



TEMPORARY RESIDENT STUDENT VISA APPLICATION

The Student Visa is issued to applicants that are enrolled and have been accepted to attend a school or University program in Chile. The length of the VISA is based on the length of enrollment in the program, with a maximum stay of one year, renewable in Chile.

The Student Visa is a Resident Permit that allows its holder to study at any recognized educational institution in Chile. It allows the holder to change educational institution without having to apply for a new Resident Permit. This type of visa does not allow the applicant to participate in any type of compensated (paid) activity.

The Visa processing time is between 2-4 weeks.

Temporary Resident STUDENT

Visa Fee: Please verify when completing online application

Visa can be issued for 365 days maximum

Visa fees are subject to change without notice

Consulate General of Chile in Chicago

1415 N Dayton St., FL 2, Chicago, Illinois, 60642 – Email: chicago@consulado.gob.cl
Office Hours: Monday – Friday 8:00am to 1:00pm – www.chile.gob.cl/chicago/



VISA APPLICATION FOR CHILE

- ⦿ **JURISDICTION:** In order to apply for a Visa at the Consulate General of Chile in Chicago the applicant must live within our jurisdiction. The Applicant must reside and provide and address within: ILLINOIS, WISCONSIN, MICHIGAN, INDIANA, OHIO, KENTUCKY, MISSOURI, IOWA, MINNESOTA, NORTH DAKOTA, SOUTH DAKOTA, NEBRASKA, or KANSAS. If the applicant lives outside our jurisdiction the Consulate General of Chile in Chicago will not be able to process the Visa Application. To find more information about Embassies or Consulates of Chile in the USA and the rest of the world visit <http://chileabroad.gov.cl/>

Application Submission Times

- ⦿ **EARLY APPLICATION SUBMISSION:** Applications can be submitted no more than 90 days in advance, prior to scheduled travel date. The Consulate General of Chile in Chicago will not be responsible if the applicant submits an application too early in the process and the Visa expires before the applicant's entrance to Chile.
- ⦿ **LATE APPLICATION SUBMISSION:** It's highly recommended that Visa applications be submitted at least 30 business days prior to scheduled travel date. The Consulate General of Chile in Chicago will process all applications submitted but will not be responsible if the applicant misses a travel date due to processing time when the application is submitted too close to travel date.
- ⦿ **PROCESSING TIME:** Visas currently take between 2 to 4 weeks to be processed and approved.
- ⦿ There is no expedited service and no same-day-service for issuing a Visa.

Application Submission Methods

- ⦿ **APPLICATIONS ONLINE:** All applicants must submit Visa applications via internet through our online system (<https://tramites.minrel.gov.cl/LogOn.aspx?ReturnUrl=%2f>). All supporting documents must be attached to the online application. Please review the online instructions on **page 7** of this document to submit your application through our SAC System.
- ⦿ **APPLICATIONS BY MAIL:** **This option is only available if the applicant request to sign and pick up the visa through one of our Honorary Consuls.** The online application MUST be submitted before sending the original supporting documents via postal mail. Applications submitted must include all required supporting documents and must be sent via secure mail (UPS, USPS, FedEx with a tracking number) to the Consulate General of Chile in Chicago, 1415 North Dayton Street, 2nd Floor, Chicago, Illinois 60642.
- ⦿ Honorary Consuls do not process any applications. All applications are process by the Consulate General of Chile in Chicago. The Consulate General of Chile in Chicago will not be responsible for any mail delivery delays nor forced to expedite the process on short notice. We highly recommend the applicant submits the application at least one (1) month prior to travel date to avoid delays.

- ⦿ **ORIGINAL PASSPORT**
- ⦿ **1 PASSPORT SIZE PHOTOGRAPH ON A WHITE BACKGROUND**
- ⦿ **ORIGINAL SUPPORTING DOCUMENTS**
- ⦿ **2 PRE-PAID ENVELOPES (WITH TRACKING NUMBER)**
- ⦿ **MONEY ORDER PAYABLE TO "CONSULATE GENERAL OF CHILE" IN THE AMOUNT OF THE VISA FEE**

Application Process Requirements

- ⦿ **APPEARANCE IN PERSON:** All applicants are required to appear in person at the end of the process (once Visa is approved) to sign, fingerprint, collect Visa documentation and stamp passport. At our discretion, and by request of the applicant, the Consulate General of Chile may reschedule a Visa appointment. Appointment requests or rescheduling cannot be made until the Visa appointment is issued by the Consulate General of Chile in Chicago.

