

Information for Incoming Students



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Welcome

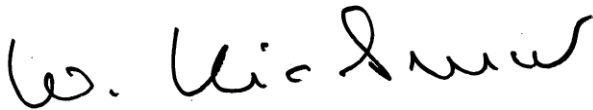
to the School of Engineering at the ZHAW Zurich University of Applied Sciences.

We are very pleased that you are interested in studying at the ZHAW or that you have already decided to study here. The ZHAW has been supporting and promoting international and national student exchanges with other universities for a long time and is systematically building up long-term relations with partner institutions.

Exchanges normally take place as part of an international exchange programme, e.g. Erasmus. Bilateral agreements between the ZHAW and other universities offer further options.

This brochure provides information about studying at the ZHAW School of Engineering and about life on campus and in Winterthur.

We wish you an interesting and fruitful stay at the ZHAW and in Switzerland.

A handwritten signature in black ink, appearing to read 'W. Kickmaier', written in a cursive style.

Dr. Wolfgang Kickmaier
Head International Relations
ZHAW School of Engineering



ZHAW Zurich University of Applied Sciences

The ZHAW is one of Switzerland's largest multidisciplinary universities of applied sciences with more than 11,000 students enrolled in Bachelor's and Master's programmes and over 4,000 people registered in continuing education courses. The university's primary focus is on practice-oriented research and development as well as on providing its graduates with an optimal preparation for professional life. Equally important to the ZHAW is that both teaching and research are scientifically based. Close interaction between theory and methods is just as much a part of the programmes as the direct practical relevance.

Studying at the School of Engineering

Deadlines for applications

Spring semester	1 th of November
Autumn semester	1 th of April

Academic calendar

Spring Semester	calendar week 8
Autumn Semester	calendar week 38

- [Deadlines and semester dates Bachelor study](#)
- [Deadlines and semester dates MSE Master of Science in Engineering](#)

Teaching

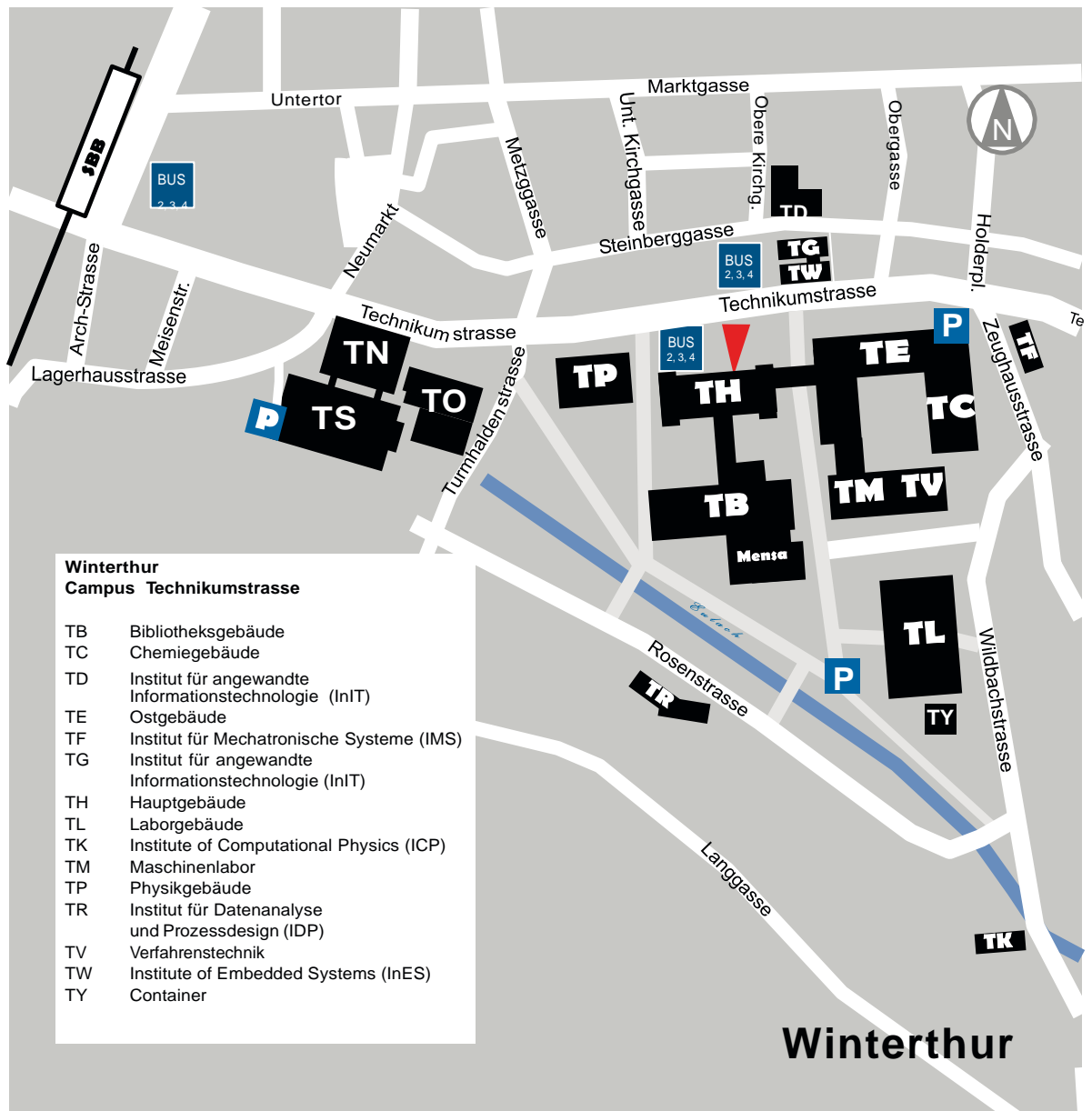
At the ZHAW, teaching takes a wide variety of forms: lectures, seminars, practical sessions, internships, blended learning and e-learning. Which of these forms predominates depends on the programme and course in question.

