 2263

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event?Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **None**

Page 5

Expected Event ParticipantsPlease keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. **Number of GVSU students expected to participate - 200**

Number of people not affiliated with GVSU expected to participate - 100

If involving non-GVSU participants (guests), please explain - The non-GVSU participants will be friends and family of the club members.

Budget Request: GrooVe Concert

GVSU Groove's fall semester concert on December 6th, free to the public.

Requested Total	\$315.02
Adjusted Total	\$291.08
Date Created	Sunday, November 10, 2024 8:10:51 PM
Submitted By	Lillian Ferguson
Organization	GrooVe
Status	Submitted on Monday, November 18, 2024 4:03:33 PM
Process	Campus Programming 2024-2025

8 Sections, 6 Line Items

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Section: Food Service - SC0223
\$83.56

1 Line Item /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Assorted Cookies Campus Catering (Expense)	Per dozen.	4 x \$20.89	\$83.56
Screenshot 2024-11-13 at 7.53.22 PM.png			

Section: Promotions Office - SC0068
\$2.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Posters Other Promotional Materials or Design Time (Expense)		20 x \$0.10	\$2.00
	8.5x11" color posters		
GVSU.pdf			

Section: Contractual Payment - SC0070

We do not fund contracts or payments to GVSU Faculty, Staff, or Students.

Section: Supplies - SC0003

Items must be listed individually for each supply item.

You must provide supporting documentation that shows the name of the item, price of the item, and the vendor.

Items to be purchased online, must include a link (Amazon, product specific sites, etc.) in the description of the item.

Section: Iced Water
\$0.00

1 Line Item /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Water Campus Catering (Expense)	per gallon	6 x \$3.99	[Adjusted] \$0.00
Screenshot 2024-11-18 at 11.42.43 AM.png			

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Section: brownies
\$100.76

1 Line Item /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Brownies Campus Catering (Expense)	Per dozen	4 x \$25.19	\$100.76
Screenshot 2024-11-18 at 11.43.27 AM.png			

Section: Hot Cocoa
\$104.76

1 Line Item /

This section is only for on-campus Catering or Jet's Pizza. Off-Campus catering is only eligible for Cultural organizations and must be listed under contractual payments.

Hot Chocolate Campus Catering (Expense)	per gallon	4 x \$26.19	\$104.76
Screenshot 2024-11-18 at 11.42.43 AM.png			

Section: Lakerhub
\$0.00

1 Line Item /

Advertising, printing, promotions, photography, videography, etc.

All funded events must include at least one promotional item (poster, LakerHub slide, plugger, flyer, etc.)

Laker hub slide LakerHub Slide (Expense)		3 x \$0.00	\$0.00
Please start showing at 11/18 and then for the following three weeks.			
GVSU (Presentation) (2).png			

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Yes

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Page 2

Program Information

Title of Program - Let's GrooVe Tonigh Date(s) of

Program - December 6th

Time(s) of Program - 8pm

Event Location - Kirkhof Peer Marquet Room

Please list the exact campus building and room where the event will take place. Listing this space confirm that your group has already reserved and confirmed the space. - yes How will you promote/publicize this event? - Flyers

Have you listed your event on the LakerLink event calendar? - not yet

Page 3

Will a campus department, other student organization, or some other entity be co-sponsoring this event?Co-sponsorship's are when other campus department or student organizations help with the event. This can be financial, which will require a co-sponsorship agreement filed with Student Life, or non-financial, which can include participation or promotion. **No co-sponsors**

Page 4

Please describe any additional sources of funds being contributed that will impact this request **Donations**

If you have selected a box other than NONE, please describe the amount of financial contributions in detail. - **We** have a optional donation box where people can give their spare change to groove.

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Expected Event ParticipantsPlease keep in mind that we only fund GVSU students for catering/food service and this is the number that will be used to calculate the per head, food rate. As of 4/1/2024 the per head, food rate for Cultural organizations is \$14-\$16 and all other organizations is \$12-\$14. **Number of GVSU students expected to participate - 100**

Number of GVSU faculty and staff expected to participate - 5

Number of people not affiliated with GVSU expected to participate - 40

If involving non-GVSU participants (guests), please explain - friends and family.

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