



High School Dual Enrollment Form

**This form must be completed by the student and submitted with all the required signatures prior to being enrolled in GVSU courses.*

Eligibility Requirements:

Students with a minimum cumulative grade point average of 3.0 and will be at the 11th or 12th grade level are eligible to take courses at Grand Valley. Appropriate classes are numbered at the 100 and 200 level, and will not have any prerequisites listed in the catalog or course schedule. Up to two classes may be taken each semester, with the approval of the high school counselor and Grand Valley's Admissions Office.

Statement of Responsibility:

As a high school dual enrollment student you are subject to all the rules and regulations applied to all students attending the University. If you voluntarily drop a class or if your eligibility for the program changes, and you have not followed proper procedures, please understand that you will be held responsible for payment. The GVSU Academic Calendar will provide you with information related to taking courses and may be found in the course schedule, the catalog, and on the web at <http://www.gvsu.edu/catalog>.

Dual Enrollment Procedures:

1. Contact the Grand Valley Admissions Office at (616) 331-2025 or (800) 748-0246 to set up an appointment with an Admissions Counselor.
2. Bring with you to the appointment:
 - a. An official high school transcript.
 - b. A Completed Dual Enrollment form, with all required signatures.
3. Repeat this procedure for **every** semester you wish to take courses at GVSU.

I have read the Eligibility Requirements and the Statement of Responsibility and I understand that by signing this form, I am agreeing to adhere to all University policies and procedures required for enrollment into courses under the high school dual enrollment program at Grand Valley State University.

Student's Signature

Parent/Legal Guardian Signature
*(*required if student is under the age of 18)*

Student's E-mail Address

Printed name of signature above

Today's Date: ____/____/____
MM DD YY

Current Grade Level: _____

Name of High School: _____
(Please do not abbreviate)

I have read the Eligibility Requirements and the Statement of Responsibility and I understand that by signing this form I am giving the above student permission to enroll in the High School Dual Enrollment Program at Grand Valley State University. I have also explained to the student dual enrollment billing/payment details as outlined by high school and or school district policy.

Effective for: FALL, YR: _____ WINTER, YR: _____ SPRING/SUMMER, YR: _____

Counselor's Signature: _____ Today's Date: ____/____/____
MM DD YY

Counselor's E-mail address: _____