**EIC Agenda**

**09/12/17 3062 JHZ 900 – 1100 am**

***Critical Agenda***

 EIC Review and recommendation to ECS on Accessibility Report

 Teach-In updates

 Set up EIC Subgroups for:

--Teach-In proposal review: make the initial screen of submitted proposals (fairly light workload), and then also review the criteria and process for future changes; also, review feedback form to include additional criteria, such as use in coursework (other?)

--EIC Homepage design and implementation: on general recommendations of EIC, subgroup works out details of the homepage postings, and implements them to get fleshed out homepage up and running; *following Web Resources update*

Attached Documents: Accessibility Charge, Aug 28th Meeting Minutes

**Announcements**

Web Resources

 Brief presentation on John’s form of EIC Bb site; solicit comments to changes and new functionality

Grace has created a Google-Docs platform for us to review and finalize drafts of meeting minutes

More resource/reference documents posted in Bb site: Action-Team reports on Climate Study from I&E (Faculty, Staff, and Student reports); Teach-In archive;

A skeleton website homepage for EIC has been created for us by Dave VanPoortfliet

Related updates from the Provost’s office on initiatives related to EIC (faculty free speech), and links to the Provost’s office homepage

Upcoming

 Fall visit by Jeff Rothstein (Sociology) on faculty participation in Teach-In proposal process

Fall visit by Downtown campus faculty-staff on student services needs, alternate to Allendale campus services; *EIC also assist in identifying and recruiting a small group of downtown colleagues to inform the discussion*

New Student Senate representative:

ECS Charges to EIC, F’17 – W’18

 ECS meets on Fall 2017 – Winter 2018 charges to EIC, Sept 1st; EIC recommendations for wording changes formally adopted, no further ECS discussion.

 EIC receives potentially two more charges, transferred from FPPC (?) on Accessibility

Teach-In updates: (see also, logistics and recommendations from EITF Final Report, April 2017)

--advertising documents

--EIC member roles for advertising: proposal submission, and student attendance

--list of targeted contacts for direct communication from EIC (past presenters have already been contacted)

--advertising efforts from Student Senate, and direct to targeted student organizations (also see above): tabling, social media, etc.; schedule sent from Student Senate

**Old Business**

 EIC discussion and feedback to ECS on the remaining

 Recommendation made in the Accessibility Report

Review of the Faculty Handbook for Inclusion and Equity

 --Rubric forthcoming from Kathleen VanderVeen

 --Feedback from Ed Aboufadel

 --FH review will then lead to College policy review(s)

 Clarify Intersection of Roles between EIC and related groups (I&E, FTLC, etc)

**New Business**

 Discuss elements we would like to have on EIC homepage, to start with, including the general recommendations of ECS; elect subgroup to detail and implement

 --recruit EIC Subgroup for Homepage Design and Implementation

 Recruit EIC Subgroup for Teach-In Proposal Review, and Process Review (discussion of “Process Review”)

**EIC Standing Charges, review outline**

Advising UAS

 Running Teach-In (and others, see below)

 Faculty Diversity Awards nominations

 Need to identify, and create a schedules (boiler plate, see below)

 Faculty involvement in Student Recruitment and Retention

 Liaison to I&E and Student Senate Diversity