



**MINUTES
FOR ANNUAL MEETING
OF THE BOARD OF TRUSTEES
OF GRAND VALLEY STATE UNIVERSITY**

The fourth meeting in 2017 of the Board of Trustees of Grand Valley State University was held on the 2nd Floor, Russel H. Kirkhof Center, on the Allendale Campus of Grand Valley State University on Friday, July 14, 2017.

The following members of the Board were present:

Randall S. Damstra
David S. Hooker
John C. Kennedy, Chair
Mary L. Kramer, Vice Chair
John G. Russell
Megan S. Sall
Kate Pew Wolters
Thomas J. Haas, President, Ex Officio

The following member of the Board was absent:

Victor M. Cardenas

The following Board officers and Executive officers were present:

Jesse M. Bernal, Vice President for Inclusion and Equity
Lynn M. Blue, Vice President for Enrollment Development
Thomas A. Butcher, Vice President and General Counsel
Maria C. Cimitile, Provost and Executive Vice President for Academic and Student Affairs
Brian Copeland, Treasurer, Board of Trustees
Teri L. Losey, Executive Associate to the President and Secretary, Board of Trustees
Karen M. Loth, Vice President for University Development
Matthew E. McLogan, Vice President for University Relations
Scott Richardson, Acting Vice President for Finance and Administration

The meeting was called to order at 11:05 a.m.

I. SECRETARY'S REPORT

17-4-1 (1) Approval of Minutes of Prior Meeting

On motion by Trustee Sall and second by Trustee Russell, the following resolution was adopted unanimously:

RESOLVED, that the minutes of the meeting, held June 21, 2017, are approved as distributed.

17-4-2 (2) Motion to Adopt Agenda

On motion by Trustee Damstra and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees agenda for the July 14, 2017, meeting is approved as distributed.

17-4-3 (3) Board Meeting Dates for 2018

On motion by Trustee Wolters and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the meeting dates for 2018 for the Board of Trustees be established as follows:

- Friday, February 2, 2018
- Friday, April 27, 2018
- Friday, July 13, 2018
- Friday, November 2, 2018

17-4-4 (4) Honorary Degrees – Davis and Weatherall Neal

On motion by Trustee Russell and second by Trustee Sall, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Education degree to Gayle R. Davis, to be awarded at the Commencement Ceremony on December 9, 2017, where she will be the Commencement speaker. Dr. Davis served as Grand Valley's Provost and Executive Vice President for Academic Affairs from 2002 until her retirement in June 2017. She now holds the title of Provost and Executive Vice President for Academic and Student Affairs Emerita. Many of Dr. Davis' accomplishments during her 15-year tenure focused on aligning academic operations and programs with the University's growth in size and complexity, always center on the needs of today's students. Modeling "shared governance" across the relevant university constituents, she co-chaired the first formal strategic planning and reorganized academics to maximize opportunities for all

I. SECRETARY'S REPORT cont'd.

degree programs and established a college dedicated to interdisciplinary studies; revised workload policies to optimize the use of individual faculty strengths; streamlined the faculty personnel review system; oversaw the modification of the General Education program; and supported degree programs and experiential student opportunities suitable to a fast-changing world.

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Education degree to Teresa Weatherall Neal, to be awarded at the afternoon Commencement Ceremony on April 28, 2018, where she will be the Commencement speaker. Ms. Weatherall Neal is a Grand Valley State University alumna and the Superintendent of Grand Rapids Public Schools (GRPS). She has a long history in Grand Rapids as she is a graduate of Creston High School and has worked for GRPS for 40 years. Ms. Weatherall Neal truly believes that education is the greatest key to any success. In her non-stop quest to help children and remove barriers to learning, she has been instrumental in developing and implementing programs and support services; such as, The Wheel of Support, the Youth Advocate Program, the Family Support Specialist Program, and many other programs and initiatives that focus on students in need.