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GOBIERNO DE CHILE
Ministerio de Relaciones Exteriores
Consulado General de Chile en Chicago

⦿ **HONORARY CONSUL OF CHILE:** Applicants may request to sign and pick up their Visa through one of our Honorary Consuls. The Consulate General of Chile in Chicago oversees 3 Honorary Consuls.

- Honorary Consul of Chile in Detroit, Michigan
- Honorary Consul of Chile in Kansas City, Missouri
- Honorary Consul of Chile in Minneapolis, Minnesota

Visa Information

⦿ **VISA EXPIRATION:** Visas expire after 90 days of issuance. Once a VISA is approved and issued the applicant will have 90 days to enter Chile. Once the applicant enters Chile the Visa will be valid for the period of time it was approved for (e.g. 30 days, 60, or 90 days, etc.). The Consulate General of Chile in Chicago cannot renew or extend any visa. If a Visa expires before the applicant enters Chile the applicant will be required to apply for a new Visa.

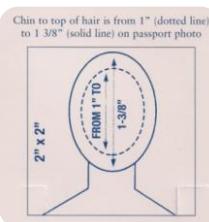
⦿ **VISA RENEWAL OR EXTENSION IN CHILE:** To extend or renew a Visa in Chile the applicant must consult with **Departamento de Extranjeria y Migracion** located at San Antonio N° 580, Santiago de Chile or visit the website www.extranjeria.cl for more information.

Visa Application Received for Processing

I. Information regarding the status of a Visa will be provided only to the Applicant. Status of a Visa application will not be provided by phone or to third parties. All questions regarding VISAS and the VISA PROCESS will be **answered only via e-mail** (consular@cgchicago.com).

SUPPORTING DOCUMENTS

- VISA APPLICATION FORM:** The visa application form must be typed or printed clearly. Incomplete applications will not be processed and documents will be returned to applicants at their expense.
- PASSPORT:** Applicant must submit a valid passport with the Visa application package. The passport must be in good condition, signed by the holder (if applicable) and must be valid for at least six (6) months. The passport must have a minimum of two (2) facing pages available to affix the Visa. *If the applicant is unable to submit their passport for any reason, the Visa application must include copies of the passport pages containing the applicant's photo, biographical information, and any relevant pages with details concerning the Visa application. Please do not submit copies of all pages in the passport.
- (Non-US Citizens) PROOF OF LEGAL STATUS IN THE UNITED STATES:** Applicant must submit a copy of their valid **US Visa** (expired US Visas will not be accepted). **Permanent Residents** in the US must submit a copy of their Resident Card (Green Card). The copy must be clear and legible.
- PASSPORT PHOTOGRAPH:** Applicant must submit one (1) standard 2" x 2", color, high resolution passport photograph taken on a white background. The photo must be taken within the last 30 days.
- FBI BACKGROUND REPORT:** Applicants over the age of 14 must submit an original FBI Background Report showing they are in good standing with the law. Obtaining this report can take from 8 to 10 weeks or longer. Visit <http://www.fbi.gov/about-us/cjis/criminal-history-summary-checks> for information on how to obtain an FBI Background Report. FBI Background Reports must be issued within the last 120 days.
 - **State Background Report:** Currently State Background Reports are being accepted.
- HEALTH CERTIFICATE:** Applicants must submit a certificate/letter of health issued by a doctor attesting to the Applicant's good state of health. **The certificate/letter of health must state that the Applicant is in good health to travel and free of communicable diseases.** It must include the doctor's name and signature, address and telephone number. Health Certificates must be issued within 30 days of applying for the Visa. Handwritten notes on blank paper are not acceptable to fulfill this requirement.



