1. The meeting was called to order at 12:00pm and the Agenda was approved.

2. The Minutes of March 18, 2016 were reviewed and approved pending minor edits.

3. A letter of appreciation to the provost for supporting Fulbright scholars was discussed and approved.

4. A memo regarding spending on financial aid was discussed and approved pending minor edits.

5. A revision to the instructions and examples provided for the budget section of new program proposals was discussed and approved pending minor edits.

6. The FSBC webpage was reviewed and suggestions were made for improvement, specifically to add former memos and develop materials on faculty salaries and healthcare benefits.
   The annual newsletter also was generally discussed. There was an agreement to focus on new reviews of unit level trends, the new FSBC webpage, faculty salaries, and to potentially provide an appendix on total compensation including healthcare benefits.

7. The meeting adjourned at 1:30pm.