

Resources Initiative (Year-End Report, 2003-04)

Resources Initiative Committee – Loretta Konecki & Sandy Miller

Committee Members: Pam Garriott, Caryn King, Paula Lancaster, Clay Pelon, Christine Sannes, Claudia Sowa, Sherie Williams

Priority	Action Steps	Timeline	Indicator that goal is Achieved	Baseline Data	Status of Goal Attainment
<p>Establish designated fund accounts</p> <p>Establish a Grants Culture</p>	<p>Indirect funds and grant recovery Gifts & donations Endowments Alumni</p> <p>Establish Grants Priorities and Directions Strengthen Links with Faculty Interests Educate Faculty on Grants & Contracts Appreciate Importance of SOE Grants Mentor of New Faculty Have Grants Count as Peer Reviewed Publication Establish Policies related to Faculty Time Seek University support for grants Grants Search & Identification Support Grant Writing Support Grant Management - Compliance & Accounting Linking with Grants Administration Office Develop & Maintain Grant Boilerplate Develop & Maintain Grant Lists & Documents Look at long range sustainability</p> <p>Appreciate Importance of SOE Grants Mentor of New Faculty</p>	<p>Winter 2004 Winter 2004 Winter 2004 Winter 2003</p>	<p>Establish account Establish account Establish account Establish account</p>	<p>No account – Konecki No account – Collins No account – Collins No account - Collins</p>	<p>Indirect Funds & Grant Recovery Account established January 2004.</p> <ul style="list-style-type: none"> • Provost Davis shared her views on prioritizing grants with the Grant Leadership Advising Development Team (GLAD) of which Loretta is a member. Faculty interests have been surveyed and compiled. Faculty are alerted when grant “requests for proposals” are announced. • A list of grants has been compiled, is maintained and currently housed in Loretta Konecki’s office. Periodic updates are submitted to the Dean. • Grant accomplishments are submitted to <i>The Forum</i> and to <i>Colleagues</i> • Faculty began a conversation on what constitutes ‘scholarship’ at

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Establish an Endowment Program	<ul style="list-style-type: none"> Have Grants Count as Peer Reviewed Publication Establish Policies related to Faculty Time Seek University support for grants Grants Search & Identification Support Grant Writing Support Grant Management - Compliance & Accounting Linking with Grants Administration Office 				<p>the March Faculty Council meeting. Faculty has been alerted of grant writing workshops held by the university Grants Office, Loretta Konecki has been informally mentoring faculty through her work with her FIPSE and COATT grants.</p>
Establish an Alumni Organization	<ul style="list-style-type: none"> Develop & Maintain Grant Boilerplate Develop & Maintain Grant Lists & Documents Look at long range sustainability 				Loretta Konecki is currently working with the Grants Administration and Budget Office
Identify SOE Friends & Supporters					
Increase funds in the SOE to carry out activities that address the mission, vision, and values of the faculty and students.	<ul style="list-style-type: none"> Determine what we want to be endowed (endowed chair, research-related positions) Establish Alumni Organization & SOE relationships Identify Funding Priorities for Alumni Giving (Identify employment & placement opportunities) (Identify service learning and grant partnership possibilities) Establish graduate fund Identify priorities and "causes" Identify funding opportunities & needs 				<p>Alumni Association Established</p> <p>Grants total 1.6 million dollars exceeding COE history of annual revenues on the</p>

Priority	Action Steps	Timeline	Indicator that goal is Achieved	Baseline Data	Status of Goal Attainment
					past 15 years by approximately 1 million dollars.

Resources Initiative (Year-End Report, 2004-05)

Priority 2: Resources Initiative Committee – Loretta Konecki & Claudia Sowa
 Committee Members: Pam Garriott, Caryn King, Paula Lancaster, Sandy Miller, Clay Pelon, Christine Sannes, Sherie Williams
 Overall Goal: To increase COE funds to carry out activities that address the mission, vision of COE faculty and students The first goal is to increase the giving to COE projects, programs, and endowments.

Priority	Action Steps	Timeline	Indicator that goal is Achieved	Status of Goal Attained
Determine what we want/need Establish an Endowment Program	Develop list priorities, opportunities, "causes," and needs	2004	List Established	Survey Faculty Completed
	Determine endowment priorities (endowed chairs, building)	2004-2005	Priorities determined	Met with development office
Establish designated fund accounts for COE monetary resources not from GVSU budget.	1. Indirect funds and grant recovery account established	2004	Grant Indirect Account Exists	Completed
	2. COE Alumni account established	2004	Alumni Account Exists	Completed
	3. Account for COE gifts & donations established	2004-2005	COE Gift Account(s) Exist	Completed
	4. Endowment accounts established	2004-2005	COE Endowment(s) Accounts Exist	Completed
Establish an Alumni Organization	COE Alumni Organization established with Giving Program	2003-2005	COE Alumni Association	Through Dean and Provost
Establish Senior Giving Program	COE Alumni Organization established with Giving Program	2004-2005	COE Senior Program	Article in Colleagues regarding scholarship funds
Develop a "marketing" plan	Establish graduating senior solicitation program	2004	Initial list in data base	Through GVSU Alumni Association
	Develop COE Supporters e.g. Graduates & Friends	2004-2005	Brochure printed	Completed
Prepare marketing brochure	Prepare "marketing" brochure	2005	Activities held	On hold
Carry out solicitation activities	Solicitation activities begun			Four activities held – 2 roundtables and 2 social events that included information on COE and scholarships
The second goal is to increase the receipt of grants, contracts, and sponsored programs supporting COE's vision, mission, values, and priorities.				
Establishing a Grants Culture	Culture of Grants Initiated	2003-2004	Unit Heads & Faculty Support Grants	Completed
	Establish Grants Priorities and Directions	2004+	List of Priorities	Faculty survey completed

Priority	Action Steps	Timeline	Indicator that goal is Achieved	Status of Goal Attained
	Develop List of Faculty Interests & Link to Priorities	2004+	Linked list of faculty	Interests determined
	Develop & Maintain Lists of Grants & Contracts	2004+	Grants List Updated Annually	Annul reports completed
	Identify Importance of Grants & Contracts to COE	2004+	Benefits to COE of Grants Delineated	Full Assembly reports
	Publicize Grant Accomplishments	2003+	Articles on grant activities published	Recognition in Colleagues and the COE Annual report
	Establish Faculty Personnel Policies Related to Grants	2004+	Policies i.e. Grant Rcpt- Peer Rev. Pub.	Inclusion in Personnel Document regarding Promotion and Tenure
	Establish Policies related to Faculty Time	2004+	Participation in Grants Valued	COE Faculty Grant Workshop, COE PDP Team, and individual meetings.
	Mentor Faculty on Grants & Contracts	2004+	Informal & Formal Mentoring Plan	Grant search engines and assistance through Grant Office presented in Full Assembly
	Help Faculty Identify Grant & Contract Sources	2004+	Grant Information Circulated	Continued support of adjunct AP for Grants
	Support Faculty in Writing Grants & Contracts	2004+	Grant Boilerplate, Budget & Links	TBD
	Support Grant Management - Compliance & Accounting	2004+	Office, Budget, & Report Help Provided	Task Force member attends
	Facilitate Long Range Sustainability of Projects	2003+	Indication of Record of Institutionalization	Continued collaboration with Univ. Grant Office
	Work the GVSU Grants Administration Office	2004+	Participate on Grants Advisory Council	
	Seek University Cultural Support for Grants & Contracts		Campus-wide Support for Grants	