**Example Outline of a Self-study**

The prompts in GVReview are in italics. Prompts are followed by examples of how an answer could begin for each prompt.

*Reflections on Strategic Plan Findings: Strengths*

*What are some of the strengths (1-5) of the unit and where/how is the unit excelling? What improvements have been realized relative to implementation and accomplishment of the Strategic Plan?*

UNDERGRADUATE

* + Our unit excels at providing…in the…courses in our discipline. We achieved this by prioritizing Objective 1.B.2 …in our strategic plan, which allowed us to direct…resources to… Data from…demonstrate that…
	+ Our unit has developed…as part of strategic plan Objective 3.C.2. We have shared…as a model across the University. We accomplished this by…
	+ Our unit has improved…training as part of our strategic plan objective 3.D.2, to provide improved professional development for all faculty by… This is changing the culture of our unit, as shown by…

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* + Our unit excels at providing high-quality graduate education in… Objective 2.E.1 of our strategic plan addressed… We have excelled at meeting this objective as evidenced by the high rating of our graduate program…by… We improved our rating over the past 5 years by…as ranked by…
	+ As identified in our strategic plan (4.B.2), it was a priority for our unit to… Our unit has increased…positions from…to… This has improved…was accomplished by…

*Reflections on Strategic Plan Findings: Challenges*

* *What are some of the challenges (1-5) the unit should address in the next Strategic Plan?*

UNDERGRADUATE

* + A key challenge our unit faces is to offer…that are in parity with other units on campus and with local and regional institutions that compete with us for talented faculty. We fell short of attaining parity, Objective 2.E.2. of our strategic plan, by… Our efforts in this area included… This is important to our unit because…
	+ A key challenge our unit faces is a decrease in…that results in… We feel that strategic plan Objective 3.B.5 is an objective we wish to carry forward because…

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* + A key challenge our unit faces is providing and enforcing…across our graduate programs. This key strategic plan Objective 2.A.4 has not yet been met. To accomplish this objective, our plan is to continue…and also… Data suggest that…
	+ A key challenge our unit faces is increasing…to meet the demands of our growing… Strategic plan Objective 4.C.2…addresses this challenge. We implemented…to address the issue. Data suggest that…was effective, but…was not as effective as we had expected. Moving forward, we would like to…

*Reflections on Student Learning or Student Centered Outcomes*

* *After reviewing the assessment of the Student Learning or Student Centered Outcomes, identify key areas (1-5) where students are excelling, and areas (1-5) that need improvement. For complex programs with many majors or emphases, more items can be included.*

EXCELLING-UNDERGRADUATE

* + Our Student Learning Outcome 2.B.2, addressing…, resulted in …% of our students scoring…was attained… The curricular changes we made to…resulted in… Going forward, we will continue to…as well as begin to…
	+ Our Student Learning Outcome 2.B.1, addressing…, resulted in…% of students successfully completing a portfolio of…was achieved. Key curricular changes that helped us accomplish this goal were… Data show that…
	+ Our Student Learning Outcome Co-op.2.3, which monitors students who…resulted in…students experiencing… Comments from internship sites suggest that our students were very successful in… Feedback also indicates that our students were competent at… Students were somewhat lacking in… The unit plans to…to further bolster student abilities to…

EXCELLING-GRADUATE

* + Our Student Learning Outcome G.2.1, increased opportunities…and…showed dramatic improvement by…which is supported by an increase in… We found that…was particularly useful for… Data collected from…suggest that… Moving forward, we will continue to…and also…
	+ Our Student Learning Outcome G.2.2…resulted in …% of students attaining… The changes we made to…over the previous 5 years have been successful.

IMPROVE-UNDERGRADUATE

* + Our Student Learning Outcome 5.A.1, graduating students who are proficient in…showed improvement, but we have not yet attained our target. Examination of data collected by…for this SLO shows we missed our target by… So far, the unit has tried… That resulted in a improvement of…, however… Our next plan of action includes… We are currently changing…for implementation beginning…

IMPROVE-GRADUATE

* + Our Student Learning Outcome G.3.2, graduating students who are proficient in…showed improvement, but we have not yet attained our target. It is important for our students to demonstrate proficiency in this skill because… The unit’s next step is to… We have partnered with…to help provide… Ongoing assessment of…by…will inform us about…

