



**MINUTES  
FOR MEETING  
OF THE BOARD OF TRUSTEES  
OF GRAND VALLEY STATE UNIVERSITY**

The fifth meeting in 2018 of the Board of Trustees of Grand Valley State University was held on the 2<sup>nd</sup> Floor, L.V. Eberhard Center, on the Robert C. Pew Grand Rapids campus of Grand Valley State University, on Friday, November 2, 2018.

The following members of the Board were present:

Victor M. Cardenas  
Randall S. Damstra  
David S. Hooker  
John C. Kennedy  
Mary L. Kramer, Chair  
John G. Russell  
Megan S. Sall, Vice Chair  
Kate Pew Wolters  
Thomas J. Haas, President, Ex Officio

The following Board officers and Executive officers were present:

Jesse M. Bernal, Vice President for Inclusion and Equity  
Lynn M. Blue, Vice President for Enrollment Development  
Thomas A. Butcher, Vice President and General Counsel  
Maria C. Cimitile, Provost and Executive Vice President for Academic and Student Affairs  
Brian Copeland, Assistant Treasurer, Board of Trustees  
Teri L. Losey, Executive Associate to the President and Secretary, Board of Trustees  
Karen M. Loth, Vice President for University Development  
Matthew E. McLogan, Vice President for University Relations  
Scott Richardson, Vice President for Administrative Services  
Gregory J. Sanial, Vice President for Finance and Treasurer, Board of Trustees

The meeting was called to order at 11:02 a.m.

Note: Board Chair Mary Kramer took Privilege of the Floor at the beginning of the meeting to change the agenda as needed; the Minutes reflect those changes.

I. SECRETARY'S REPORT

18-5-1 (1) Approval of Minutes of Prior Meeting

On motion by Trustee Wolters and second by Trustee Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the minutes of the meeting, held July 13, 2018, are approved as distributed.

18-5-2 (2) Motion to Adopt Agenda

On motion by Trustee Kennedy and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees agenda for the November 2, 2018, meeting is approved as distributed with the following changes:

Item 10, the Alumni Association Report, and Item 24, the President's Report, are removed from today's agenda and Item 22, Preventing & Responding to Sexual Misconduct, is moved to the beginning of the General Reports.

18-5-3 (3) Honorary Degrees – DeVos, DeVos, Hecht, Kelly, Hanenburg, Ramos-Montigny, and Kaufman

On motion by Trustee Sall and second by Trustee Kennedy, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Public Service degree to Daniel DeVos, to be awarded at the Commencement Ceremony on April 26, 2019, where he and his wife, Pamella, will be the Commencement speakers. Dan DeVos is president and CEO of DP Fox Ventures, LLC, a Grand Rapids-based business development and management firm that employs more than 500 professionals through companies including Fox Insurance Agency, Fox Powersports, and Fox Motor Group. He has demonstrated leadership throughout West Michigan including bringing professional hockey back to West Michigan with the Grand Rapids Griffins to serving as Co-Chair of the Shaping Our Future Campaign at Grand Valley.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Public Service degree to Pamella DeVos, to be awarded at the Commencement Ceremony on April 26, 2019, where she and her husband, Dan, will be the Commencement speakers. Pamella DeVos began her fashion label, pamella roland, in 2002. The pamella roland collection has retail distribution at Bergdorf Goodman, Neiman Marcus, Saks Fifth Avenue, Nordstrom, and other leading retailers across the country and around the world. She is a board member