Passport Photo

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- LETTER FROM SCHOOL OR STUDY ABROAD OFFICE IN USA:** Applicants must submit a letter from their current school or study abroad office to confirm their participation in the study abroad program.
- LETTER OF ACCEPTANCE FROM SCHOOL IN CHILE:** Applicant must submit ORIGINAL letter of enrollment issued by the Chilean University or School where applicant will be attending. It must be on the school letterhead. An acceptance letter from a US institution will not fulfill this requirement.
- PROOF OF FINANCIAL SOLVENCY:** Applicant must demonstrate financial solvency for their stay in Chile. Applicants may choose one of two options: The first proof of financial solvency can be a signed letter from the parents stating that they will provide financially for their child during his/her stay abroad. The letter must be issued within 30 days of applying for the Visa and it must be signed before a Notary Public by the parent(s). The second option for the applicant to demonstrate financial solvency is to provide a bank statement showing current balance to prove financial solvency. The bank statement or bank letter must show current funds available (no transaction information). We will also accept Financial Aid Letters from student's school. The statement or letter must be issued within 30 days of applying. We only require balance information. Please do not include any transaction information.
- TRAVEL AUTHORIZATION:** Applicants under 18 years of age must submit a "Travel Authorization" Form signed by the parents for Legalization by the Consulate. This travel authorization will allow the student to exit Chile upon completion of their trip. See [page 9](#) for instructions.
- VISA FEE:** Payment is presented the day of the appointment. The acceptable forms of payment: Credit Card (Visa or MasterCard), Money Order/Certified Check, Cash. **PERSONAL CHECKS ARE NOT ACCEPTED.**

DEPENDANT Applicants must submit these Visa requirements in addition to the General Visa Requirements

- DEPENDANTS:** A spouse, children traveling with the Visa Holder (main applicant), will be considered Dependents. Applicant Dependents must complete a Visa application, submit the general Visa requirements and pay the Visa fee. Applicant Dependents must apply for the same type of Visa as the Visa Holder (main applicant).
- CERTIFICATES:** Dependant Applicant spouses must submit a copy of the Marriage Certificate. Dependant Applicant children must submit a copy of the Birth Certificate.
- FINANCIAL RESPONSIBILITY STATEMENT:** Dependant Visa applications must include a signed statement to indicate the Holder Applicant agrees to be financially responsible for all expenses incurred by the dependant(s) during their stay in Chile.

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TEMPORARY RESIDENT **STUDENT** VISA APPLICATION

Type or print in CAPITAL LETTERS • Complete every question • Write N/A for fields that don't apply

Applications with missing or incomplete information cannot be processed.

Use the format DD – MM – YYYY for any date information requested on this application

OFFICIAL USE ONLY

VISESTI – VISESDE

DIAS

SAC _____

Indicate the type of Visa you are requesting

Page 1 of 2

Type of Visa	(<input type="checkbox"/>) Temporary Resident STUDENT	Applying as:	(<input type="checkbox"/>) Holder	(<input type="checkbox"/>) Dependant
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APPLICANT INFORMATION

Last Name(s) (As they appear on passport) First and Middle Names (As they appear on passport) Nationality (indicated on passport)

Sex	Marital Status	Date of Birth (DD-MM-YYYY)*
(<input type="checkbox"/>) MALE (<input type="checkbox"/>) FEMALE	(<input type="checkbox"/>) SINGLE (<input type="checkbox"/>) MARRIED (<input type="checkbox"/>) DIVORCED/SEPARATED (<input type="checkbox"/>) WIDOW	

Current Full Address (Include Number, Street, City, State and Zip Code) ----- NO P.O. Boxes ----- Do not abbreviate

Home Phone Number Cell Phone Number E-mail Address – E-mail will be used for communication and updates

Education- Indicate highest level attained or currently in progress Occupation / Profession

() Primary / Elementary () Secondary/High School () College/University

Applicant's Physical Description				If you have children How Many?	If you are Married please indicate	
Hair Color	Eye Color	Complexion	Height in CM		Name of Spouse	Nationality

Father's Full Name [First Name(s) and Last Name(s)] Nationality Country of Residence

Mother's Full Name [First Name(s) and Last Name(s)] Nationality Country of Residence

PASSPORT INFORMATION

City and State of Birth Country of Birth Nationality

Passport Number Date Passport was issued DD-MM-YYYY Date Passport Expires DD-MM-YYYY

