



## **VAGTC Graduate Student Position**

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The general activities of the Graduate Assistant include, but are not limited to:

- International business research
- Training program support
- General administrative duties

Primary responsibilities will be to assist with processing confidential related materials. A nondisclosure agreement will be required if awarded position.

Please visit our website at [www.vagtc.org](http://www.vagtc.org) to learn more about Van Andel Global Trade Center.

**Qualifications:** Candidate must have research and computer skills with experience in Microsoft Office. Exceptional verbal communications and writing skills a must.

Note: This is an hourly wage position and does not come with tuition waiver.

\*How to Apply: E-mail resume and cover letter to [dreyerk@gvsu.edu](mailto:dreyerk@gvsu.edu)