**EIC Minutes 1/16/2018**

**303C DeVos**

**Present: John Bender, Grace Huizinga, Ian Arnold, Jesse Bernal, Marlene Kowalowski-Braun, Dev Butler, Josita, Dan Munk, Christine Renner, Darrren Walhof, Tom Wiley, Matt Schultz, Katie Bernhard, Anal Shah, Jason**

**Guests:**

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| **Topic** | **Discussion** | **Action/Decision** |
| Review and approve  prior minutes of December 5, 2017 | <https://docs.google.com/document/d/1MYg_SpN2xQ51Kt-cwGha7WcWlq5Y-JjTC6vaHumSoKs/edit> | To approve minutes in a block later in the semester. |
| Action items to follow-up from 12/5/2017 | -Follow-up with AP issues (Casey)  -Women commission recommendation (Michelle DeWitt).  -Discuss potential controversial groups applying for Teach-In  -Consultation with Sociology as discussed  -Ohio 5 meeting: John & Grace to discuss  -Climate study plan  -EIC homepage completion |  |
| Teach-In | --Set new date for Fall 2018 (November?)  --room reserve request; add Pere Marquette room, and other?  --review of Teach-In feedback data (posted, for committee: Overall Summary, Presenter Evals, Participant Evals)  --transfer of most logistics support from Dean of Students to I & E    --data from 2017  1,638 participants  32 Staff, 44 Faculty, 88 Students, 5 Community presenters  48 Sessions | November 8, 2018 is new date |
| MLK Jr events collaboration |  | Grace obtain a report of MLK Jr  events to report to EIC events. Contact: Kin Ma |
| -Women commission recommendations | -Discussion related to multiple aspects : barriers, benefits, comparison to other institutions, stories of experiences, consideration of tenure concerns | Review documents from previous maternity benefits documents to proceed with conversations. John to follow-up with this and provide to EIC. |
| Onboarding system | Once someone is hired, process to prepare employee to be successful at GVSU. Program started 10 months ago. | Dev Butler to provide information to EIC for next meeting |
| Psychology department guidelines for chairperson position | Discussion of upcoming chair position for psychology | Josita to write and submit to EIC for feedback on the equity and inclusion components. |
| Inclusive Retention Symposium, Feb 14, 1-5 |  | Grace, Lynn to attend, possibly other EIC members as well. |
| Provost’s Office meetings | --Follow-up meetings with Provost’s Office representatives (Schendel and Aboufadel) scheduled for end of each month (from Linda Stratton, Wednesday, February 28, 9:00-10:00 a.m., Wednesday, March 28, 9:00-10:00 a.m., Wednesday, April 25, 9:00-10:00 a.m., room TBA in Zumberge, Provost’s suite) |  |
| Climate Study | Initiation of contact to colleges (CLAS and KCON) | John and Grace, to start faculty engagement of Climate Study data with their colleges  Everyone to e-mail John with separate college committee that handles equity and inclusion issues. information  Jesse will provide climate survey data next meeting |
| EIC Homepage | -Working version of EIC Homepage  -Homepage Subgroup (page created by Dave Poortvliet and Ben Rapin)  -The EIC webpage  is all at [https://wwwtest.gvsu.edu/eic/](https://mail.exchange.gvsu.edu/owa/redir.aspx?C=dC8uCeLL_fNY81jHJO-Y2G2qFmSvCSYySeTIc-u937w_8BGujVjVCA..&URL=https%3a%2f%2fwwwtest.gvsu.edu%2feic%2f) and can be edited at [https://wwwtest.gvsu.edu/cms4](https://mail.exchange.gvsu.edu/owa/redir.aspx?C=uAGpc9CCk7tR9OYVUX6V0G5_BtSWhkXmipj8u8v7RA8_8BGujVjVCA..&URL=https%3a%2f%2fwwwtest.gvsu.edu%2fcms4).  John is current webmaster | EIC Homepage subgroup to set up meeting.  John to send out reminders |
| -- AP Personnel Practices Recommendations for Colleges; waiting for document from AP Council reps |  |  |
| --Advocate for Faculty-Staff Ombudsman, ASAP |  |  |
| --Advocate for downtown Social Justice Center | Discussed space in lobby in DeVos Center for a Social Justice Center/Space, . Discuss with Ed related to how to utilize the suggested space and keep the conversation moving forward.  Possible consideration of new buildings space for social justice inclusion. | John to submit a communication piece  to Ed related to continual consideration of social justice space. Suggested follow-up from Jesse and Marlene. |

Submitted: Grace Huizinga