17-4-5 (5) Recognition of Luke W. Wilcox

By acclamation of the Board of Trustees, the following resolution was adopted unanimously:

Luke W. Wilcox

WHEREAS, the Board of Trustees of Grand Valley State University hereby commends alumnus Luke W. Wilcox, (M.Ed. '06) who was named Teacher of the Year 2017-2018 by the Michigan Department of Education, and,

WHEREAS, Mr. Wilcox, a mathematics teacher at East Kentwood High School, is dedicated to student success as evidenced by comments from Governor Rick Snyder, "Great teachers inspire and motivate students to reach goals far beyond what the students originally expected of themselves," and,

WHEREAS, Mr. Wilcox was one of dozens of teachers nominated for the Michigan award, and,

WHEREAS, Mr. Wilcox was among a group of math and science teachers who received the Presidential Award for Excellence in Math and Science Teaching in 2015 from President Obama, and,

I. SECRETARY'S REPORT cont'd.

WHEREAS, Mr. Wilcox was valedictorian of his high school class, a mentor to countless students, a role model for fellow teachers, and is described as someone who lives and breathes education and its power to change lives.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Grand Valley State University commends Luke W. Wilcox for being named Teacher of the Year 2017-2018 by the Michigan Department of Education and being a dedicated alumnus of the university; and,

BE IT FURTHER RESOLVED, that the Board of Trustees transmits to Luke W. Wilcox a copy of this resolution, adopted unanimously, as evidence of the Board's respect and congratulations on this 14th day of July, 2017.

17-4-6 (6) Personnel Actions

On motion by Trustee Wolters and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the personnel actions as reported at this meeting.

II. GENERAL REPORTS

17-4-7 (7) University Policies Website - Retitling of Administrative Manual to Board of Trustees Policies

On motion by Trustee Hooker and second by Trustee Russell, the following resolution was adopted unanimously:

WHEREAS, the policies approved by the Grand Valley State University Board of Trustees, historically, have been gathered and recorded in a paper document titled the "Administrative Manual;"

AND WHEREAS, the policies approved by the Administration, through the President's Cabinet, have been previously gathered and placed in a website called the "Grand Valley Manual;"

AND WHEREAS, the University has consolidated the location of the policies into a single, easily searchable, website that identifies former "Administrative Manual" policies as "Board of Trustees" policies and the former "Grand Valley Manual" policies as "President's Cabinet" policies.

RESOLVED, that the Board of Trustees of Grand Valley State University authorizes the changes in nomenclature to the newly renamed "Board of Trustees" policies to allow for the implementation of the University policies website.

II. GENERAL REPORTS cont'd.

17-4-8 (8) Development Division Report

On motion by Trustee Russell and second by Trustee Kramer, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees gratefully accepts the gifts and pledge payments of \$1,806,941.79 to the University presented at this meeting for April 1, 2017 through May 31, 2017.

17-4-9 (9) Revisions to Board of Trustees Policies, Chapter 4, Human Resources
Section 2.9 – Areas of Evaluation for Renewal of Probationary Appointments, Promotion, Tenure, and Periodic Performance Review
Section 2.10 – Procedures for Regular Faculty Appointment Renewal, Promotion, Tenure, Sabbaticals, Periodic Performance Review, and Dismissal for Adequate Cause
Section 2.11 – Applicability to Executive, Administrative, and Professional Positions and other administrative assignments
Section 2.30 – Benefits

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the changes to Chapter 4, Sections 2.9, 2.10, 2.11, 2.30, of the *Board of Trustees Policies*, as presented at this meeting.

17-4-10 (10) Data Science and Analytics, M.S. Final Review

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the changes to Chapter 3, Section 2.3, Graduate Degree Programs of the *Board of Trustees Policies*, to add the M.S. Data Science and Analytics program as presented at this meeting.

17-4-11 (11) 2017-2018 Tuition and Fee Schedule

On motion by Trustee Russell and second by Trustee Hooker, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the 2017-2018 Tuition and Fee Schedule as presented at this meeting.

II. GENERAL REPORTS cont'd.

17-4-12 (12) 2017-2018 General Fund Budget

On motion by Trustee Russell and second by Trustee Damstra, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the 2017-2018 General Fund Budget as presented at this meeting.

FURTHER RESOLVED, that the Board approves the preliminary spending authority at levels consistent with the 2017-2018 budget, as it may be subsequently amended by the Board, for fiscal year 2018-2019 until the 2018-2019 budget is adopted.

