1. The meeting was called to order at 12:00pm and the Agenda was approved.

2. The Minutes of December 4, 2015 were reviewed and approved.

3. The New Program Proposal – Global Studies and Social Impact Major was re-visited. The committee agreed to provisionally support it.

4. Kathy Gulembo provided information on the number of sabbaticals supported. During the discussion it became clear that there is no clear grievance policy outlined in the administrative manual. The committee agreed to request the Research and Development committee develop a grievance policy and make it available to the faculty senate for comment prior to formal adoption.

5. Kathy Gulembo provided information on re-assigned time for the fall of 2015.

6. The committee reviewed an example resource analysis report to consider putting on the FSBC webpage. The committee agreed that the report provided was too detailed and would like to see a more streamlined example.

7. The committee briefly considered changes in healthcare options and agreed to ask Human Resources to explore making two options for faculty with choosing the high deductible plan; one option would have no premium and only a deduction and the other option would have both a premium and a deduction.

8. The meeting adjourned at 1:30pm.