



**MINUTES
FOR REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF GRAND VALLEY STATE UNIVERSITY**

The first meeting in 2016 of the Board of Trustees of Grand Valley State University was held in the Multi-Purpose Room, 1st floor, L. William Seidman Center, on the Robert C. Pew Grand Rapids Campus of Grand Valley State University on Friday, February 12, 2016.

The following members of the Board were present:

Victor M. Cardenas
David S. Hooker, Chair
John C. Kennedy, Vice Chair
Mary L. Kramer
Megan S. Sall
David L. Way
Kate Pew Wolters
Thomas J. Haas, President, Ex Officio

The following member of the Board was absent:

John G. Russell

The following Executive and Board officers were present:

Jim Bachmeier, Vice President for Finance and Administration,
and Treasurer, Board of Trustees
Jesse M. Bernal, Vice President for Inclusion and Equity
Thomas A. Butcher, Vice President and General Counsel
Gayle R. Davis, Provost and Executive Vice President for Academic and Student Affairs
Teri L. Losey, Executive Associate to the President and Secretary, Board of Trustees
Karen M. Loth, Vice President for University Development
Matthew E. McLogan, Vice President for University Relations

The following Executive Officer was absent:

Lynn M. Blue, Vice President for Enrollment Development

The meeting was called to order at 11 a.m.

I. SECRETARY'S REPORT

(Teri L. Losey)

16-1-1 (1) Approval of Minutes of Prior Meeting

On motion by Ms. Sall and second by Ms. Kramer, the following resolution was adopted unanimously:

RESOLVED, that the minutes of the meeting, held November 6, 2015, are approved as distributed.

16-1-2 (2) Motion to Adopt Agenda

On motion by Ms. Sall and second by Mr. Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees agenda for the February 12, 2016, meeting is approved as distributed.

16-1-3 (3) Resolution from the State of Michigan

On motion by Ms. Sall and second by Mr. Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees gratefully accepts and recognizes the following resolution passed by the Senate of the State of Michigan:

Senate Resolution 130 as offered by Senators Meekhof, MacGregor, Hildenbrand, Schuitmaker, Schmidt, Hertel and Hansen and adopted on January 14, 2016 reads:

A Resolution to Recognize and Congratulate Grand Valley State University.

Whereas, Grand Valley State University, authorized by the Michigan Legislature in 1960, has grown to become the state's fourth-largest public university; and

Whereas, In April 2015, Grand Valley graduated its 100,000th student; and

Whereas, Grand Valley is the state's largest provider of allied health professionals; and

Whereas, The university's engineering, business, and teacher education programs are highly regarded; and

Whereas, The pioneering work of Grand Valley in Great Lakes water research and wind energy serve the public interest; and

Whereas, Grand Valley was the first university to sign reverse transfer agreements with all 28 Michigan community colleges; and

I. SECRETARY'S REPORT cont'd.

Whereas, These accomplishments benefit degree holders and the state of Michigan, where the vast majority of Grand Valley graduates reside; now, therefore, be it

Resolved by the Senate, That we hereby recognize and congratulate Grand Valley State University for its achievements and all it continues to do to educate the next generation of Michigan citizens.

16-1-4 (4) Honorary Degree – Wolters

On motion by Ms. Kramer and second by Ms. Sall, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the granting of an Honorary Doctor of Public Service degree to Kate Pew Wolters, to be awarded at the Commencement Ceremony on Saturday, December 10, 2016. Mrs. Wolters has been a member of the Grand Valley State University Board of Trustees since 2005 – having been appointed by both Governors Granholm and Snyder. She is the third member of her family to have been a trustee, having been preceded in office by her brother and her father, after whom the Robert C. Pew Grand Rapids campus is named. She has served on both Board committees and as Vice Chair and Chair of the Board; she has been a trustee of the Grand Valley University Foundation since 1992 and a recipient of the Foundation's Leadership Award. Mrs. Wolters is chair of the Steelcase Foundation and also serves as president of the Kate and Richard Wolters Foundation. A long-time advocate for those with disabilities, she served as board member of National Council on Disability from 1994 until 2003.

16-1-5 (5) Personnel Actions

On motion by Mr. Cardenas and second by Mr. Kennedy, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the personnel actions as reported at this meeting.

