**EIC Minutes 10/9/2017**

**3062 JHZ**

**Present: Abhishek Ghosh, Dana Munk, Devereaux Butler, Grace Huizinga, Ian Arnold, John Bender, Joshua Sheffer, Josita Maouene, Karen Gipson, Katie Barnhart, Matt Schultz, Nabeeh Kandalaft, Thomas Willey, Marlene Kowalski-Braun, Lisa Perhamus, Kathleen VanderMeer (alt for Jesse Bernard)**

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| **Topic** | **Discussion** | **Action/Decision** |
| **Follow-up from Summer 2017** | T-coil discussion per Matt Schultz/library | Recommendations:  Matt will have follow-up with IT to alert to our recommendation for new faculty guidance resources for classrooms/venues w/T-coils - fwd-ing students to DSR for assistance w/ alternative devices/technologies |
| **Parking Issues** | Parking meeting this Thursday, EIC will not attend meeting but will communicate comments and make recommendation. | EIC members have 4 week to submit parking comments per Googledocs (provided by John Bender). |
| **Announcements/New Business** | **-General question:** What feedback do EIC members have concerning process and management of the group so far?  -Memo for Accessibility Task Force Report discussion drafted  -Darren Walhof will attend the ADA Council meeting on behalf of EIC on Nov 13th (315 JHZ, 200 – 300 pm)  -Google Doc created for our compilation of Parking Accessibility comments, to be reviewed, edited, and sent on to the Parking Committee.  -Social Justice space/resources for downtown campus and EIC discussion with guests, and representatives of I&E; explanation of process so far.  -Rubric for review of the Faculty Handbook by EIC is being beta-tested by Inclusion and Equity over a select number of documents (re: Kathleen VanderVeen). I&E has asked out committee to potential participate in the beta-testing of the rubric on select components of our own assigned task, the Faculty Handbook.    -Inclusive Hiring Practices Seminar: HRO working with I&E to make updates to policies and procedures.  More fixed advertising will go out automatically from HRO for approved searches, and updates to best practices for the interview process released.  HRO encouraged to continue seeking ways to make search funding more equitable across units.  HRO encouraged to expedite approval of candidate offers, especially where GVSU needs to be competitive in recruiting diversity. | Positive so far, encouragement of all participation  -Warren will report back on ADA Council recommendations concerning the Accessibility Task Force report.  -John B to create list of individuals/ideas in terms of development for social justice spaces and programming for Downtown invitees. All EIC member should include ideas and insights on this matter per google doc.  -Follow-up meeting times and an EIC designee to the Parking committee for later.  The anticipated schedule is that the rubric will be completed by September 2018 |
| **Teach-In updates**: | -HRO has approved Teach-In session presentations as counting for Continuing Education Credit for GVSI Staff (re: Dev Butler)  -Teach-In recommendations potentially coming in from the Sociology Department.  Sociology Faculty meeting is on Monday, October 9th.  -Anecdotal feedback (to John) from potential Teach-In presenters amongst faculty, concerning the collaborative requirement with students and/or community members  -Adjustment of submission date (Oct 2 to Oct 9)  -Personal communications and creation of archival personal invite list  -Rolling reviews of incoming session proposals  -Feedback from potential session presenters  -Hosting volunteer site and recruitment  -Student advertising by Student Senate  -Teach-In calendar and SOP (attached document)\_  -Update, brand-new video from Promotions on the Teach-In (cost)  -Many thanks to Joshua Sheffer for proposal reviews | -58 proposals submitted/42 meet requirements  -Need clarification for submission requirements related to the collaborative component:form and webpage  -Update webpage from last year  -Explore whether repeat sessions could occur  -Consider survey for students and faculty for data collection related to Teach-in experience.  -Consider fostering creative ideas such as art displays etc.Include previous speakers/sessions to aid in a continuation and  flow between years and how the Teach-In changes the culture of GVSU.  -Social media site continuous and ongoing  -Check with committee planning “badges” initiative, is there an option to use this with the Teach-In presentations?  -Update Teach-In video  -Including community involvement i.e.Rapidian,# -GVSU community engagement  -Continuing education credit for faculty  -Marlene to compile past Teach-In data and present at next meeting. |
| **Old Business/EIC Standing Charges** | Other F’17 – W’18 charges to EIC from ECS  Advising UAS  -Running Teach-In (and others, see below)  -Faculty Diversity Awards nominations  -Need to identify, and create a schedules (boiler plate, see below)  -Faculty involvement in Student Recruitment and Retention  -Liaison to I&E and Student Senate Diversity |  |

Adjourned at 10:45 AM

Submitted: Grace Huizinga 10/9/2017