



**The Dorothy A. Johnson Collection
on Philanthropy & Nonprofit Leadership
at Grand Valley State University's Steelcase Library**
401 W. Fulton, Grand Rapids, MI 49504 ■ (616) 331-7331

Who is Dorothy Johnson? Dorothy A. Johnson is a nationally recognized leader in the philanthropic sector. She has also served as president of the Council of Michigan Foundations (CMF), and chaired the Grand Valley State University Board of Trustees.

Who does the collection serve? The collection, named in her honor, serves the Dorothy A. Johnson Center for Philanthropy and Nonprofit Leadership, scholarly research by students and faculty in the School of Public & Nonprofit Administration (SPNA), other academic departments, the University's Office of University Development, and members of Michigan's nonprofit community.

What does the collection contain? The collection is one of the most comprehensive in the country in the areas of philanthropy, volunteerism, and nonprofit initiatives. It includes all materials purchased with funds endowed by the CMF since July 2000, and contains many items formerly held in the CMF library. The Johnson Collection is an affiliate of the Consortium of Foundation Libraries.

What subjects and material types does the collection include? The collection includes books, audiovisuals, annual reports, journals, ephemeral material, and cataloged websites on topics including, but not limited to:

- Accounting for nonprofits
- Altruism
- Associations
- Board training
- Career opportunities
- Charitable organizations
- Civil society issues
- Community development
- Endowments
- Ethics and codes of conduct
- Faith-based organizations
- Foundations
- Fundraising
- Grant making
- Grant writing
- IRS status
- Leadership
- Legal issues for nonprofits
- Nonprofit organizations
- Philanthropists & philanthropy
- Service learning
- Trusteeship
- Volunteers & volunteer management

Where is the collection housed? The Steelcase Library on GVSU's Pew Campus in downtown Grand Rapids hosts the collection. A large selection of classic and reference titles are shelved in an area of the library's reading room devoted to the collection. Other materials can be obtained through the library's automated retrieval system.

Is the collection searchable? Materials held in the collection are searchable using the library's catalog, Voyager. Voyager can be accessed at the GVSU libraries and via the internet from the library's website at

<http://www.gvsu.edu/library>.

Once you're at the Voyager search screen, select [Guided Search] and enter the "Johnson collection" in the first query box, and select [as a phrase] in the pull-down box to the right. Add other search terms on the second or third lines of the [Guided Search] query. To be more specific, select an index from the pull-down menu where the search word or phrase should appear.

VOYAGER / LIBRARIES CATALOG
Grand Valley State University

▶ New Search | Headings List | Titles List | My Account Login | Saved Searches | Place Request | History | Help | Start Over

CATALOG: GVSU University Libraries

Basic Search | **Guided Search** | Course Reserve

Search for: Johnson Collection as a phrase Search in: Keyword Anywhere

○ AND ○ OR ○ NOT

Search for: fund raising as a phrase Search in: Subject

○ AND ○ OR ○ NOT

Search for: as a phrase Search in: Keyword Anywhere

30 records per page Search Reset Set Limits

Another way to search for materials within the Johnson Collection is to use Voyager's [SET LIMIT] function, selecting the location "Steelcase Philanthropy (All)", where in this case "All" refers to "All formats" of materials cataloged into the Collection since July 2000. Then, any future search will automatically be limited to that location.

Click to Set Limits

Search Limits

Language: English
English, Middle (1100-1500)
English, Old (ca. 450-1100)

Location: STEELCASE Company Annual Reports NON-CIRCULATING
STEELCASE Philanthropy (All)
STEELCASE Reference

Date: ○ = ○ > ○ < ○ Range

Type of Item: Book
Serial
Archive/Manuscript

Place of Publication: Afghanistan
Alabama
Alaska

Click to Set Limits Remove Limits

Note: important works purchased prior to July 2000 and those currently purchased with other library funds are cataloged within the regular circulating collection, and may be housed at locations other than the Steelcase Library. Run your search both with and without the "Johnson collection" phrase.

How do I obtain the non-journal titles I want? The process differs depending on the item's location, circulation category, and the user's location and patron category.

- *On-site at the Steelcase Library:* non-circulation items in the Johnson Collection are shelved in the Johnson Collection area of the reading room. Circulating items are held in the automated retrieval system, and staff can assist you in obtaining them. GVSU affiliates and non-GVSU researchers whose public library participates in the MichiCard program *and* possess a MichiCard label on his/her public library card may have borrowing privileges. Ask at the circulation desk for assistance.
- *GVSU students and faculty at other locations:* After identifying a desired title, select the [place requested] feature on the Voyager library catalog menu, then enter your library barcode number and last name to login. Follow the screen prompts to have the item delivered to a GVSU service point for you to pick up.

What if I am not affiliated with GVSU? GVSU participates in the OCLC lending program, and most Johnson Collection materials found in WorldCat, the OCLC catalog of library materials worldwide, are available for interlibrary loan. Your local public library can assist you in obtaining items via interlibrary loan.

What about periodicals and journals? The Johnson Collection contains over 50 periodical subscriptions, and additional related journals are held in the Library's print and electronic collection. All are most effectively searched using indexes and abstracting databases, most of which are available online and many of which contain links to full-text articles online. Links to these online databases are located on the Library's database website. For the most relevant resources, choose [philanthropy] from the [choose a subject] pull-down box. GVSU's databases are accessible on campus, and students and faculty can also access them off-campus via the library's proxy server. Licensing agreements prohibit non-GVSU library patrons from accessing some databases. Ask for assistance at the library's reference or circulation desks.

GVSU students, faculty and staff may order copies of articles through the Library's Document Delivery service. Non-GVSU researchers should contact their public library for assistance.

How can I find information on foundations and grants? The Johnson Collection includes databases containing information on foundations, corporate giving programs, federal and state funding resources, and grants. To help with your searches, the Foundation Center's website provides strategies for effective searches and valuable research tips at <http://foundationcenter.org/getstarted/nonprofits/>. The following databases, links to which can be found on the library's philanthropy subject resource page at <http://tinyurl.com/kjap9>, are of particular interest:

- Foundation Directory (Professional Edition)
- Grant Advisor Plus
- GrantsNet
- SPIN (grants)

Links to other useful resources can also be found at the above site.

For more information, contact us! Librarians at any of the GVSU library locations are happy to assist you in using the catalog, databases, and other resources. We can be reached in person, via telephone, email, and, for GVSU students and faculty, Chat and instant messaging. See the library's website for more information regarding Chat and instant messaging.

GVSU Libraries reference email: refdesk@gvsu.edu

Library	Phone number (all area code 616)	Fall/Winter 2006/2007 hours
Zumberge Library (Allendale)	331-2500	7:30 a.m.—midnight M—Th 7:30 a.m.—9:00 p.m. Friday 9:00 a.m.—9:00 p.m. Saturday 1:00 p.m.—midnight Sunday
Steelcase Library (Grand Rapids DeVos Center)	331-7331	7:30 a.m.—midnight M—Th 7:30 a.m.—9:00 p.m. Friday 9:00 a.m.—9:00 p.m. Saturday 11:00 a.m.—midnight Sunday
Frey Learning Center (Center for Health Sciences)	331-5933	7:30 a.m.—10:00 p.m. M—Th 7:30 a.m.—5:00 p.m. Friday 8:00 a.m.—4:00 p.m. Saturday closed Sundays
<i>Hours at all libraries vary during holidays and semester breaks.</i>		

Your comments and suggestions for library acquisitions and website inclusion are welcome. Please contact the library liaison to the Johnson Center:

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