I. SECRETARY'S REPORT cont'd.

of the Grand Rapids Griffins Youth Foundation, Grand Valley State University Foundation, Great Lakes Center for the Arts, Joffrey Ballet, Michigan Council for Arts and Cultural Affairs, Orlando Magic Youth Foundation, and the Whitney Museum of American Art.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Humane Letters degree to Joyce Hecht, to be awarded at the Commencement Ceremony on April 26, 2019. Joyce Hecht served as the Director of Development for Grand Valley from 1977-2001. She worked with former university president Arend D. Lubbers and friends of the university to raise more than \$50 million in private funds for Grand Valley's capital projects. Mrs. Hecht has served the community in many ways, including service on the Grand Rapids Symphony Board; she has been a long-time active member of the Economic Club; and she is a member of the Council of Michigan Foundations.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Humane Letters degree to Brian Kelly, to be awarded at the morning Commencement Ceremony on April 27, 2019, where he will be the Commencement speaker. Mr. Kelly is currently the head football coach at the University of Notre Dame and was the head coach at Grand Valley State University from 1991-2003. In his 13 years as head coach at Grand Valley, the Lakers won five conference titles and made six Division II Playoff appearances. In 2009, Kelly was inducted into the Grand Valley State Athletics Hall of Fame.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Business degree to Ed Hanenburg, to be awarded at the morning Commencement Ceremony on April 27, 2019. Ed Hanenburg is a farmer and businessman who has served many roles in the Coopersville community. He was appointed by Governor Engler to the Michigan Dairy Marketing Program Board and was a member of the State of Michigan Agricultural Environmental Assurance Program Committee. Mr. Hanenburg is passionate about education and helped create the Coopersville Promise Scholarship at Grand Valley State University. He is also a Grand Valley University Foundation Director.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Education degree to Lupe Ramos-Montigny, to be awarded at the afternoon Commencement Ceremony on April 27, 2019, where she will be the Commencement speaker. The Honorable Lupe Ramos-Montigny was elected in 2012 to the Michigan State Board of Education. She worked in Michigan public schools for 36 years; most of her career was dedicated to the Grand Rapids Public Schools. She has served on the Committee to Honor Cesar E. Chavez, the Student Advancement Foundation Board, and the Kent County Citizens Friend of the Court Advisory Board. She earned her Master of Science Degree with emphasis in Bilingual Education from Grand Valley State University.

I. SECRETARY'S REPORT cont'd.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Public Service degree to Sylvia Kaufman, to be awarded at the afternoon Commencement Ceremony on April 27, 2019. Sylvia Kaufman is a respected community leader. She initiated the first community dialogue on interfaith issues through the former West Shore Committee for Jewish/Christian Dialogue in 1989. In 2001, Kaufman brought together a group of six academic institutions and formed the West Michigan Academic Consortium. The Kaufman Interfaith Institute was created at Grand Valley State University in the summer of 2007 to promote understanding among faiths.

18-5-4 (4) Personnel Actions

On motion by Trustee Cardenas and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the personnel actions as reported at this meeting.

II. GENERAL REPORTS

Note: Chair Kramer introduced Susan Jandernoa and Elizabeth Emmitt, Grand Valley State University's newly appointed trustees; their terms begin January 1, 2019. They will replace David Hooker and John Kennedy respectively whose terms end December 31, 2018.

18-5-5 (5) Preventing & Responding to Sexual Misconduct

18-5-6 (6) Development Division Report

On motion by Trustee Russell and second by Trustee Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees gratefully accepts cash gifts of \$5,117,888.27 to the University presented at this meeting for June 1, 2018, through September 30, 2018.

18-5-7 (7) GVU Foundation Approval of Directors

On motion by Trustee Hooker and second by Trustee Russell, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approve, with appreciation, the Grand Valley University Foundation Directors.

18-5-8 (8) Naming of University Facilities

Naming of The Connection

II. GENERAL REPORTS cont'd.

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, Lynn M. “Chick” Blue was instrumental in the design of The Connection, which continues to help Grand Valley State University in recognizing how students today live and learn through a combination of dining, classrooms, and study areas; and

WHEREAS, Lynn is not only the longest-serving Grand Valley State University employee, achieving the 50-year mark in September 2018, and also along with her husband, Herb, initiated a significant scholarship to help students start, stay, and succeed at Grand Valley State University; and

WHEREAS, Lynn is recognized for her continuing generosity to our university and years of service at Grand Valley State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the naming of The Connection on the Allendale Campus as The Lynn M. Blue Connection as presented at this meeting.

Naming of the Football Center

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the football center renovation and expansion will allow the team to attract highly talented student athletes, collaborate on strategy, and ensure the health and safety of all student athletes; and

WHEREAS, Jamie Hosford was the first athlete in Grand Valley State University history to receive twelve varsity letters and win All-American honors in two sports; and

WHEREAS, Jamie remains the most decorated athlete at Grand Valley, lettering in football, wrestling, golf, baseball, and track; and

WHEREAS, Jamie was inducted into the Grand Valley State University Athletic Hall of Fame and the Grand Rapids Sports Hall of Fame, recognized for his accomplishments at Creston High School and Grand Valley State University; and

WHEREAS, Jamie served his community as an exemplary educator in the Rockford Public Schools District and was a true Laker for a Lifetime;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the naming for the football center as the Jamie Hosford Football Center as presented at this meeting.