17-4-13 (13) Charter Schools Report

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

Authorization of Old Mission Peninsula Community School 6a Contract

WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as part of the Michigan public school system by enacting Act No. 362 of the Public Acts of 1993; and

WHEREAS, according to this legislation, the Grand Valley State University Board of Trustees (the "Board of Trustees"), as the governing body of a state public university, is an authorizing body empowered to issue contracts to organize and operate public school academies; and

WHEREAS, the Michigan Legislature has mandated that public school academy contracts be issued on a competitive basis taking into consideration the resources available for the proposed public school academy, the population to be served by the proposed public school academy, and the educational goals to be achieved by the proposed public school academy; and

WHEREAS, the Grand Valley State University Board of Trustees, having requested applications for organizing public school academies and having reviewed the applications according to the provisions set forth by the Michigan Legislature;

NOW, THEREFORE, BE IT RESOLVED:

1. That the application for Old Mission Peninsula Community School ("Academy"), located at 2699 Island View Road, Traverse City, Michigan 49686, submitted under Section 502 of the Revised School

II. GENERAL REPORTS cont'd.

Code, meets the Board of Trustees' requirements and the requirements of applicable law, is therefore approved;

2. That the Board of Trustees establishes the method of selection, length of term and number of members of the Academy's Board of Directors as follows:

Method of Selection and Appointment of Academy Board Members:

- a. Initial Academy Board Member Nominations and Appointments: As part of the public school academy application, the public school academy applicant shall propose to the Director of the University Charter Schools Office ("Director"), the names of proposed individuals to serve on the initial board of directors of the proposed public school academy. When the Director recommends an initial contract for approval to the Board of Trustees, he/she shall include recommendations for initial Academy Board members. These recommendations may, but are not required to, include individuals proposed by the public school academy applicant. To be considered for appointment, the nominees must have completed the required board member candidate application materials, including at least (i) the Academy Board Member Questionnaire prescribed by the University Charter Schools Office; and (ii) the Criminal Background Check Report prescribed by the University Charter Schools Office.
- b. Subsequent Academy Board Member Nominations and Appointments: Except as provided in paragraph (2) below, the Academy Board may nominate individuals for subsequent Academy Board of Director positions. As part of the appointment process, the Academy Board may submit to the Director: (i) the name of the nominee; (ii) the board member candidate application materials identified in paragraph (a) above; and (iii) a copy of the Academy Board nominating resolution. The Director may or may not recommend the proposed nominee submitted by the Academy Board. If the Director does not recommend a nominee submitted by the Academy Board, the Director shall select a nominee and forward that recommendation to the Board of Trustees for appointment. The Board of Trustees shall have the sole and exclusive right to appoint members to the Academy Board.

II. GENERAL REPORTS cont'd.

- c. Exigent Appointments: When the Director determines an “exigent condition” exists which requires him/her to make an appointment to a public school academy’s board of directors, the Director, with University President approval, may immediately appoint a person to serve as a public school academy board member for the time specified, but not longer than the next meeting held by the Board of Trustees when a regular appointment may be made by the Board of Trustees. The Director shall make the appointment in writing and notify the public school academy’s board of directors of the appointment. Exigent conditions include, but are not limited to when an Academy Board seat is vacant, when a Academy Board cannot reach a quorum, when the Board of Trustees determines that an Academy Board member’s service is no longer required, when an Academy Board member is removed, when an Academy Board fails to fill a vacancy, or other reasons which would prohibit the Academy Board from taking action without such an appointment.
3. Qualifications of Academy Board Members: To be qualified to serve on the Academy Board, a person shall: (a) be a citizen of the United States; (b) reside in the State of Michigan; (c) submit all materials requested by the GVSU Charter Schools Office including, but not limited to, a GVSU Academy Board Member Questionnaire and a release for criminal history background check; (d) not be an employee of the Academy; (e) not be a director, officer, or employee of a company or other entity that contracts with the Academy; and (f) not be an employee or representative of GVSU or be a member of the Board of Trustees.
4. Oath /Acceptance of Office / Voting Rights: Following appointment by the Board of Trustees, Academy Board Appointees may begin their legal duties, including the right to vote, after they have signed an Acceptance of Public Office form and taken the Oath or Affirmation of Public Office administered by a member of the Academy Board, other public official or notary public.
5. Length of Term; Removal: An appointed Academy Board member is an “at will” board member who shall serve at the pleasure of the Board of Trustees for a term of office not to exceed three (3) years. Regardless of the length of term, terms shall end on June 30 of the final year of service, unless shorter due to other provisions of this resolution. A person appointed to serve as an Academy Board member may be reappointed to serve additional terms. When an Academy Board member is appointed to complete the term of service of another

II. GENERAL REPORTS cont'd.

Academy Board member, their service ends at the end of the previous Academy Board member's term.

