2018 Tax Overview!

* These instructions are provided to supplement the instructions that come with the tax forms. The International Center provides these as a service for general understanding, but not as actual tax advice. We are not qualified or authorized to provide actual tax service.
* **All international students MUST file taxes no later than Midnight on APRIL 15, 2019. EVERY STUDENT must complete the 8843.**
* If you worked- you will have a W-2 from your employer. At GVSU- you should be able to go to MYBANNER and obtain your W-2.
* If you have a scholarship that covers anything other than tuition- you will have a 1042S. If you don’t have it- either contact Payroll at GVSU (616 331 – 2237- or if you are a government sponsored student- contact your program provider. If your scholarship is not based in the US- you will not have this form (EX: Saudi Students with SACM scholarships)
* If you have more than one position- you will ADD the boxes on your W-2’s together.
* **The Federal Exemption Allowance has changed significantly with the new Tax Laws. There are no longer any personal exemptions. In LINE 11- Enter the total state and local income taxes you paid or that were withheld from your salary in 2018, but do not enter more than $10,000**
* If you have a W-2, you must complete the 8843, the 1040 NR EZ for the Federal Government AND the Michigan 1040, Schedule NR, Schedule W, Schedule 1
* If you have only a 1042S- you must complete the 8843 and the 1040NR EZ for the Federal Government
* If you have no other forms, you must only complete the 8843
* If you live or work in Grand Rapids or Walker- you must ALSO file taxes as a non-resident of that city.
* Websites:
  + Federal: [www.irs.gov](http://www.irs.gov)
  + Michigan: [www.michigan.gov/treasury](http://www.michigan.gov/treasury)
  + Grand Rapids: <http://grcity.us/treasury/income-tax/Pages/default.aspx>
  + Walker: <http://www.ci.walker.mi.us/income_tax_forms.php>
* Addresses:

Federal: If you are not enclosing a payment, mail Form 1040NR-EZ to: Department of the Treasury

Internal Revenue Service Austin, TX 73301-0215 U.S.A.

If enclosing a payment, mail Form 1040NR-EZ to: Internal Revenue Service P.O. Box 1303

Charlotte, NC 28201-1303 U.S.A.

Michigan: Refunds and Payments: Michigan Department of Treasury, P.O. Box 30727, Lansing, MI 48929

**No one in the Padnos International Center is permitted to give any help other than these instructions!**

**You may choose to hire someone to help. We are confident that you CAN complete your taxes on your own.**