II. GENERAL REPORTS cont'd.

Naming of the Center for Interprofessional Health

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Center for Interprofessional Health at Grand Valley State University, located at 333 Michigan Street, will be the flagship of the expanded Health Campus, allowing for maximum interaction between students in the 20+ health sciences programs, learning on state-of-the-industry simulation and technology, and opportunities for collaboration with other health care organizations in the community; and

WHEREAS, Daniel and Pamella DeVos have been involved with Grand Valley University for more than thirty years, benefiting both students and West Michigan; and

WHEREAS, Daniel and Pamella have provided leadership as Grand Valley University Foundation Vice Chairs, and as co-chairs for our current Laker Effect campaign; and

WHEREAS, Daniel and Pamella are continuing the DeVos family's legacy of providing transformative support for health and education in our region;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the naming of the Daniel and Pamella DeVos Center for Interprofessional Health as presented at this meeting.

18-5-9 (9) Nursing/Business Administration, MSN/MBA – Discontinue Program Proposal

On motion by Trustee Cardenas and second by Trustee Sall, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the change to Chapter 3, Section 2.3, Graduate Degree Programs of the *Board of Trustees Policies* to remove the Nursing/Business Administration, MSN/MBA program, as presented at this meeting.

18-5-10 (10) Higher Learning Commission Assurance Argument – Endorsement

On motion by Trustee Sall and second by Trustee Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees endorses the Higher Learning Commission Assurance Argument as discussed at this meeting.

II. GENERAL REPORTS cont'd.

18-5-11 (11) 2017-2018 Audited Annual Financial Statements

On motion by Trustee Russell and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the 2017-2018 Audited Annual Financial Statements as presented at this meeting.

18-5-12 (12) 2017-2018 Annual Endowment Fund Report

On motion by Trustee Russell and second by Trustee Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the 2017-2018 Annual Endowment Fund Report as presented at this meeting.

18-5-13 (13) FY 2020 Capital Outlay Budget Request and Five-Year Plan

On motion by Trustee Russell and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the Capital Outlay Budget Request for Fiscal Year 2020 and the Five-Year Capital Outlay Plan as presented at this meeting.

18-5-14 (14) Innovation and Design Center  
227 Winter Avenue, Grand Rapids

On motion by Trustee Russell and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees:

1. approves the selection of Integrated Architecture, as the Project architect and mechanical/electrical engineer, and Fishbeck, Thompson, Carr & Huber, Inc. as civil engineer,

2. approves the selection of Rockford Construction Company as construction manager for the Project,

3. approves the budget of \$6,875,000 established for this Project; the source of funds will be the Campus Development Fund and University Donor Funds,

4. approves the schedule established for the Project,

5. approves the floor plan as presented,

II. GENERAL REPORTS cont'd.

6. authorizes the University administration to submit required documents to the State of Michigan,

7. authorizes the University administration to award additional contracts as necessary to complete the project,

8. and as it is not changing the footprint of the building, no change to the existing site plan is needed.

18-5-15 (15) Charter Schools Report

Note: The item, Authorization of Oxford Academy 6a Contract (7 years), was removed from the agenda for the Board.

Authorization of The Greenspire School 6a Contract (7 years)

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as part of the Michigan public school system by enacting Act No. 362 of the Public Acts of 1993; and

WHEREAS, according to this legislation, the Grand Valley State University Board of Trustees (the "Board of Trustees"), as the governing body of a state public university, is an authorizing body empowered to issue contracts to organize and operate public school academies; and

WHEREAS, the Michigan Legislature has mandated that public school academy contracts be issued on a competitive basis taking into consideration the resources available for the proposed public school academy, the population to be served by the proposed public school academy, and the educational goals to be achieved by the proposed public school academy; and

WHEREAS, the Grand Valley State University Board of Trustees, having requested applications for organizing public school academies and having reviewed the applications according to the provisions set forth by the Michigan Legislature;

NOW, THEREFORE, BE IT RESOLVED:

1. That the application for The Greenspire School ("Academy"), located at 1026 Red Drive, Traverse City, MI 49684, submitted under Section 502 of the Revised School Code, meets the Board of Trustees' requirements and the requirements of applicable law, is therefore approved;

## II. GENERAL REPORTS cont'd.

2. That the Board of Trustees establishes the method of selection, length of term and number of members of the Academy's Board of Directors as follows:

### Method of Selection and Appointment of Academy Board Members:

- a. Initial Academy Board Member Nominations and Appointments: As part of the public school academy application, the public school academy applicant shall propose to the Director of the University Charter Schools Office ("Director"), the names of proposed individuals to serve on the initial board of directors of the proposed public school academy. When the Director recommends an initial contract for approval to the Board of Trustees, he/she shall include recommendations for initial Academy Board members. These recommendations may, but are not required to, include individuals proposed by the public school academy applicant. To be considered for appointment, the nominees must have completed the required board member candidate application materials, including at least (i) the Academy Board Member Questionnaire prescribed by the University Charter Schools Office; and (ii) the Criminal Background Check Report prescribed by the University Charter Schools Office.
- b. Subsequent Academy Board Member Nominations and Appointments: Except as provided in paragraph (2) below, the Academy Board may nominate individuals for subsequent Academy Board of Director positions. As part of the appointment process, the Academy Board may submit to the Director: (i) the name of the nominee; (ii) the board member candidate application materials identified in paragraph (a) above; and (iii) a copy of the Academy Board nominating resolution. The Director may or may not recommend the proposed nominee submitted by the Academy Board. If the Director does not recommend a nominee submitted by the Academy Board, the Director shall select a nominee and forward that recommendation to the Board of Trustees for appointment. The Board of Trustees shall have the sole and exclusive right to appoint members to the Academy Board.
- c. Exigent Appointments: When the Director determines an "exigent condition" exists which requires him/her to make an appointment to a public school academy's board of directors, the Director, with University President approval, may immediately appoint a person to serve as a public school academy board member for the time specified, but not longer than the next meeting held by the Board of Trustees when a regular

## II. GENERAL REPORTS cont'd.

appointment may be made by the Board of Trustees. The Director shall make the appointment in writing and notify the public school academy's board of directors of the appointment. Exigent conditions include, but are not limited to when an Academy Board seat is vacant, when a Academy Board cannot reach a quorum, when the Board of Trustees determines that an Academy Board member's service is no longer required, when an Academy Board member is removed, when an Academy Board fails to fill a vacancy, or other reasons which would prohibit the Academy Board from taking action without such an appointment.

3. Qualifications of Academy Board Members: To be qualified to serve on the Academy Board, a person shall: (a) be a citizen of the United States; (b) reside in the State of Michigan; (c) submit all materials requested by the GVSU Charter Schools Office including, but not limited to, a GVSU Academy Board Member Questionnaire and a release for criminal history background check; (d) not be an employee of the Academy; (e) not be a director, officer, or employee of a company or other entity that contracts with the Academy; and (f) not be an employee or representative of GVSU or be a member of the Board of Trustees.
4. Oath /Acceptance of Office / Voting Rights: Following appointment by the Board of Trustees, Academy Board Appointees may begin their legal duties, including the right to vote, after they have signed an Acceptance of Public Office form and taken the Oath or Affirmation of Public Office administered by a member of the Academy Board, other public official or notary public.
5. Length of Term; Removal: An appointed Academy Board member is an "at will" board member who shall serve at the pleasure of the Board of Trustees for a term of office not to exceed three (3) years. Regardless of the length of term, terms shall end on June 30 of the final year of service, unless shorter due to other provisions of this resolution. A person appointed to serve as an Academy Board member may be reappointed to serve additional terms. When an Academy Board member is appointed to complete the term of service of another Academy Board member, their service ends at the end of the previous Academy Board member's term.

If the Board of Trustees determines that an Academy Board member's service in office is no longer required, then the Board of Trustees may remove an Academy board member with or without cause and shall specify the date when the Academy Board member's service ends. An Academy Board member may be removed from office by a two-thirds (2/3) vote of the Academy's Board for cause.

II. GENERAL REPORTS cont'd.

- 6. Resignations: A member of the Academy Board may resign from office by submitting a written resignation or by notifying the Director. The resignation is effective upon receipt by the Director, unless a later date is specified in the resignation. A written notice of resignation is not required. If no such written notification is provided, then the Director shall confirm a resignation in writing. The resignation shall be effective upon the date the Director sends confirmation to the resigning Academy Board member.
  
- 7. Vacancy: An Academy Board position shall be considered vacant when an Academy Board member:
  - a. Resigns
  - b. Dies
  - c. Is removed from Office
  - d. Is convicted of a felony
  - e. Ceases to be qualified
  - f. Is incapacitated
  
- 8. Filling a Vacancy: The Academy Board may nominate and the Director shall recommend or temporarily appoint persons to fill a vacancy as outlined in the “Subsequent Appointments” and “Exigent Appointments” procedures in this resolution.
  
