Welcome to the DHBW Campus Bad Mergentheim

// DHBW Mosbach / Campus Bad Mergentheim / Baden-Württemberg State University of Cooperative Education

Congratulations on your choice to come and study with us at the DHBW Campus Bad Mergentheim in its beautiful and historic castle. We are delighted that you have chosen to pursue your studies with us and we want to make your time here as happy and rewarding as possible.

This guide will help you to understand what you need to do before you arrive and what to expect during your first few weeks. It also contains useful information on a whole range of services on offer from the University, designed to help you find your way and settle in to student life.

We hope you are looking forward to studying with us; we are certainly looking forward to welcoming you to the DHBW Campus Bad Mergentheim.

Your first week

Your first week at the DHBW Campus Bad Mergentheim acts as an introduction to your course and to the University and is an opportunity to get some vital tasks completed.

Starting at University can be both an overwhelming and an exciting experience. To make things easier during your first week, we recommend that you follow this handy checklist:

- Settle in to your accommodation.
- Meet your fellow students at your Orientation Session.
- Attend the introduction to the computing and library services.
- Pick up your ID Card.
- Familiarise yourself with the Campus and the city of Bad Mergentheim.
- Set up a student bank account if required.
Arrival in Bad Mergentheim

The official arrival day in Bad Mergentheim is on/after 29 March 2014. If you arrive on/after 29 March 2014, housing should be ready. Please be sure to provide your exact arrival details, so that we can inform the landlord accordingly.

If your accommodation is not ready for move in prior to the official arrival day please find an address for reservations for the additional days needed below:

Hotel-Restaurant Alexander
Wolfgangstr. 4
97980 Bad Mergentheim
phone +49 7931 97300
www.alexander-mergentheim.de
email: info@alexander-mergentheim.de
36 EUR/day without breakfast

Please note: unfortunately Bad Mergentheim does not have a hostel.

Contact information

We trust that this information will assist a smooth transition to your coming semester.
For your reference please find contact information below:

International Office
Anna-Magdalena Bröckl – head of International Office
e-mail: broeckl@dhbw-mosbach.de phone: +49-7931 530 652
Silvia Geissler e-mail: geissler@dhbw-mosbach.de phone: +49-7931 530 682
Iris Kilian e-mail: kilian@dhbw-mosbach.de phone: +49-7931 530 641

Head of Department
Prof. Dr. Rainer Jochum e-mail: jochum@dhbw-mosbach.de phone: +49-7931 530 640
secretary’s office: Mrs. Corinne Kerscher e-mail kerscher@dhbw-mosbach.de
Prof. Dr. Heiko Sinnhold e-mail: sinnhold@dhbw-mosbach.de Phone: +49-7931 530 635
secretary’s office: Mrs. Alexandra Brenner e-mail brenner@dhbw-mosbach.de
General Costs

Here is an overview of the costs to be expected during the semester:

- **Student Services Fee**: 56 EUR (payable during the Orientation week)
- **Housing**: approx. 200 – 320 EUR per month plus a refundable deposit
- **Other excursions**: 150 EUR (payable at the beginning of the semester) does not include all living expenses during the excursions
- **Food**: lunch at several restaurants in Bad Mergentheim with lunch ticket 2,50 EUR/ticket (Study itself is tuition-free, supported by the State of Baden-Wuerttemberg, and the majority of travel/program costs are sponsored by DHBW)
- **visa fee**: 50 EUR (if applicable)
Health and Emergency

Hospital (Caritas Krankenhaus) in Bad Mergentheim phone 07931 – 580

Ambulance phone 19 222 or 112

Fire engine phone 112

Police/Emergency phone 110

Doctor (internist)

Dr. Christine Reuter
Burgstr. 28
97980 Bad Mergentheim
phone 07931-73 67

Dentist

Dr. Andreas Köhler
Wolfgangstr. 8
97980 Bad Mergentheim
phone 07931-79 66

Pharmacies

In case of an emergency outside of regular opening hours, one pharmacy will always be open on an after-hour plan (for details see sign at each pharmacy entrance area).

➤ Please note: all accruing costs at the doctor’s office are due in cash during the visit

Housing

We have arranged housing for all students in the city center of Bad Mergentheim, near Campus.
Each of you will receive information by e-mail including the address, a brief description of your room and information on your monthly rent.
Lunch

We have an agreement with three different local restaurants, where students can eat lunch at a reduced price from Monday till Friday.

The menu for each week can be found on the informational board on the 1st floor next to the IT-office.

Brauereigasthof Klotzbücher
Boxberger Str. 6
97980 Bad Mergentheim
phone 07931 9 91 64 70

Gasthof zum Wilden Mann
Reichengäßle 6
97980 Bad Mergentheim
phone 07931 76 38

Schlosscafé Bad Mergentheim
Deutschordenplatz 3
97980 Bad Mergentheim
phone 07931 563 289

Promodoro E Basilico
Bahnhof 1
97980 Bad Mergentheim
phone 07931 958 8650

⇒ Please note: a reservation by telephone in advance (by 10 a.m. that day) is necessary.

Meal vouchers can be bought at a price of € 2.50 at the Administration office – Mrs. Wyes / Schloss 2 in Room 1.03 as follows:
Monday 08:30 – 12:30
Wednesday 08:30 – 11:30
Student lounge

There is a student lounge next to the fitness room (see below). The lounge is open on weekdays from 07:30 a.m. to 8:00 p.m. During the spring/summer months there is also a nice patio to sit outside.
There are vending machines for hot and cold drinks as well as small snacks.
A table-top football is available also.