STATUS IN THE US If you are not a US Citizen or Permanent Resident indicate Visa you hold

Are you a US Citizen? Are you a US Permanent Resident? Indicate type of US Visa you hold Visa Expiration Date DD-MM-YYYY

() YES () NO () YES () NO

TRIP INFORMATION

Date of Departure from US	Number of days you'll stay in Chile	Will you travel multiple times into Chile using the same visa?	Are you requesting the maximum allowed time for your visa?
		(<input type="checkbox"/>) YES (<input type="checkbox"/>) NO	(<input type="checkbox"/>) YES (<input type="checkbox"/>) NO

Briefly describe the purpose of your trip to Chile

Indicate place of activity	Address	City	Phone Number

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TEMPORARY RESIDENT STUDENT VISA APPLICATION				Page 2 of 2
EMPLOYMENT INFORMATION				
Indicate employment status*	(<input type="checkbox"/>) Employed / Self-employed	(<input type="checkbox"/>) Unemployed	(<input type="checkbox"/>) Retired / Stay at home	
Applicant's Title / Position	Applicant's Employer	Address	Phone Number	
STUDENTS				
School currently attending or last attended	City and State		Degree or last year completed	
CONTACT IN CHILE				
All applicants must indicate at least one (1) contact person or location in Chile.				
Name Contact Person in Chile	Address in Chile		Phone number in Chile	Relationship to applicant (Professional / Personal)
Name Contact Person in Chile	Address in Chile		Phone number in Chile	Relationship to applicant (Professional / Personal)
DEPENDANT APPLICANTS				
If you are applying for the Visa as a Dependant please provide the following information.				
Holder Applicant Passport No.	Full Name of Holder Applicant		Relationship to Holder Applicant	
HOLDER APPLICANT. Indicate the number of dependants traveling with you:				
PREVIOUS VISAS TO CHILE				
Have you applied for a Visa to Chile previously?	When did you last apply? Indicate Month and year	Where did you apply at? Indicate the city you applied in	Did you enter Chile?	
(<input type="checkbox"/>) YES (<input type="checkbox"/>) NO			(<input type="checkbox"/>) YES (<input type="checkbox"/>) NO	
When did you last enter Chile? Indicate Month and Year	Indicate length of stay in days		Reason for Travel (Business / Tourism)	
Do you have any family members living in Chile?			(<input type="checkbox"/>) YES (<input type="checkbox"/>) NO	
If yes, please specify:	(<input type="checkbox"/>) Spouse (<input type="checkbox"/>) Fiancé (<input type="checkbox"/>) Fiancées brother-sister(s) (<input type="checkbox"/>) Father/Mother (<input type="checkbox"/>) Other _____			
APPLICANT AFFIDAVIT. I declare that all the information I have provided in the application is true and that the documents I have included with my application are valid and accurate. Equally I promise to not intervene in Chile's policy or in acts against its Political Constitution or the Law, Decrees, or any other provisions applicable in its territory as well as abide by the resolution the Administrative authority takes with respect to my application.				
Applicant's Signature		Today's Date		

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VISA ONLINE SYSTEM

Follow these steps to submit a Visa application through the online SISTEMA DE ATENCION CONSULAR (SAC)

Before starting your application through our online please scan and save all Visa required documents in the correct format. Applications submitted without supporting documents cannot be process by the Consulate. Upload documents as one (1) PDF attachment.

- a. **Photograph.** The photo must be saved as a JPG, image file no larger than 100KB.
- b. All supporting documents must be scanned and saved as PDF FILE.

ADDITIONAL INFORMATION

- Remember the username and password you create to log back in and check the status of the system to review your application.
- Applicants should add the Consulate's email address (consular@cgchicago.com) to your contacts to make sure all email communications are received.
- For security and processing reasons DO NOT write or use any of the following words and symbols in any field within SAC system. Doing so will cause SAC to close your session without warning and all entered information will be lost.

For example, when writing the name "O'Higgins", omit the apostrophe and write O Higgins instead.

