Grand Valley State University

*NOTES: General Education Committee*

Minutes of 2/11/13

**PRESENT:** Alisha Davis, Emily Frigo, Melba Hoffner, Jagadeesh Nandigam, Keith Rhodes, Chair, Paul Sicilian

**ALSO PRESENT:** C. “Griff” Griffin, Director, General Education, Sarah Kozminski, General Education Office Coordinator

**NOT PRESENT:** Kirk Anderson, Peter Anderson, Karen Burritt, Susan Carson, Maria Cimitile, Gabriele Gottlieb, Gary Greer\* Brian Kipp,

**ON SABBATICAL**: Roger Gilles, David Vessey

\* Participating in all work despite conflict with meetings

| Agenda Items | Discussion | Member |
| --- | --- | --- |
| **Approval of** Month day  **Minutes** |  | Motion approved with minor edit |
| **Approval of Agenda** | Added to the agenda: Cross Listing Policy | All members approved the agenda |
| **Approving Issues Courses** | **Log #7863 STA 340**  Reviewing group felt this course should be approved, although there was some preferable language missing.  **Log #7846 PLS 301**  Under the area of collaboration, he answers under teach were repetitions. Group felt that there could have been more of an elaboration as to what instructor will do. GEC member was the only member from review group present so more input was desired from the GEC committee.  **Log #7870 ART 392**  SOR, under number 7, states that they are an Identity Issue but it should be Information, Innovation and Technology.  **Log #7873 ART 335**  This was recommended for review by entire committee. GEC Chair feels like the submitting faculty should discuss proposal with him as there is some concern of the expectations of what they are proposing. Option was to either reject or have the Art department resubmit or have Chair speak with submitting faculty. | Motion to approve **Log # 7863** by E. Frigo, A. Davis, 5 approved, 0 apposed, 0 abstained  Motion to aprove  **Log #7846** by M. Hoffner, J. Nandigam second. 5 approved, 0 apposed 0 abstained.  Motion to accept  **Log #7870** with the minor edit by J. Nandigam, E. Frigo second. 5 approved, 0 abstained.  Motion to reject proposal.  **Log #7873** 5 in favor. 0 abstentions. |
| **Cross Listing Course Rules** | If a course is cross-listed in two disciplines the other course must come from a third discipline. In order for this rule to apply there needs to be a motion. This applies for all foundations, cultures, themes and issues. | E. Frigio motioned to approve, P. Sicilian second, 5 approved, 0 abstained. |
| **Assessment plan** | GE Director stated that the max number of sections for assessment will be 5. Most courses in GE are not affected by this.  GEC Chair felt that this discussion should be held when there is a larger population of committee members present in the meeting. GEC Director has a generic rubric for assessment. GEC members expressed their concerns with the generic and how it will address the assessment piece. The goal is to get the students to the proficient level.  Discussion ensued about the need to have a gauge on how to decipher where a student is so that one could know if/how they are succeeding. There also needs to be a way to gauge the content that is being taught.  Recent focus has been on the skills. The focus had not been on assessing the discipline. Member wondered if skills could be regarded different than content? According to the GE Director no it could not. Griff will send out the options for content generic rubrics for review for next meeting. |  |
| **CAP Review** | The CAPs are being divided amongst the GEC members for the first review.  Re-cap on CAPs. GEC members will be reviewing all of the current CAPs that have been received. Each CAP will get one reading (for sure). If the CAP gets a score of 1 then it is a go. If the CAP receives a score of 2, it will be reviewed for a second opinion. If this is given a 1 by the second reviewer it would pass.  A 3 would need quite a bit more work. If it is given a score of 3 by two reviewers it will be approved for the year but need to be resubmitted in a year.  GEC coordinator will send out the CAPs for review and GEC members will have two weeks to review the CAPs and return with score to the GE email.  Rubrics will be reviewed next week. |  |
| **Adjournment** |  | 4:30 pm |