Moodle

Moodle is the online environment we use at DHBW for supporting learning, teaching and assessment. Moodle integrates a number of features including access to electronic resources, communication, assessment and collaborative tools. Once you have matriculated you will automatically be registered in the Moodle system and enrolled on to the modules and programs that use moodle.
You will also get a moodle training at the beginning of the semester.
You can then access this by logging in from any computer with an internet connection.

More information

We would like to recommend our Survival Guide. It includes things to bring, public transport etc.
You can find it here:
http://en.dhbw-mosbach.de/exchange-students.html

Photocopies/printouts

There are copying machines and printers for the students to use
in Schloss 2 → library and PC-Pool
in Schloss 10 → room 0.04
Printing and copying can be done with the student ID. Your ID card/Campus Card will be charged with a voucher of 20 EUR for printouts at the university. After that you can charge your ID at the terminal in Schloss 2 in the PC Pool and in Schloss 10 next to the copying machines.

costs for printing and copying:

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Public holidays

Friday, 18 April 2014  Good Friday
Monday, 21 April 2014  Easter Monday
Thursday, 01 May 2014  Labor Day
Thursday, 29 May 2014  Ascension Day
Monday, 09 June 2014  Whit Monday
Thursday, 19 June 2014  Feast of Corpus Christi

Sports at the DHBW Campus Bad Mergentheim

Fitness Room on Campus

The DHBW Campus Bad Mergentheim has its own Fitness Room directly across from Schloss 10 next to the students dormitory.

- It is open to all students of the Campus Bad Mergentheim.
- Opening hours:  Mon/Tues 07:30 a.m. – 10:00 p.m.
  Thur/Fri 07:30 a.m. – 10:00 p.m.
  Sat/Sun 08:00 a.m. – 10:00 p.m.
- The Fitness Room is available to DHBW-employees only each Wednesday and cannot be used by students that day.
- The Fitness Room can be entered with an electronic chip (the chip can be picked up at the Administration Office – Ms. Schwerdtfeger Monday through Friday from 08:30 to 11:30 a.m. in Schloss 2, room 1.02a)
- You will have to pay a deposit of EUR 10,-- to receive a chip. The money will be paid back when you return the chip.
- Please sign the terms of use prior to the first use of the Fitness Room at the Administration Office (Schloss 2 – 1st floor – room 1.02a). You have to participate in an introduction to the Fitness Room prior to get access to the room.

Rented sports halls

Soccer/Basketball: At the vocational school – Gewerbliche Schule (Seegartenstr. 16)
Opening hours: Monday 08:00 p.m – 10:00 p.m.
There is a schedule book in the sports hall, in which you have to sign in.

Volleyball: At the Secondary school – Deutschordengymnasium (Kopemikusstr. 11)
Opening hours: Wednesday 08:00 p.m – 10:00 p.m.
Bodyfit and relaxation technique

Offered each Wednesday by Mrs. Carmen Haas at the dance studio (Ballettstudio Julia Paevski) in the Marienstraße 13 in Bad Mergentheim from 05:00 p.m. – 06:00 p.m.
Please bring your own gymnastics mat.

Community pools

Städtisches Freibad Arkau-Kernstadt: outdoor pool at Schwimmbadstraße / Arkau 1:
open May through September
http://www.bad-mergentheim.de/de/freizeit/freibad/staedtisches-freibad-arkau-kernstadt-id_1266/

Student bank account at the Sparkasse Tauberfranken
Härterichstr. 13
97980 Bad Mergentheim
Phone: 07931 – 595-0

An account at the Sparkasse can be opened.
If you wish to do so, please provide a copy of your passport. We will also provide your current address here in Bad Mergentheim to the Sparkasse.

Fees:
Monthly fee: € 1,50
Per transfer/item: € 0,40
Bank card: € free of charge
(to print out bank statements and withdraw money from your account at any Sparkasse location)

One-time fee for the EC-card € 5,00 €
(electronic cash-card – can be used at any bank in Europe)

Please note, if you withdraw money from a bank other than the Sparkasse, a fee will be charged

Opening hours:
Monday, Tuesday, Thursday 08:30 a.m. – 05:30 p.m.
Wednesday 08:30 a.m. – 12:30 p.m.
Friday 08:30 a.m. – 04:30 p.m.

Student ID-Card / Campus Card
You will need your student ID:

- to copy and print
- to rent books from the library
- to get into the fitness room on campus
- to get reduced prices (e.g. at a museum etc.)

How to log on in the Computer Lab:
Benutzername: first 3 letters of your first name.last name.14
e.g. Toni Blair would be ton.blair.14
Passwort: your “Matrikel Nr.” from your student ID-Card + 99
e.g. xxxxxxx99

Study
An overview of dates for the semester ahead:

31 March – 04 April 2014 Orientation Week and German courses
07 April – 27 June 2014 Semester Junior Program 2014
07 – 11 April 2014 Excursion to Berlin
15.04.2014 Excursion to Würzburg
23.04.2014 Excursion to Heidelberg
early June 2014 (t.b.c.) Excursion to Stuttgart

Further information and details will follow.

On campus, we provide access to:

- PC Pool (Microsoft applications and the internet)
  ➔ the PC Pool is available at regular opening hours of the DHBW:
    Monday – Thursday 07:30 a.m. – 08:00 p.m.
    Friday 07:30 a.m. – 05:00 p.m.

- Mono and color A4 and A3 printers

- Wi-Fi network connections for your laptop and/or mobile device
  ➔ please see the IT-office Mr. Selent (room 1.13 for further details)

- Scanners
Map City of Bad Mergentheim

latest update: 11.03.2014

14.03.2014