EXCELLING-Student-Centered Outcomes

* Our Student Centered Outcome 1.D.2, to provide students using…with an experience rated as very good to excellent, was met. Our target level of…was exceeded by… Important changes that were made to exceed or target include (1), (2), and (3). Data suggest that change (1) resulted in… Change (2) allowed us to… Change (3) had the most significant on… Comments from students show that…allowed them to more successfully… As a result of our changes, we also improved efficiency of… This allowed us to better allocate resources to…

IMPROVE- Student-Centered Outcomes

* Student Centered Outcome 4.A.2…needs additional attention and resources. This objective has been particularly difficult to address because… So far, we have implemented the following four changes… Of these four, #2 was most effective, as evidenced by… In order to successfully implement changes #1 and #3, additional…is needed. We feel this will help attain the outcome because… Data collected from…suggest that… Going forward, we plan to…

*Reflections on Unit Stability*

* *What are key indicators (1-5) from the numeric metrics provided that favor the long-term stability of the unit?*
* *If there are any areas of concern that have arisen from the numeric metrics provided over the past 5-6 years, then how are they being addressed? (suggested length: 1000 words)*

STABILITY-UNDERGRADUATE

* + FSBC metrics related to…show a desired increase in…for… Moving forward, the unit will be able to…if…continues to be supported at a level of…
	+ FSBC metric…shows consolidation of…by our unit has resulted in… This has allowed the unit to…be freeing up resources related to… This allowed us to…
	+ FSBC metric…shows a desired decrease in…for…was attained by… Long-term, this will help the continue to provide…

STABILITY-GRADUATE

* + FSBC metrics related to…show no change in…for… This is the desired outcome for our unit because… Data show that… Our available resources for…allow us to…
	+ The FSBC metric…shows our recent consolidation of…has resulted in… This is a cost-savings of… We have reallocated the funds into… The reallocation has allowed us to…

CONCERN-UNDERGRADUATE

* + FSBC metric…shows a decrease in…This could be slowed or reversed by… In order to reverse this trend, our unit requires… These resources will allow us to… This should result in…which benefits the University by…

STABILITY-GRADUATE

* + The FSBC metric…shows a reversal in… This may be due to…and will be watched to determine if…needs to be implemented. Any changes to…would require…

*Reflections on Mission, Vision, Values*

* *In light of the findings from the Strategic Planning process review, are the Mission, Vision, and Values for the unit still relevant and valid? If so, why? If not, why not?*
* In light of the current world situation, our Mission to…has led…members from the community to approach us for…We addressed their needs by…and now can…
* Modern society needs citizens who are able to critically evaluate…and clearly communicate… Our Vision includes… This is very relevant today. We have had inquiries from potential employers asking us for graduates who can…We have also have students and faculty requesting…This supports our vision of…
* Our Values statements are still relevant and valid, though the Covid-19 crisis has demonstrated that we have better capacity to deliver…than we had expected. We have input from current students through…that support… Faculty have expressed… Based on additional input from…and supported by…we will adjust our values statements to include….

*The University is currently constructing its next Strategic Plan, which will likely ask Units and Colleges to support current University Commitments (accessible at* [*https://www.gvsu.edu/reachhigher2025/what-weve-learned-2.htm*](https://www.gvsu.edu/reachhigher2025/what-weve-learned-2.htm) *, text about halfway down the page).*

* *Describe a few (1-5) things that need to be done to ensure that the next Strategic Plan meets the expectations of the unit’s constituents and the mission of the University.*
* *Describe a few ways (1 – 5) that your unit can support current University Commitments.*

UNDERGRADUATE

* The area of… is a growing area of interest academically and industrially. The minimization of waste has positive impacts…and… Currently, our unit offers… A survey of local industries will take place… This will allow us to determine how best to… This will position us to offer…programs to…tailored to meet the needs of…
* Our unit values the reciprocity of learning as we engage with our students in undergraduate research. We begin as…and our students begin as… Over time, students take ownership of… This allows them to… Students who do undergraduate research are better able to…because… As GVSU graduates, they… These students are highly motivated to give back to…by…

GRADUATE

* Our unit values the reciprocity of learning as we engage with our students in research. Initially, students are supported by…then transition to…Inherent in the research process and data analysis are the development of digital competencies, particularly with… These are further developed by… The necessity to draw from expertise in…leads to cross-disciplinary work that fosters…
* Market conditions suggest….our advisory board has indicated…to best capitalize on recent changes, we can pivot…by…

*Additional Comments (optional)*

* *Provide any additional comments that may be helpful to your college when reviewing the current Strategic Plan accomplishments and development of the new Strategic Plan. Or this space can be used to share thoughts/ideas with team members from the unit when reviewing and writing this Self-Study entry.*