Language of instruction

At the ZHAW School of Engineering, the standard language of instruction is German. However in autumn 2013 the range of modules taught in English in most programmes will be expanded, so that also students with no or little German can do an exchange semester at the ZHAW School of Engineering. The level of language required is B2 (English courses) / C1 (German courses). The following certificates are recognised as proof of English language competence:

- TOEFL: 550 (paper-based) / 213 (Computer) / 72 (Online)
- IELTS: 6.5
- Cambridge First Certificate (Level B2)
- BEC Vantage (Level B2)

Campus



Infrastructure

The ZHAW School of Engineering offers students a comprehensive modern infrastructure and learning environment with computer workspaces and well-equipped laboratories:

Every student at the ZHAW receives:

- a CampusCard
- a personal email account
- a personal web folder
- automatic access to the ZHAW net, individual network connections in every classroom and working area
- automatic access to intranet and internet
- discounts on notebooks etc. (German only) <http://techshop.vszhaw.ch/>

All new students are strongly recommended to acquire a notebook.

Canteen

The canteen (Mensa) is located in building TB.

Opening hours

Monday - Friday 7.00am – 5.00pm

Lunch 11.30am – 1.45pm

Library

The ZHAW university library is a specialist library offering a collection of reference works, textbooks and journals in print form and/or as electronic media.

[ZHAW University Library](#)

ASVZ (Academic Sports Association Zurich)

The ASVZ is a non-profit organisation and provides a diverse sports programme covering over 80 different kinds of sports on behalf of the ETH and the University of Zurich. This programme is available to all ZHAW students, employees and alumni and includes access to an extensive infrastructure and the latest sports equipment as well as professional support.

Opening hours:	Tue	11.30am – 1.30pm
	Thu	3.00pm – 5.00pm
	Fri	11.30am – 1.30pm

You will find more information on the website: www.asvz.ch

Visa, entry and residence regulations

Visa and entry regulations

Non EU citizen please check the precise and latest requirements for the visa applications with the Swiss representation in your country: www.eda.admin.ch

Residence permit

All students (including EU nationals) must register in person at the district office of the Swiss community in which they are living within 14 days of taking up residence. This applies to anyone staying here to study or to do an internship for longer than three months or 90 working days. You will be issued with a residence permit and identity document for foreign nationals when you have registered. Please note that a fee is charged for this registration process (see below).

In order to register, you must submit the following documents:

Nationals of EU or EFTA member states

- passport photo
- valid passport or identity card
- certificate of enrolment at the ZHAW
- proof of sufficient funds (CHF 1,750.- per month, e.g. a bank statement)
- accommodation/tenancy agreement

The fees must be paid in advance. They currently amount to:

- CHF 20.- registration in Winterthur
- CHF 65.- residence permit (migration office)

The fee of CHF 65.- is dropped if you are an incoming ERASMUS/SEMP student. In this case, „ERASMUS/SEMP“ must be stated clearly in your certificate of enrolment.

Nationals of non-EU or EFTA member states

In order to register, you must submit the following documents:

- passport photo
- valid passport or identity card
- certificate of enrolment at the ZHAW
- proof of sufficient funds (CHF 1,750.- per month, e.g. a bank statement)
- accommodation/tenancy agreement

The fees must be paid in advance. They currently amount to:

- CHF 20.- registration in Winterthur
- CHF 95.- residence permit (migration office)
- CHF 20.- registration of biometric data
- CHF 22.- identity document
- CHF 5.- postage

When you register, the community office will arrange an appointment for you at the migration office for the biometric data registration process. There is no extra charge for this.