- 9. Number of Academy Board Member Positions: The number of member positions of the Academy Board of Directors shall be five (5), seven (7) or nine (9), as determined from time to time by the Academy Board.
  
- 10. Quorum: In order to legally transact business the Academy Board shall have a quorum physically present at a duly called meeting of the Academy Board. A “quorum” shall be defined as follows:

# of Academy Board positions	# required for Quorum
Five (5)	Three (3)
Seven (7)	Four (4)
Nine (9)	Five (5)

- 11. Manner of Acting: The Academy Board shall be considered to have “acted,” when a duly called meeting of the Academy Board has a quorum present and the number of board members voting in favor of an action is as follows:

# of Academy Board positions	# for Quorum	# required to act
Five (5)	Three (3)	Three (3)
Seven (7)	Four (4)	Four (4)
Nine (9)	Five (5)	Five (5)

II. GENERAL REPORTS cont'd.

12. Initial Members of the Board of Directors: The Grand Valley State University Board of Trustees appoints the following persons to serve as the initial members of the Academy's Board of Directors for the designated term of office set forth below:
- |                        |   |
|------------------------|---|
| Pending                | 1 year term from date of charter contract, expiring June 30, 2020 |
| Laura Oblinger         | 1 year term from date of charter contract, expiring June 30, 2020 |
| Meagan Batdorff        | 2 year term from date of charter contract, expiring June 30, 2021 |
| Kurt Sanford           | 2 year term from date of charter contract, expiring June 30, 2021 |
| Tara Ward              | 3 year term from date of charter contract, expiring June 30, 2022 |
| Steve Cousins          | 3 year term from date of charter contract, expiring June 30, 2022 |
| Yvette Babin-Ringsmuth | 3 year term from date of charter contract, expiring June 30, 2022 |
13. The Board of Trustees approves and authorizes the execution of a contract to charter a public school academy to the Academy and authorizes the University President or designee to issue a contract to charter a public school academy and related documents ("Contract") to the Academy, provided that, before execution of the Contract, the University President or designee affirms that all terms of the contract have been agreed upon and the Academy is able to comply with all terms and conditions of the Contract and Applicable Law. This resolution shall be incorporated in and made part of the Contract.
14. Within ten days after the Board of Trustees issues the Contract, the Director will submit the Contract to the Michigan Department of Education. Pursuant to the State School Aid Act of 1979, the Michigan Department of Education shall, within thirty days after the Contract is submitted to the Michigan Department of Education, issue a district code number to each public school academy that is authorized under the Revised School Code and is eligible to receive funding under the State School Aid Act. By approving and issuing the Contract, the Board of Trustees is not responsible for the Michigan Department of Education's issuance or non-issuance of a district code number. As a condition precedent to the Board of Trustees' issuance of the Contract, the Applicant, the Academy and the Academy's Board of Directors shall acknowledge and agree that the Board of Trustees, Grand Valley State University, its officers, employees and agents are not responsible for any action taken by the Academy in reliance upon the Michigan Department of Education's issuance of a district code number to the

II. GENERAL REPORTS cont'd.

Academy, or for any Michigan Department of Education's decision resulting in the non-issuance of a district code number to the Academy.

Authorization of Westfield Charter Academy 6a Contract (7 years)

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as part of the Michigan public school system by enacting Act No. 362 of the Public Acts of 1993; and

WHEREAS, according to this legislation, the Grand Valley State University Board of Trustees (the "Board of Trustees"), as the governing body of a state public university, is an authorizing body empowered to issue contracts to organize and operate public school academies; and

WHEREAS, the Michigan Legislature has mandated that public school academy contracts be issued on a competitive basis taking into consideration the resources available for the proposed public school academy, the population to be served by the proposed public school academy, and the educational goals to be achieved by the proposed public school academy; and

WHEREAS, the Grand Valley State University Board of Trustees, having requested applications for organizing public school academies and having reviewed the applications according to the provisions set forth by the Michigan Legislature;

NOW, THEREFORE, BE IT RESOLVED:

1. That the application for Westfield Charter Academy ("Academy"), located at 27201 W. Chicago, Redford Charter Township, MI 48239 (Westfield Charter Academy Elementary/Middle Campus) and 23750 Elmira, Redford Charter Township, MI 48239 (Westfield Preparatory High School Campus), submitted under Section 502 of the Revised School Code, meets the Board of Trustees' requirements and the requirements of applicable law, is therefore approved;
2. That the Board of Trustees establishes the method of selection, length of term and number of members of the Academy's Board of Directors as follows:

Method of Selection and Appointment of Academy Board Members:

- a. Initial Academy Board Member Nominations and Appointments: As part of the public school academy

## II. GENERAL REPORTS cont'd.

application, the public school academy applicant shall propose to the Director of the University Charter Schools Office (“Director”), the names of proposed individuals to serve on the initial board of directors of the proposed public school academy. When the Director recommends an initial contract for approval to the Board of Trustees, he/she shall include recommendations for initial Academy Board members. These recommendations may, but are not required to, include individuals proposed by the public school academy applicant. To be considered for appointment, the nominees must have completed the required board member candidate application materials, including at least (i) the Academy Board Member Questionnaire prescribed by the University Charter Schools Office; and (ii) the Criminal Background Check Report prescribed by the University Charter Schools Office.

- b. Subsequent Academy Board Member Nominations and Appointments: Except as provided in paragraph (2) below, the Academy Board may nominate individuals for subsequent Academy Board of Director positions. As part of the appointment process, the Academy Board may submit to the Director: (i) the name of the nominee; (ii) the board member candidate application materials identified in paragraph (a) above; and (iii) a copy of the Academy Board nominating resolution. The Director may or may not recommend the proposed nominee submitted by the Academy Board. If the Director does not recommend a nominee submitted by the Academy Board, the Director shall select a nominee and forward that recommendation to the Board of Trustees for appointment. The Board of Trustees shall have the sole and exclusive right to appoint members to the Academy Board.
- b. Exigent Appointments: When the Director determines an “exigent condition” exists which requires him/her to make an appointment to a public school academy’s board of directors, the Director, with University President approval, may immediately appoint a person to serve as a public school academy board member for the time specified, but not longer than the next meeting held by the Board of Trustees when a regular appointment may be made by the Board of Trustees. The Director shall make the appointment in writing and notify the public school academy’s board of directors of the appointment. Exigent conditions include, but are not limited to when an Academy Board seat is vacant, when an Academy Board cannot reach a quorum, when the Board of Trustees determines that an Academy Board member’s service is no longer required, when an Academy Board member is removed, when an Academy

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Board fails to fill a vacancy, or other reasons which would prohibit the Academy Board from taking action without such an appointment.

3. Qualifications of Academy Board Members: To be qualified to serve on the Academy Board, a person shall: (a) be a citizen of the United States; (b) reside in the State of Michigan; (c) submit all materials requested by the GVSU Charter Schools Office including, but not limited to, a GVSU Academy Board Member Questionnaire and a release for criminal history background check; (d) not be an employee of the Academy; (e) not be a director, officer, or employee of a company or other entity that contracts with the Academy; and (f) not be an employee or representative of GVSU or be a member of the Board of Trustees.
4. Oath /Acceptance of Office / Voting Rights: Following appointment by the Board of Trustees, Academy Board Appointees may begin their legal duties, including the right to vote, after they have signed an Acceptance of Public Office form and taken the Oath or Affirmation of Public Office administered by a member of the Academy Board, other public official or notary public.
5. Length of Term; Removal: An appointed Academy Board member is an “at will” board member who shall serve at the pleasure of the Board of Trustees for a term of office not to exceed three (3) years. Regardless of the length of term, terms shall end on June 30 of the final year of service, unless shorter due to other provisions of this resolution. A person appointed to serve as an Academy Board member may be reappointed to serve additional terms. When an Academy Board member is appointed to complete the term of service of another Academy Board member, their service ends at the end of the previous Academy Board member’s term.

If the Board of Trustees determines that an Academy Board member’s service in office is no longer required, then the Board of Trustees may remove an Academy board member with or without cause and shall specify the date when the Academy Board member’s service ends. An Academy Board member may be removed from office by a two-thirds (2/3) vote of the Academy’s Board for cause.

6. Resignations: A member of the Academy Board may resign from office by submitting a written resignation or by notifying the Director. The resignation is effective upon receipt by the Director, unless a later date is specified in the resignation. A written notice of resignation is not required. If no such written notification is provided, then the Director shall confirm a resignation in writing. The resignation shall be effective

II. GENERAL REPORTS cont'd.

upon the date the Director sends confirmation to the resigning Academy Board member.