II. GENERAL REPORTS

16-1-6 (6) Development Division Report

On motion by Mr. Kennedy and second by Ms. Kramer, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees gratefully accepts the gifts and pledge payments of \$4,479,785.56 to the University presented at this meeting for October 1, 2015 through December 31, 2015.

II. GENERAL REPORTS cont'd.

- 16-1-7 (7) Revisions to *Administrative Manual* Chapter 4, Section 2 – Faculty and Section 3 – Adjunct Faculty

On motion by Mrs. Wolters and second by Mr. Way, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the changes to Chapter 4, Section 2 and Section 3 of the *Administrative Manual* as presented at this meeting.

- 16-1-8 (8) Audit Firm for Fiscal Year 2016

On motion by Ms. Kramer and second by Mr. Kennedy, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approve the selection of Plante & Moran, PLLC as the audit firm for fiscal year 2016 as presented at this meeting.

- 16-1-9 (9) 2016-2017 Housing Budget and Room & Board Rates

On motion by Ms. Kramer and second by Mr. Cardenas, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees approves the 2016-2017 Housing Budget and Room & Board Rates as presented at this meeting.

- 16-1-10 (10) Authorization to Enter Agreements Regarding the University's Belknap Property

On motion by Mrs. Wolters and second by Ms. Sall, the following resolution was adopted unanimously:

RESOLVED, that the Board of Trustees authorizes the University President to execute the Initial Memorandum of Understanding and the Memorandum of Understanding as presented at this meeting.

- 16-1-11 (11) Charter Schools Report

Authorization of Saginaw Covenant Academy 6a Contract

On motion by Mrs. Wolters and second by Mr. Cardenas, the following resolution was adopted unanimously:

WHEREAS, the Michigan Legislature has provided for the establishment of public school academies as part of the Michigan public school system by enacting Act No. 362 of the Public Acts of 1993; and

II. GENERAL REPORTS cont'd.

WHEREAS, according to this legislation, the Grand Valley State University Board of Trustees (the "Board of Trustees"), as the governing body of a state public university, is an authorizing body empowered to issue contracts to organize and operate public school academies; and

WHEREAS, the Michigan Legislature has mandated that public school academy contracts be issued on a competitive basis taking into consideration the resources available for the proposed public school academy, the population to be served by the proposed public school academy, and the educational goals to be achieved by the proposed public school academy; and

WHEREAS, the Grand Valley State University Board of Trustees, having requested applications for organizing public school academies and having reviewed the applications according to the provisions set forth by the Michigan Legislature;

NOW, THEREFORE, BE IT RESOLVED:

1. That the application for Saginaw Covenant Academy ("Academy"), located at 550 Millard Street, Saginaw, MI 48601, submitted under Section 502 of the Revised School Code, meets the Board of Trustees' requirements and the requirements of applicable law, is therefore approved;
2. That the Board of Trustees establishes the method of selection, length of term and number of members of the Academy's Board of Directors as follows:

Method of Selection and Appointment of Academy Board Members:

- a. Initial Academy Board Member Nominations and Appointments: As part of the public school academy application, the public school academy applicant shall propose to the Director of the University Charter Schools Office ("Director"), the names of proposed individuals to serve on the initial board of directors of the proposed public school academy. When the Director recommends an initial contract for approval to the Board of Trustees, he/she shall include recommendations for initial Academy Board members. These recommendations may, but are not required to, include individuals proposed by the public school academy applicant. To be considered for appointment, the nominees must have completed the required board member candidate application materials, including at least (i) the Academy Board Member Questionnaire prescribed by the University Charter Schools Office; and (ii) the Criminal Background Check Report prescribed by the University Charter Schools Office.

II. GENERAL REPORTS cont'd.

- b. Subsequent Academy Board Member Nominations and Appointments: Except as provided in paragraph (2) below, the Academy Board may nominate individuals for subsequent Academy Board of Director positions. As part of the appointment process, the Academy Board may submit to the Director: (i) the name of the nominee; (ii) the board member candidate application materials identified in paragraph (a) above; and (iii) a copy of the Academy Board nominating resolution. The Director may or may not recommend the proposed nominee submitted by the Academy Board. If the

Director does not recommend a nominee submitted by the Academy Board, the Director shall select a nominee and forward that recommendation to the Board of Trustees for appointment. The Board of Trustees shall have the sole and exclusive right to appoint members to the Academy Board.