For further information, please also check our [Visa, Residence and Work Permit Fact Sheet](#).

Contact of the different offices

Migration office Winterthur

Address: Pionierstrasse 7, 8403 Winterthur
Opening hours: Monday to Wednesday: 8.30 – 12.00am / 1.00 – 5.00pm
Thursday: 8.30 – 12.00am / 1.00 – 6.30pm
Friday: 8.30 – 12.00am / 1.00 – 4.00pm
Information by phone: +41 (0)52 267 57 54 (Thursdays only till 5.00pm)
E-mail: einwohnerkontrolle@win.ch
Homepage: www.einwohnerkontrolle.winterthur.ch

Migration Office of Canton Zurich

Address: Berninastrasse 45, Postfach, 8090 Zurich
Opening hours: Monday to Friday: 8.00am – 4.30pm
Information by phone: +41 (0)43 259 88 00
Monday to Friday: 8.00 - 12.00am / 1.00 – 4.30pm
E-mail: info@ma.zh.ch
Homepage: www.ma.zh.ch

Federal Office for Migration

Address: Quellenweg 6, 3003 Bern-Wabern
Information by phone: +41 (0)58 465 11 11
Monday to Friday: 9.00 – 11.00am / 2.00 – 4.00pm
E-mail: info@bfm.admin.ch
Homepage: www.bfm.admin.ch

Personal health and accident insurance

According to law, foreign students living in Switzerland for longer than 3 months are obliged to have health and accident insurance cover. If you are legally insured in an EU/EFTA country and therefore have a European Health Insurance Card (EHIC) or a Provisional Replacement Certificate, you can be exempted from this requirement. Both documents can be obtained from your health insurance company in your home country. If you do not hold either document, you must take out basic insurance cover from any Swiss health insurance company. All Swiss insurance companies must accept applicants regardless of age and state of health, and without any conditions or waiting period.

A travel insurance issued in your home country will not be accepted as insurance cover. Students are responsible for their own insurance matters, in particular for securing accident, health and liability insurance. The ZHAW accepts no responsibility and cannot be held liable. If you need a visa for your stay in Switzerland, you must include proof of insurance with your visa application.

For further information, please study our [Insurance and Liability Fact Sheet](#). Additional information can be obtained on the Federal Office of Public Health site

- www.bag.admin.ch/health_insurance

Visit the following websites for an alphabetical list of all the health insurance companies in Switzerland. These websites also offer tips, information and the option of comparing premiums:

- www.vzonline.ch (in German/French/Italian only)
- www.comparis.ch/health_insurance

Accommodation

Please note that you have to organise your accommodation yourself. Since the number of rooms available through SWOWI (the student accommodation association) is limited and accommodation in general is not easy to find in Winterthur, we advise you to apply as soon as possible. You can find more information here: [student accommodation](#).

Budget

Since expenses for an exchange semester depend on various factors, the figures in the following table are only an estimate.

<u>Type of expenses</u>	<u>in CHF</u>
Rent and utilities	500 - 800
Food and drink	400 - 700
Public transport	50 - 100
Leisure	150 - 250
Course materials	40 - 80
Other	100 - 200
Total living expenses in CHF per month	1'240 – 2'130

Tuition fee per semester

for ERASMUS/SEMP students or with bilateral agreement	0
for Fee Payer and Freemover:	1'220

Health and accident insurance

per month (only necessary if not covered by home country)	150
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<u>Rent deposit</u> (will be refunded)	500 – 1'000
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Currency

The official currency in Switzerland is the Swiss franc. The most common abbreviation is Fr., but Sfr., SFr. or CHF are also quite common. One Swiss franc is subdivided into 100 cents, called Rappen (Rp.).

Coins:

0.05, 0.10, 0.20, 0.50, 1.00, 2.00, 5.00

Notes:

10, 20, 50, 100, 200, 1000

Please note: Euros are sometimes also accepted as currency (especially in the famous tourist destinations). However, it is advisable to pay in Swiss francs due to the poor exchange rate. Credit cards such as Visa, Mastercard and American Express are accepted almost everywhere.

Bank account

You may want to open an account with a Swiss bank for the duration of your stay. Many banks offer student accounts with favourable conditions. To open an account, you usually have to show your residence permit, your passport and your student identity card.

Contacts

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School of Engineering, International

www.zhaw.ch/engineering/international/en

ZHAW International, Mobility

www.zhaw.ch/en/about-us/international