

Brooks College of Interdisciplinary Studies  
**Liberal Education and Professional Skills (LEPS) Certificate**

*In order to complete the certificate, students must select a total of 12 credits from a list of required and elective courses. For elective courses, students must select one course from each of the two groups of electives.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Advisor: \_\_\_\_\_

**REQUIRED COURSES:** (6 Credits)

\_\_\_\_\_ LIB 382 - Leadership Portfolio Development (1 credit)

\_\_\_\_\_ WRT 350 - Business Communication (3 credits)

\_\_\_\_\_ IDS 400 - Liberal Education and Problem Solving in the Workplace (2 credits)

**ELECTIVE COURSES:** (6 credits)

**Group 1: Technology Literacy** (select 1 course)

\_\_\_\_\_ CIS 150-Introduction to Computing (3 cr.)

\_\_\_\_\_ CIS 231-Problem Solving with Spreadsheets (3 cr.)

**Group 2: Financial Literacy** (select 1 course)

\_\_\_\_\_ ECO 200-Business Economics (3 cr.)

\_\_\_\_\_ ACC 212-Principles of Financial Accounting (3 cr.)

*Students pursuing the LEPS Certificate are strongly encouraged to participate in the Brooks Professional Series (BPS), which provides additional professionalization activities related to networking, career exploration, and the job search.*

*\*Upon completion of the certificate students need to fill-out the application for certification form through the records office.*

**TOTAL NUMBER OF CREDITS**

\_\_\_\_\_

*This form is a planning tool and does not constitute an agreement regarding program requirements. It is imperative that you meet with an academic advisor in the Brooks College Advising Center early in your career.*

**Brooks College Office of Integrative Learning & Advising**

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[www.gvsu.edu/integrative learning](http://www.gvsu.edu/integrativelearning)