- 7. Vacancy: An Academy Board position shall be considered vacant when an Academy Board member:
  - a. Resigns
  - b. Dies
  - c. Is removed from Office
  - d. Is convicted of a felony
  - e. Ceases to be qualified
  - f. Is incapacitated

8. Filling a Vacancy: The Academy Board may nominate and the Director shall recommend or temporarily appoint persons to fill a vacancy as outlined in the “Subsequent Appointments” and “Exigent Appointments” procedures in this resolution.

9. Number of Academy Board Member Positions: The number of member positions of the Academy Board of Directors shall be five (5), seven (7) or nine (9), as determined from time to time by the Academy Board.

10. Quorum: In order to legally transact business the Academy Board shall have a quorum physically present at a duly called meeting of the Academy Board. A “quorum” shall be defined as follows:

# of Academy Board positions	# required for Quorum
Five (5)	Three (3)
Seven (7)	Four (4)
Nine (9)	Five (5)

11. Manner of Acting: The Academy Board shall be considered to have “acted,” when a duly called meeting of the Academy Board has a quorum present and the number of board members voting in favor of an action is as follows:

# of Academy Board positions	# for Quorum	# required to act
Five (5)	Three (3)	Three (3)
Seven (7)	Four (4)	Four (4)
Nine (9)	Five (5)	Five (5)

12. Initial Members of the Board of Directors: The Grand Valley State University Board of Trustees appoints the following persons to serve as the initial members of the Academy’s Board of Directors for the designated term of office set forth below:

II. GENERAL REPORTS cont'd.

Pending	1 year term expiring June 30, 2019
Pending	1 year term expiring June 30, 2019
James Dinnan	2 year term expiring June 30, 2020
Alysse Miller	2 year term expiring June 30, 2020
Billy Morrison	3 year term expiring June 30, 2021
Caitlin Murphy	3 year term expiring June 30, 2021
Amenzee Novak	3 year term expiring June 30, 2021

13. The Board of Trustees approves and authorizes the execution of a contract to charter a public school academy to the Academy and authorizes the University President or designee to issue a contract to charter a public school academy and related documents (“Contract”) to the Academy, provided that, before execution of the Contract, the University President or designee affirms that all terms of the contract have been agreed upon and the Academy is able to comply with all terms and conditions of the Contract and Applicable Law. This resolution shall be incorporated in and made part of the Contract.
14. Within ten days after the Board of Trustees issues the Contract, the Director will submit the Contract to the Michigan Department of Education. Pursuant to the State School Aid Act of 1979, the Michigan Department of Education shall, within thirty days after the Contract is submitted to the Michigan Department of Education, issue a district code number to each public school academy that is authorized under the Revised School Code and is eligible to receive funding under the State School Aid Act. By approving and issuing the Contract, the Board of Trustees is not responsible for the Michigan Department of Education’s issuance or non-issuance of a district code number. As a condition precedent to the Board of Trustees’ issuance of the Contract, the Applicant, the Academy and the Academy’s Board of Directors shall acknowledge and agree that the Board of Trustees, Grand Valley State University, its officers, employees and agents are not responsible for any action taken by the Academy in reliance upon the Michigan Department of Education’s issuance of a district code number to the Academy, or for any Michigan Department of Education’s decision resulting in the non-issuance of a district code number to the Academy.

Reauthorization of 6a Charter Contract – Excel Charter Academy, Grand Rapids (7 years)

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees of Grand Valley State University, at its meeting on June 1, 1995, initially authorized the issuance of a contract to charter Excel Charter Academy (the “Academy”); and authorized the reissuance of a contract to charter the Academy at its meeting on April 27, 2012; and

II. GENERAL REPORTS cont'd.

WHEREAS, the University's Charter Schools Office has completed its evaluation and assessment of the operation and performance of the Academy; and

WHEREAS, the University President's designee has recommended the reissuance of a contract to charter as a public school academy to the Academy for a seven (7) year term beginning July 1, 2019, and ending June 30, 2026;

NOW, THEREFORE, BE IT RESOLVED, that the University Board of Trustees approves and reauthorizes the execution of a contract to charter a public school academy to the Academy and authorizes the University President or designee to execute the contract to charter a public school academy and related documents to the Academy for a seven (7) year term, provided that, before the execution of the contract, the University President or designee affirms that all terms of the contract have been agreed upon and the Academy is able to comply with all terms and conditions of the contract and applicable law. This resolution shall be incorporated in and made part of the contract as Schedule 1.

