Equity And Inclusion Committee

Draft Agenda, **September 14, 2021, 9:00AM – 11:00AM**

Zoom Link: <https://gvsu-edu.zoom.us/j/99628155362?pwd=RHZVMFlpbm1LWk1RaVBxWlczNTVHZz09>

Chair: Joel Wendland-Liu

Minutes:

|  |  |  |  |
| --- | --- | --- | --- |
| **Voting Members** | Present | Jennifer Marson-Reed (CCPS, W 2024) | Present |
| Elizabeth Arnold (CLAS, W2023) |  | Joel Wendland-Liu (Brooks, W2023) |  |
| Caitlin Callahan (CLAS, W2022) |  | Jennifer Pope (SCB, W2024) |  |
| Alisha Davis (CHP, W2023) |  | **Ex-Officio Members** |  |
| Jon Jeffryes, co-chair (UL, W2022) |  | Ed Aboufadel (AVP Provost’s Office) |  |
| Nabeeh Kandalaft (Padnos, W2022) |  | B. Donta Truss (VP Enrollment Development |  |
| Josita Maouene, co-chair (CLAS, W2022) |  | Takeelia Garrett (Student Ombuds/Dean of Students) |  |
| Genevieve Elrod (KCON, W2024) |  | Jesse Bernal/Marlene Kowalski-Braun (AVP I&E) |  |
| Daisy Fredericks (CoE, W2024) |  | Christine Rener (Pew FTLC) |  |
| Alycia Laguardia-Lobianco (CLAS, W 2024) |  | Mychal Coleman (AVP Human Resources |  |
|  Student Senate |  | Graduate Student representative |  |

Proposed Agenda

1. Approval of the agenda (1 minute)
2. Welcome and Introductions (5 minutes)
3. Approval of the minutes from Winter and Summer 2020 meeting (2 minutes) (included with email announcement on Monday)
4. Walk through Blackboard (7 minutes) and EIC website.
5. Chair’s report (30 minutes): Topic: ECS action on the 2020 memo, ECS 2020-2021 Charges, and EIC Workplan. Use this link to add our meeting to your Outlook calendar. (<https://mybb.gvsu.edu/webapps/calendar/calendarFeed/5427e38e554e4e44900e4918bf161e7b/learn.ics>)

Workplan:

* 1. Meet 2x a month with a focus on charges
		1. September: (1) Discuss charges, by-laws, and activities for the year; (2) Teach-in preparations, solicitations, and process.
		2. October: (1) Diversity report preparations (task force?); (2) Accessibility report by UAS (task force); teach-in updates as needed.
		3. November: (1) FTLC relationship report; (2) Teach-in assessment; Preparations for mid-year report
		4. December: (1) Teaching about systemic racism and GE curriculum; review, edit, file mid-year report
		5. January: (1) Plan update on report on Diversity of Faculty, Staff, and Students across Colleges to ECS; (2)Learning equity in GE assessment.
		6. February: (1) Report, discuss, enhance EIC’s role in DEI activities; (2) Assessment of EIC’s work, reporting mechanism, and EIC website
		7. March: (1) Leadership and succession planning/ Plan Final Report: (2) TBD
		8. April: (1) Review, edit, and file reports: (2) hold elections
	2. Chair roles: I will draft, revise, finalize agenda, request speakers from the various organizations to speak on the different elements of our charges, compile and distribute minutes, create a calendar (revised as needed), report to UAS/ECS.
	3. Minutes: Our traditional approach is to work alphabetically through the members to take careful notes of discussion and business (vote totals, proposals, motions, etc.) in order to allow the chair to compile the minutes as we do not have an administrative person assigned to the committee directly.
	4. Absences: a majority of voting members must be present to constitute a quorum in order to conduct business. If you know you will be absent for an extended period, please find a substitute for your position so that we can ensure a quorum for each meeting.
1. New Business: ?
2. Announcements and Updates:
	1. Next meeting: Sept 28th, Zoom link to follow
3. Adjourn

Meeting Documents to review (in Blackboard in “September 2021 Documents” file):

* Blackboard folder for September 2021 (roster, by-laws, and other details)
* EIC Final Charges 2020 - 2021
* Minutes from Winter 2021
* Reports and recommendations of various committees