If the Board of Trustees determines that an Academy Board member's service in office is no longer required, then the Board of Trustees may remove an Academy board member with or without cause and shall specify the date when the Academy Board member's service ends. An Academy Board member may be removed from office by a two-thirds (2/3) vote of the Academy's Board for cause.

6. Resignations: A member of the Academy Board may resign from office by submitting a written resignation or by notifying the Director. The resignation is effective upon receipt by the Director, unless a later date is specified in the resignation. A written notice of resignation is not required. If no such written notification is provided, then the Director shall confirm a resignation in writing. The resignation shall be effective upon the date the Director sends confirmation to the resigning Academy Board member.
7. Vacancy: An Academy Board position shall be considered vacant when an Academy Board member:
 - a. Resigns
 - b. Dies
 - c. Is removed from Office
 - d. Is convicted of a felony
 - e. Ceases to be qualified
 - f. Is incapacitated
8. Filling a Vacancy: The Academy Board may nominate and the Director shall recommend or temporarily appoint persons to fill a vacancy as outlined in the "Subsequent Appointments" and "Exigent Appointments" procedures in this resolution.
9. Number of Academy Board Member Positions: The number of member positions of the Academy Board of Directors shall be five (5), seven (7) or nine (9), as determined from time to time by the Academy Board.
10. Quorum: In order to legally transact business the Academy Board shall have a quorum physically present at a duly called meeting of the Academy Board. A "quorum" shall be defined as follows:

# of Academy Board positions	# required for Quorum
Five (5)	Three (3)
Seven (7)	Four (4)
Nine (9)	Five (5)

II. GENERAL REPORTS cont'd.

11. Manner of Acting: The Academy Board shall be considered to have “acted,” when a duly called meeting of the Academy Board has a quorum present and the number of board members voting in favor of an action is as follows:

# of Academy Board positions	# for Quorum	# required to act
Five (5)	Three (3)	Three (3)
Seven (7)	Four (4)	Four (4)
Nine (9)	Five (5)	Five (5)

12. Initial Members of the Board of Directors: The Grand Valley State University Board of Trustees appoints the following persons to serve as the initial members of the Academy’s Board of Directors for the designated term of office set forth below:

Amanda L. Igra	1 year term expiring June 30, 2018
Rebecca S. Seah	2 year term expiring June 30, 2019
Michael Smiley	2 year term expiring June 30, 2029
Erica C. Walsh	3 year term expiring June 30, 2020
Isaiah S. Wunsch	3 year term expiring June 30, 2020

13. The Board of Trustees approves and authorizes the execution of a contract to charter a public school academy to the Academy and authorizes the University President or designee to issue a contract to charter a public school academy and related documents (“Contract”) to the Academy, provided that, before execution of the Contract, the University President or designee affirms that all terms of the contract have been agreed upon and the Academy is able to comply with all terms and conditions of the Contract and Applicable Law. This resolution shall be incorporated in and made part of the Contract.
14. Within ten days after the Board of Trustees issues the Contract, the Director will submit the Contract to the Michigan Department of Education. Pursuant to the State School Aid Act of 1979, the Michigan Department of Education shall, within thirty days after the Contract is submitted to the Michigan Department of Education, issue a district code number to each public school academy that is authorized under the Revised School Code and is eligible to receive funding under the State School Aid Act. By approving and issuing the Contract, the Board of Trustees is not responsible for the Michigan Department of Education’s issuance or non-issuance of a district code number. As a condition precedent to the Board of Trustees’ issuance of the Contract, the Applicant, the Academy and the Academy’s Board of Directors shall acknowledge and agree that the Board of Trustees, Grand Valley State University, its officers, employees and agents are not responsible for any action taken by the Academy in reliance upon the Michigan

II. GENERAL REPORTS cont'd.

Department of Education's issuance of a district code number to the Academy, or for any Michigan Department of Education's decision resulting in the non-issuance of a district code number to the Academy.