- c. Exigent Appointments: When the Director determines an “exigent condition” exists which requires him/her to make an appointment to a public school academy’s board of directors, the Director, with University President approval, may immediately appoint a person to serve as a public school academy board member for the time specified, but not longer than the next meeting held by the Board of Trustees when a regular appointment may be made by the Board of Trustees. The Director shall make the appointment in writing and notify the public school academy’s board of directors of the appointment. Exigent conditions include, but are not limited to when an Academy Board seat is vacant, when a Academy Board cannot reach a quorum, when the Board of Trustees determines that an Academy Board member’s service is no longer required, when an Academy Board member is removed, when an Academy Board fails to fill a vacancy, or other reasons which would prohibit the Academy Board from taking action without such an appointment.

3. Qualifications of Academy Board Members: To be qualified to serve on the Academy Board, a person shall: (a) be a citizen of the United States; (b) reside in the State of Michigan; (c) submit all materials requested by the GVSU Charter Schools Office including, but not limited to, a GVSU Academy Board Member Questionnaire and a release for criminal history background check; (d) not be an employee of the Academy; (e) not be a director, officer, or employee of a company or other entity that contracts with the Academy; and (f) not be an employee or representative of GVSU or be a member of the Board of Trustees.

II. GENERAL REPORTS cont'd.

4. Oath /Acceptance of Office / Voting Rights: Following appointment by the Board of Trustees, Academy Board Appointees may begin their legal duties, including the right to vote, after they have signed an Acceptance of Public Office form and taken the Oath or Affirmation of Public Office administered by a member of the Academy Board, other public official or notary public.
5. Length of Term; Removal: An appointed Academy Board member is an “at will” board member who shall serve at the pleasure of the Board of Trustees for a term of office not to exceed three (3) years. Regardless of the length of term, terms shall end on June 30 of the final year of service, unless shorter due to other provisions of this resolution. A person appointed to serve as an Academy Board member may be reappointed to serve additional terms. When an Academy Board member is appointed to complete the term of service of another Academy Board member, their service ends at the end of the previous Academy Board member’s term.

If the Board of Trustees determines that an Academy Board member’s service in office is no longer required, then the Board of Trustees may remove an Academy board member with or without cause and shall specify the date when the Academy Board member’s service ends. An Academy Board member may be removed from office by a two-thirds (2/3) vote of the Academy’s Board for cause.

6. Resignations: A member of the Academy Board may resign from office by submitting a written resignation or by notifying the Director. The resignation is effective upon receipt by the Director, unless a later date is specified in the resignation. A written notice of resignation is not required. If no such written notification is provided, then the Director shall confirm a resignation in writing. The resignation shall be effective upon the date the Director sends confirmation to the resigning Academy Board member.
7. Vacancy: An Academy Board position shall be considered vacant when an Academy Board member:
 - a. Resigns
 - b. Dies
 - c. Is removed from Office
 - d. Is convicted of a felony
 - e. Ceases to be qualified
 - f. Is incapacitated

II. GENERAL REPORTS cont'd.

8. Filling a Vacancy: The Academy Board may nominate and the Director shall recommend or temporarily appoint persons to fill a vacancy as outlined in the “Subsequent Appointments” and “Exigent Appointments” procedures in this resolution.
9. Number of Academy Board Member Positions: The number of member positions of the Academy Board of Directors shall be five (5), seven (7) or nine (9), as determined from time to time by the Academy Board.
10. Quorum: In order to legally transact business the Academy Board shall have a quorum physically present at a duly called meeting of the Academy Board. A “quorum” shall be defined as follows:

# of Academy Board positions	# required for Quorum
Five (5)	Three (3)
Seven (7)	Four (4)
Nine (9)	Five (5)

11. Manner of Acting: The Academy Board shall be considered to have “acted,” when a duly called meeting of the Academy Board has a quorum present and the number of board members voting in favor of an action is as follows:

# of Academy Board positions	# for Quorum	# required to act
Five (5)	Three (3)	Three (3)
Seven (7)	Four (4)	Four (4)
Nine (9)	Five (5)	Five (5)

12. Initial Members of the Board of Directors: The Grand Valley State University Board of Trustees appoints the following persons to serve as the initial members of the Academy’s Board of Directors for the designated term of office set forth below:

Edward J. Coates	2 year term expiring June 30, 2018
Amelia M. Lask	3 year term expiring June 30, 2019
Patricia L. Maestaz	3 year term expiring June 30, 2019

13. The Board of Trustees approves and authorizes the execution of a contract to charter a public school academy to the Academy and authorizes the University President or designee to issue a contract to charter a public school academy and related documents (“Contract”) to the Academy, provided that, before execution of the Contract, the University President or designee affirms that all terms of the contract have been agreed upon and the Academy is able to comply with all terms and conditions of the Contract and Applicable Law. This resolution shall be incorporated in and made part of the Contract.

II. GENERAL REPORTS cont'd.

14. Within ten days after the Board of Trustees issues the Contract, the Director will submit the Contract to the Michigan Department of Education. Pursuant to the State School Aid Act of 1979, the Michigan Department of Education shall, within thirty days after the Contract is submitted to the Michigan Department of Education, issue a district code number to each public school academy that is authorized under the Revised School Code and is eligible to receive funding under the State School Aid Act. By approving and issuing the Contract, the Board of Trustees is not responsible for the Michigan Department of Education's issuance or non-issuance of a district code number. As a condition precedent to the Board of Trustees' issuance of the Contract, the Applicant, the Academy and the Academy's Board of Directors shall acknowledge and agree that the Board of Trustees, Grand Valley State University, its officers, employees and agents are not responsible for any action taken by the Academy in reliance upon the Michigan Department of Education's issuance of a district code number to the Academy, or for any Michigan Department of Education's decision resulting in the non-issuance of a district code number to the Academy.

Partnership Park Academy Name Change

On motion by Mrs. Wolters and second by Mr. Cardenas, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees, at its meeting on February 14, 2014, approved the issuance of a charter contract to Partnership Park Academy; and

WHEREAS, Partnership Park Academy requests a name change to Francis Street Primary School;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Article IX of the Terms and Conditions incorporated into the Academy's Contract, the Board of Trustees approves the Academy's name change to Francis Street Primary School.

Grade Addition – Arbor Academy (7-8th Grade)

On motion by Mrs. Wolters and second by Mr. Cardenas, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees has authorized Arbor Academy (the "Academy") to operate grades Kindergarten through Sixth (K-6); and

WHEREAS, the Academy, requests the Board of Trustees approve the addition of Seventh and Eighth grades (7-8th) for the Academy;

II. GENERAL REPORTS cont'd.

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Article IX of the Terms and Conditions incorporated into the Academy's Contract, dated July 1, 2011, the Board of Trustees hereby approves the addition of Seventh and Eighth grades (7-8th) for the Academy.

Grade Addition – Forest Academy (7-8th Grade)

On motion by Mrs. Wolters and second by Mr. Cardenas, the following resolution was adopted unanimously:

WHEREAS, the Board of Trustees has authorized Forest Academy (the "Academy") to operate grades Kindergarten through Sixth (K-6); and

WHEREAS, the Academy, requests the Board of Trustees approve the addition of Seventh and Eighth grades (7-8th) for the Academy;

NOW, THEREFORE, BE IT RESOLVED, that, in accordance with Article IX of the Terms and Conditions incorporated into the Academy's Contract, dated July 1, 2011, the Board of Trustees hereby approves the addition of Seventh and Eighth grades (7-8th) for the Academy.

Appointment of Charter School Board of Directors

On motion by Mrs. Wolters and second by Mr. Cardenas, the following resolution was adopted unanimously:

RESOLVED, the Board of Trustees appoints the Charter School Board of Directors as presented at this meeting.

16-1-12 (12) President's Report

16-1-13 (13) Motion to Adjourn

RESOLVED, on motion by Mr. Cardenas and second by Mr. Kennedy, the meeting was adjourned at 11:40 a.m.

David S. Hooker, Chair
Board of Trustees

Teri L. Losey, Secretary
Board of Trustees