FORBIDDEN WORDS AND SYMBOLS in SAC

SCRIPT	AND	+	SELECT	UPDATE	INSERT
DELETE	< >	*	DROP	WHERE	/
OR	ALERT	CALL	FROM	EXEC	'

I. Accessing the Consular Attention System (SAC)

- Visit Consulate Attention System (SAC) at <https://tramites.minrel.gov.cl/LogOn.aspx?ReturnUrl=%2f>
- By default the system information is displayed in SPANISH. If your prefer click on the FLAG icon on the top right corner to select ENGLISH as the language.
- If this is your first time visiting the website you must create a User Account by completing the registration form. On the right menu click the "create account" link to complete the registration form with the applicant's information. Please select PASSPORT as the "Type of Identifier" and enter your passport number. If you already have a User Account, simply - log in.
- Please follow the date format indicated: DAY – MONTH – YEAR
- After completing the registration form click "SEND" at the bottom of the form and then click "EXIT".
- At this point the system may allow you to continue or to log in to the account you created.
- Once you are logged into your account, on the right menu, click on "New Application", select "Visa" and click "Next" to begin the Visa Application.

SECTION I. Visa Application – Applicant Information

- Review that the Applicant's Information that appears is correct. Click on the button at the end of SECTION I to make revisions to the information entered, if needed.
- Please note that the applicant's name must appear exactly as it is shown on the passport including first and middle name(s) and all Last names. If a visa is applied for under a different name, with omissions or additions to the name that appears on the passport, the Consulate will be unable to issue the visa at the appointment.
- REQUIRED OMISSIONS: If the name of the applicant contains any suffix such as: JR, SR, I, II, III, etc. The applicant must OMIT these characters on the application. These are the only characters the applicant must not enter in the name fields of the application.

SECTION II. Procedure Information

- Review that the passport number that appears on the field corresponds with the applicant's passport number.
- Under PASSPORT TYPE, select ORDINARY to indicate that the applicant has a standard issued passport.
- Select the correct Nationality from the pull-down menu, this will allow the system to display the

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- correct Visa options and fees.
- Select the TYPE OF VISA the applicant is requesting from the drop-down menu.
- Under the field OBSERVATION briefly describe the purpose of the trip to Chile. Make sure to include **Date of Travel and describe purpose of the trip**.

PHOTO Attachment – Passport Photo File

- Attach a recent photograph of the Applicant as an image file: JPG. Click on the “see standards for photographs” button for examples of acceptable photographs and additional criteria or visit our website.
- Photograph must be a standard passport photo on a white background.
- The photograph should be recent, have a minimum of 90 pixels wide by 120 pixels high. It should also be a maximum of 100 Kb in size. The system will not accept files larger than 100 Kb.

***ATTACHMENTS - All Visa Application required documents must be scanned as a single file and attached in this section of the Visa Application**

The screenshot shows a user interface for attaching files. On the left, there is a section labeled "Adjuntar Fotografía" with a "Choose File" button and a message "No file chosen". Below it is another section labeled "Adjuntar archivos electrónicos" with a "Choose File" button and a message "No file chosen". In the center, there is a larger box for attaching a passport photo. It contains a "Choose File" button, a message "No file chosen", and a note in Spanish: "Importante: La fotografía debe ser reciente. La imagen debe tener un mínimo de 90 pixeles de Ancho por 120 pixeles de Alto (jpg,gif,png) Máximo 100 Kb". Below this note is a link "Ver Normas para fotografías". To the right of this box is another "Choose File" button and a message "Attach Visa Documents here (PDF, JPG, DOC)".

SECTION – Parents/Spouse

- Click on the ADD button and enter the name and nationality of each of the applicant's parents and/or spouse.
- Select the applicant's relationship to the individual from the drop-down menu
- Add one name at a time

SECTION - Contact in Chile

- All Applicants must provide at least one (1) contact in Chile. This contact can be a person (business associate, relative, or friend) or a location (eg. Hotel, business, agency or entity) where the Applicant's activity in Chile will take place.

SUBMITTING THE APPLICATION - After completing all Visa application fields click the “Send Application” button at the bottom to submit your application to our system. Applicants must make sure to complete all required fields and attach Visa supporting documents and attach photo file before submitting an application. The information will be sent to the Consulate of Chicago for review and further processing.