Site Change for Michigan Mathematics and Science Grades 6-12

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees, at its meeting on April 27, 2012, authorized Michigan Mathematics and Science Academy to operate at 8155 Ritter Avenue, Center Line, MI 48015; and

WHEREAS, the Board of Trustees, at its meeting on April 28, 2017, authorized Michigan Mathematics and Science Academy to move grades K-5 to 28501 Lorraine Avenue, Warren, MI 48093; and

WHEREAS, Michigan Mathematics and Science Academy requests a site change for its grades 6-12;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Article IX of the Terms and Conditions incorporated in to the Academy's Contract, the Board of Trustees hereby approves the following site change for the Academy's grades 6-12:

27300 Dequindre Road
Warren, MI 48902

Grade Addition – Evergreen Academy (7-8th Grade)

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees has authorized Evergreen Academy (the "Academy") to operate grades Kindergarten through Sixth (K-6); and

WHEREAS, the Academy, requests the Board of Trustees approve the addition of Seventh and Eighth grades (7-8th) for the Academy;

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Article IX of the Terms and Conditions incorporated into the Academy's Contract, dated July 1, 2012, the Board of Trustees hereby approves the addition of Seventh and Eighth grades (7-8th) for the Academy.

II. GENERAL REPORTS cont'd.

Grade Addition – Oakland Academy (7-8th Grade)

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees has authorized Oakland Academy (the “Academy”) to operate grades Kindergarten through Sixth (K-6); and

WHEREAS, the Academy, requests the Board of Trustees approve the addition of Seventh and Eighth grades (7-8th) for the Academy;

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Article IX of the Terms and Conditions incorporated into the Academy’s Contract, dated July 1, 2011, the Board of Trustees hereby approves the addition of Seventh and Eighth grades (7-8th) for the Academy.

Appointment of Charter School Board of Directors

On motion by Trustee Sall and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, the Board of Trustees appoints the Charter School Board of Directors as presented at this meeting.

17-4-14 (14) Health Building - 333 Michigan

On motion by Trustee Russell and second by Trustee Damstra, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees:

1. approves the selection of Fishbeck, Thompson, Carr and Huber as the project architect and engineer,
2. approves the selection of Pioneer Construction as construction manager for the project,
3. approves the budget of \$70,000,000 established for this project; the source of funds to be State of Michigan capital outlay, University Donor Funds, and University Development Fund, and University-issued bonds,
4. approves the schedule established for the project,
5. approves the site plans as presented,
6. approves the floor plans as presented,

II. GENERAL REPORTS cont'd.

7. authorizes the University administration to submit required documents to the State of Michigan, and

8. authorizes the University administration to award additional contracts as necessary to complete the project.

17-4-15 (15) President's Report

III. CHAIR – PRIVILEGE OF THE FLOOR

17-4-16 (16) Report from the Nominating Committee

17-4-17 (17) Election of Board Chair

On motion by Trustee Hooker and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, that from its membership, the Board of Trustees elects John C. Kennedy its Chair to serve from 12:01 a.m. on July 15, 2017 until the next annual meeting or until a successor shall have been elected.

17-4-18 (18) Election of Board Vice Chair

On motion by Trustee Hooker and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, that from its membership, the Board of Trustees elects Mary L. Kramer its Vice Chair to serve from 12:01 a.m. on July 15, 2017, until the next annual meeting or until a successor shall have been elected.

17-4-19 (19) Election of Other Board Officers

On motion by Trustee Hooker and second by Trustee Wolters, the following resolution was adopted unanimously:

RESOLVED, that from persons on the University staff, the Board of Trustees elects the following to the respective offices set after their names, each of whom shall serve from 12:01 a.m. on July 15, 2017 until the next annual meeting or until a successor shall have been elected and qualified; subject, however, to removal at any time during the election term by action of the Board of Trustees:

Teri L. Losey, Secretary
Brian C. Copeland, Treasurer
Pamela K. Brenzing, Assistant Treasurer

III. CHAIR – PRIVILEGE OF THE FLOOR cont'd.

17-4-20 (20) Motion to Adjourn

RESOLVED, on motion by Trustee Sall and second by Trustee Russell, the meeting was adjourned at 12:07 p.m.

John C. Kennedy, Chair
Board of Trustees

Teri L. Losey, Secretary
Board of Trustees