Reauthorization of 6e Charter Contract – Detroit Premier Academy, Detroit (5 years)

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees of Grand Valley State University, at its meeting on April 22, 2005; and

WHEREAS, the Board of Trustees of Grand Valley State University, at its meeting on February 11, 2011, authorized the conversion of the Academy from a 6a public school academy to a 6e School of Excellence; and

WHEREAS, the University's Charter Schools Office has completed its evaluation and assessment of the operation and performance of the Academy; and

WHEREAS, Grand Valley State University will conduct an annual performance review with the Academy Board and Educational Service Provider; and

WHEREAS, the present Board of Directors of the Academy has requested the reissuance of a contract to charter as a 6e School of Excellence; and

WHEREAS, the University President's designee has recommended the reissuance of a contract to charter as a School of Excellence to the Academy for a five (5) year term beginning July 1, 2019, and ending June 30, 2024;

II. GENERAL REPORTS cont'd.

NOW, THEREFORE, BE IT RESOLVED, that the University Board of Trustees approves and reauthorizes the execution of a contract to charter a School of Excellence to the Academy and authorizes the University President or designee to execute the contract to charter a School of Excellence and related documents to the Academy for a five (5) year term, provided that, before the execution of the contract, the University President or designee affirms that all terms of the contract have been agreed upon and the Academy is able to comply with all terms and conditions of the contract and applicable law. This resolution shall be incorporated in and made part of the contract as Schedule 1.

Grade Addition – Washington-Parks Academy (9-12<sup>th</sup> Grade)

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees has issued a contract to Washington-Parks Academy (“Academy”) and has authorized the Academy to operate grades Kindergarten through Eight (K-8); and

WHEREAS, the Academy requests the Board of Trustees approve the addition of Ninth through Twelfth grades (9-12<sup>th</sup>) for the Academy; and

WHEREAS, Grand Valley State University will conduct an annual performance review with the Academy Board and Educational Service Provider; and

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Article IX of the Terms and Conditions incorporated into the Academy’s Contract, dated July 1, 2018, the Board of Trustees hereby approves the addition of Ninth through Twelfth grades (9-12<sup>th</sup>) for the Academy.

Site Addition – Washington-Parks Academy

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees issued a contract to Washington-Parks Academy (“Academy”) and has authorized the Academy to operate two separate school sites at 11685 Appleton, Redford, MI 48239 (Washington-Parks Academy K-8 Campus) and 13436 Grove Street, Detroit, MI 48235 (Lincoln-King Academy K-8 Campus); and

WHEREAS, the Academy desires an additional location to allow for the expansion of the Lincoln-King Academy site to accommodate a full K-12; and

II. GENERAL REPORTS cont'd.

WHEREAS, the Academy requests the Board of Trustees to approve a site addition for Washington-Parks Academy beginning the 2019-2020 academic year to accommodate an expansion of grades for Lincoln-King Academy; and

WHEREAS, Grand Valley State University will conduct an annual performance review with the Academy Board and Educational Service Provider;

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Section 6.11 of the Terms and Conditions incorporated into the Academy's contract, dated July 1, 2018, the Board of Trustees hereby approves an amendment of the Academy's contract to include the following site addition for the Academy:

13130 Grove Street  
Detroit, MI 48235

Name Change – Flint Cultural Center STEAM Academy

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees, at its meeting on April 28, 2017, approved the issuance of a charter contract to Flint Cultural Center STEAM Academy ("Academy"); and

WHEREAS, the Academy requests a name change to Flint Cultural Center Academy;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Article IX of the Terms and Conditions incorporated into the Academy's Contract, the Board of Trustees approves the Academy's name change to Flint Cultural Center Academy

Appointment of Charter School Board of Directors

On motion by Trustee Cardenas and second by Trustee Russell, the following resolution was adopted unanimously:

RESOLVED, the Board of Trustees appoints the Charter School Board of Directors as presented at this meeting.

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|---------|------|--|
| 18-5-16 | (16) | <u>2017-2018 Department of Intercollegiate Athletics Annual Report</u> |
| 18-5-17 | (17) | <u>Accountability Report</u>   |

II. GENERAL REPORTS cont'd.

18-5-18 (18) Motion to Adjourn

RESOLVED, on motion by Trustee Damstra and second by Trustee Cardenas, the meeting was adjourned at 11:59 a.m.

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Mary L. Kramer, Chair  
Board of Trustees

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Teri L. Losey, Secretary  
Board of Trustees