



**MINUTES**  
**FOR SPECIAL MEETING**  
**OF THE BOARD OF TRUSTEES**  
**GRAND VALLEY STATE UNIVERSITY**

A special meeting of the Board of Trustees of Grand Valley State University was held at the Louis Armstrong Theatre in the Thomas J. and Marcia J. Haas Center for Performing Arts, on the Allendale Campus of Grand Valley State University on Wednesday, February 28, 2018.

The following members of the Board were present:

Victor M. Cardenas  
Randall S. Damstra  
David S. Hooker  
John C. Kennedy, Chair  
Mary L. Kramer, Vice Chair  
John G. Russell  
Megan S. Sall  
Kate Pew Wolters  
Thomas J. Haas, President, Ex Officio

The following Board officers and Executive officers were present:

Jesse M. Bernal, Vice President for Inclusion and Equity  
Lynn M. Blue, Vice President for Enrollment Development  
Maria C. Cimitile, Provost and Executive Vice President for Academic and Student Affairs  
Brian Copeland, Treasurer, Board of Trustees  
Teri L. Losey, Executive Associate to the President and Secretary, Board of Trustees  
Karen M. Loth, Vice President for University Development  
Matthew E. McLogan, Vice President for University Relations  
Scott Richardson, Acting Vice President for Finance and Administration

The following Executive officer was absent:

Thomas A. Butcher, Vice President and General Counsel

The meeting was called to order at 11:31 a.m.

I. SECRETARY'S REPORT

18-2-1 (1) Roll Call

Roll call was taken. All members of the Board of Trustees were present as follows:

Victor M. Cardenas	In person
Randall S. Damstra	Via phone
David S. Hooker	In person
John C. Kennedy, Chair	In person
Mary L. Kramer, Vice Chair	Via phone
John G. Russell	Via phone
Megan S. Sall	In person
Kate Pew Wolters	Via phone

18-2-2 (2) Motion to Adopt Agenda

The following resolution was adopted unanimously by a verbal roll call vote of the trustees:

RESOLVED, that the Board of Trustees agenda for the February 28, 2018, Special Meeting is approved as distributed.

18-2-3 (3) Acknowledge and Accept President's Retirement Letter

The following resolution was adopted unanimously by a verbal roll call vote of the trustees:

RESOLVED, that the Board of Trustees of Grand Valley State University acknowledges and accepts the President's retirement letter as presented at this meeting.

II. GENERAL REPORTS

18-2-4 (4) Establishment of Committee of the Whole as a Presidential Search Committee

The following resolution was adopted unanimously by a verbal roll call vote of the trustees:

RESOLVED, that the Board of Trustees of Grand Valley State University hereby appoints itself to serve as committee of the whole to be known as the Presidential Search Committee (PSC), consisting of Trustees Victor M. Cardenas, Randall S. Damstra, David S. Hooker, John C. Kennedy, Mary L. Kramer, John G. Russell, Megan S. Sall and Kate Pew Wolters.

II. GENERAL REPORTS cont'd.

FURTHER RESOLVED, the PSC shall consider all matters in connection with selecting a President and shall have the power and authority to take such steps and perform such acts as may be necessary and proper to carry out its assignment. Final selection of the President shall be made and announced by the Board of Trustees.

FURTHER RESOLVED, that the Chair of the Board of Trustees shall serve as Chair of the PSC. Matthew E. McLogan, Vice President for University Relations, shall serve as staff to the PSC.

FURTHER RESOLVED, that the Board delegates to the chair for the PSC the authority to retain the services of an executive search firm and/or consultant and any other contracts the chair deems necessary for the effective and efficient search for candidates. The chair of the PSC shall inform the Board when such authority is exercised.

18-2-5 (5) Establishment of the Presidential Search Advisory Committee

The following resolution was adopted unanimously by a verbal roll call vote of the trustees:

RESOLVED, that the Board of Trustees hereby appoints a committee to be known as the Presidential Search Advisory Committee (hereafter PSAC) for the purpose of advising the Presidential Search Committee on matters related to the search for a successor to President Thomas J. Haas. The following four (4) Trustees shall be members of the PSAC: John C. Kennedy, Mary L. Kramer, Megan S. Sall and Kate Pew Wolters. The Trustee members of the PSAC shall appoint the individuals to serve on the PSAC. In addition to the Trustees, the membership of the PSAC shall consist of:

Six (6) members of the Faculty  
 Two (2) Academic Administrators  
 Two (2) members of the Executive/Administrative/Professional Staff  
 One (1) member of the other employee groups (Professional Support Staff, Maintenance/Grounds/Service, Public Safety)  
 One (1) representative of the Student Senate  
 One (1) representative from the alumni  
 One (1) representative of the public at large

FURTHER RESOLVED, the Board appoints John Kennedy as chair of the PSAC and Matthew E. McLogan, Vice President for University Relations as staff and ex officio member to the PSAC.