ORIGINAL VISA DOCUMENTS - Applicants please note that once the Visa application is processed and approved the applicant will be asked to present the original documents submitted through online system at the Visa appointment. Applicants must keep original documents until the Visa appointment.

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Travel Authorization For individuals under 18 years of age

According to Chilean regulation, minors (individuals under 18 years of age) traveling as Tourist must exit Chile in the company of the same person with whom they entered the country, or with a Travel Authorization from them.

Any minor traveling alone for tourism or under a Visa will be required to present a Travel Authorization signed by the parents or guardian in order to exit the country (Chile).

If a court of law has entrusted the care for the child to one parent or any other person, the minor can only exit the country accompanied by that parent or third party who has legal custody or with a Travel Authorization from them.

For US regulations regarding the travel of minors outside the US please consult with your airline or the US Department of State website.

Instructions to complete the Travel Authorization

1. Both parents or guardian must complete the Travel Authorization Form all their information. The writing must be clear and must not contain any corrections, markings, or crossed out text.
2. The form must be signed by both parents or legal guardian before a Notary Public.
3. Once the document has been signed before the Notary Public it must be submitted to the office of the Secretary of State for Authentication of the signature of the Notary Public. Check with your state for specific instructions for how to obtain the Authentication of a Notary Public signature. The Consulate General of Chile in Chicago can only Legalize documents Authenticated in following States: IL, IN, IA, KS, KY, MI, MN, MO, NE, ND, OH, SD or WI.
4. Once the document has been Authenticated by your State it can be sent to the Consulate General of Chile for Legalization.
5. Include a photocopy of the minor's birth certificate and a self-addressed pre-paid envelope for the Consulate to return the Legalized document to you. If you are submitting the Travel Authorization form with a Visa Application you may choose to have the document returned at the Visa Appointment therefore, no envelope will be needed; or you may choose to provide us with the pre-paid envelope so the Consulate can return the Legalized document by mail.
6. The processing fee for the legalization is **US\$12**. Please submit a money order payable to the "Consulate General of Chile"

The Travel Authorization Form can only be submitted by mail for Legalization. No emailed or scanned copies are allowed for processing.

Consulate General of Chile
1415 N Dayton St., FL 2, Chicago, Illinois, 60642

IMPORTANT: Once Travel Authorization has been Legalized by the Consulate, it must be taken to Santiago for Certification of the Consulates signature. This certification can be done at anytime by any person after the traveler arrives in Chile. It must be done prior to the departure from Chile.

Consular Department (section Legalization) of the Ministry of Foreign Affairs of Chile, located at Agustinas 1320, Santiago, 1º Floor (hours: 09:00 AM – 2:00 PM).

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AUTORIZACION DE VIAJE (Travel Authorization)

Yo, _____	(I, name of father or legal guardian)
Nacionalidad _____	(Nationality)
Pasaporte o C.I. N°: _____	(Passport or ID number)
Domicilio: _____	(Address)
País _____	(Country)

Yo, _____	(I, name of mother or legal guardian)
Nacionalidad _____	(Nationality)
Pasaporte o C.I. N°: _____	(Passport or ID number)
Domicilio: _____	(Address)
País _____	(Country)

Autorizamos a nuestro/a hijo/a (Nombre completo y N° de pasaporte):

We, through the use of this instrument, expressly authorize our son/daughter (Name as appears on Passport and Passport N°.)

para que pueda viajar solo/a desde (país) _____
to travel alone from (country) to
a (país) _____, **ida y regreso cuantas veces**
to (country) round trip as often as necessary.
fuerza necesario.

La presente autorización no autoriza en ningún caso para la adopción del menor.

This authorization does not in any way allow for the adoption of the child.

La presente autorización tendrá una validez de: _____ **(días o meses),**
This authorization will be valid for: _____ (No. days or months)

a partir de (día-mes-año): _____
Starting on: _____ Day-month-year

Signed and sworn to (or affirmed) before me this day by:

Firma del Padre (o tutor legal)
Signature - Father or legal guardian

Firma de la Madre (o tutor legal)
Signature - Mother or legal guardian

Witness my hand and official seal, this the _____ **day of** _____, 20 _____

Notary Public (Firma y Timbre)
(Signature and stamp)

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