Equity And Inclusion Committee

Minutes, **September 14, 2021, 9:00AM – 11:00AM**

Zoom Link: <https://gvsu-edu.zoom.us/j/99628155362?pwd=RHZVMFlpbm1LWk1RaVBxWlczNTVHZz09>

Schedule for the semester (download to Outlook): (<https://mybb.gvsu.edu/webapps/calendar/calendarFeed/5427e38e554e4e44900e4918bf161e7b/learn.ics>)

Chair: Joel Wendland-Liu

Minutes:

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| **Voting Members** | Present | Jennifer Marson-Reed (CCPS, W 2024) | Excused |
| Elizabeth Arnold (CLAS, W2023) | X | Joel Wendland-Liu, chair, (Brooks, W2023) | X |
| Caitlin Callahan (CLAS, W2022) | X | Jennifer Pope (SCB, W2024) | X |
| Alisha Davis (CHP, W2023) | X | **Ex-Officio Members** |  |
| Jon Jeffryes (UL, W2022) | X | Ed Aboufadel (AVP Provost’s Office) | X |
| Nabeeh Kandalaft (Padnos, W2022) | X | B. Donta Truss (VP Enrollment Development |  |
| Josita Maouene (CLAS, W2022) | X | Takeelia Garrett (Student Ombuds/Dean of Students) | X |
| Genevieve Elrod (KCON, W2024) | X | Jesse Bernal/Marlene Kowalski-Braun (AVP I&E) | Connie Dang |
| Daisy Fredericks (CoE, W2024) | X | Christine Rener (Pew FTLC) | Dana Munk |
| Alycia Laguardia-Lobianco (CLAS, W 2024) | X | Mychal Coleman (AVP Human Resources | ?? |
|  Student Senate | ?? | Graduate Student representative | ?? |

Proposed Agenda

1. Approval of the agenda (1 minute) -- Approved
2. Approval of the minutes from April 13 meeting 2021 (2 minutes) – Approved
3. Blackboard site walkthrough: discussion of adding organization by creating monthly subfolders, with a subfolder for each meeting
4. Chair’s report (30 minutes): Topic: ECS action on the 2020 memo, ECS 2020-2021 Charges, and EIC Workplan. Use this link to add our meeting to your Outlook calendar.
	1. Ed A. added remarks clarifying the organization of multiple task forces and committees engaged in the work that overlaps with at least one of our charges.

Workplan:

* 1. Meet 2x a month with a focus on charges
		1. September: (1) Discuss charges, by-laws, and activities for the year; (2) Teach-in preparations, solicitations, and process; [MODIFIED: discuss EPP-EIC memos, review and recommendations.]
		2. October: (1) Diversity report preparations (task force?); (2) Accessibility report by UAS (task force); teach-in updates as needed.
		3. November: (1) FTLC relationship report; (2) Teach-in assessment; Preparations for mid-year report
		4. December: (1) Teaching about systemic racism and GE curriculum; review, edit, file mid-year report
		5. January: (1) Plan update on report on Diversity of Faculty, Staff, and Students across Colleges to ECS; (2)Learning equity in GE assessment.
		6. February: (1) Report, discuss, enhance EIC’s role in DEI activities; (2) Assessment of EIC’s work, reporting mechanism, and EIC website
		7. March: (1) Leadership and succession planning/ Plan Final Report: (2) TBD
		8. April: (1) Review, edit, and file reports: (2) hold elections
	2. Chair roles: Chair will draft, revise, finalize agenda, request speakers from the various organizations to speak on the different elements of our charges, compile and distribute minutes, create a calendar (revised as needed), report to UAS/ECS.
	3. Minutes: Our traditional approach is to work alphabetically through the members to take careful notes of discussion and business (vote totals, proposals, motions, etc.) in order to allow the chair to compile the minutes as we do not have an administrative person assigned to the committee directly.
	4. Absences: a majority of voting members must be present to constitute a quorum in order to conduct business. If you know you will be absent for an extended period, please find a substitute for your position so that we can ensure a quorum for each meeting.
1. Alisha Davis: Update on Network of Advisors (DEI initiative): discussions are proceeding and there is an expectation that a draft report of recommendations will be available in November. Committee members can review the link here: Network of Advisors, <https://www.gvsu.edu/inclusion/charge-for-racial-equity-inclusion-163.htm>
2. Announcements and Updates:
	1. Next meeting: Sept 28th, Zoom link to follow
3. Adjourn