## II. GENERAL REPORTS cont'd.

### Charge to the Presidential Search Advisory Committee

RESOLVED, that the Presidential Search Committee (hereafter PSC), as a committee of the whole, sets forth its charge to the Presidential Search Advisory Committee (hereafter PSAC) that each member shall advise and report to the PSC their judgements on the candidates interviewed by the PSAC. The PSC and PSAC shall use the Leadership Criteria as adopted by the Board of Trustees, and comply with University policies on equal opportunity and affirmative action.

In carrying out its charge, the PSAC, assisted by an executive search firm and staff shall:

1. Solicit comments from members of the University community and the constituencies outside the University on the needs of the University and the qualifications for the next president,
2. Draft and place advertisements for the position,
3. Actively solicit nominations and applications from a diverse group of well-qualified persons, including women and minorities,
4. Interview semifinalist candidates,
5. Ensure that the confidentiality of applicants and the Committee's dialogue be strictly observed, and
6. The chair of the PSAC will keep the PSC informed of the progress of the search. The PSAC and the PSC may meet periodically as needed.

### **Leadership Criteria**

President

Grand Valley State University

Grand Valley State University seeks a new president. This individual must possess high academic and personal standards, be energetic and persistent in the pursuit of excellence, be comfortable with the values and lifestyle of the University's region, and have the ability to work effectively with the Board of Trustees. The professional qualities sought include, but are not limited to, an appropriate combination of the following leadership criteria:

## II. GENERAL REPORTS cont'd.

**Visionary** – *An ability to provide a vision for the future that is compatible with the University's mission: **Grand Valley State University educates students to shape their lives, their professions and their societies. The university contributes to the enrichment of society through excellent teaching, active scholarship and public service.*** Possess an all-encompassing vision of the nature and responsibilities of the university and the ability to formulate policies and programs to implement that vision. Supportive of a continuous planning process that furthers the University's mission, embraces innovation and nature of dynamic change in higher education while responding to the needs of the University's stakeholders.

**Academic Leader** – *A commitment to high-quality education. Appreciation for excellence in academic pursuits, including teaching and scholarship.*

- Committed to high-quality undergraduate and graduate education and to the value of the liberal arts, particularly, in undergraduate education.
- Broadly familiar with assessment strategies appropriate to quality education.
- Able to lead faculty, students and staff in working together to establish a clear sense of institutional identity and pride.
- Commitment to assuring access to education and opportunities for educational success for all persons, including those enrolled in K-12 public school academies chartered by the university.

**Effective Administrator** – *A belief in participatory governance and the delegation of responsibility and authority as evidenced by collaborative leadership.* Possess experience in administration at a high level. Able to discriminate between areas where further opportunity should be encouraged and those which require increased stability. Willing to work with the campus administration that has purposefully been kept lean in comparison to investment in academic resources. Able to guide the distribution of resources to support services in a manner consistent with the core educational goals. Able to balance the operations of a large organization and administrative responsibilities with access for faculty, staff, students, and the larger university community. Has a record of being accomplished, fair and a seasoned administrator experienced in building consensus. A good delegator who successfully works through teams. A pragmatic problem solver who can make hard decisions when necessary.

II. GENERAL REPORTS cont'd.

**Community Developer** – *An ability to balance internal and external responsibilities and provide leadership for the many facets of the University.* Committed to the development of strong internal and external communities. Particularly effective in interpreting the academic mission of the University, including the importance of assessments and its value in quality education to various constituencies and promoting growth through the identification and recruitment of a quality student body.

**Resource Acquirer** – *A proven ability and commitment to provide leadership for acquiring resources.* A record of success in the garnering of resources; public, private, individual, and corporate. Has the ability to work skillfully, collaboratively and effectively with state government to articulate the University's mission and obtain support for its programs.

**Champion of Diversity** – *A strong commitment to inclusion, equity, and diversity.* Has a deep and unflagging personal commitment to treating all people with respect. Able to lead initiatives that foster and support a welcoming, student-centered community of learners. Will focus on retention and student success efforts that meet the needs of all students. Understands the importance of being accessible, open, honest, and has the ability to make all feel that they are valued contributors to the life of the university.

**Credentials** – A demonstrated record of leading a large complex organization at the most senior level is required. Advanced degrees are expected; experience in related fields will be considered.

18-2-6 (6) Motion to Adjourn

RESOLVED, on motion by Trustee Cardenas and second by Trustee Kennedy, the meeting was adjourned at 11:38 a.m.

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John C. Kennedy, Chair  
Board of Trustees

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Teri L. Losey, Secretary  
Board of Trustees