1. The meeting was called to order at 12:00pm and the Agenda was approved.

2. The Minutes of November 6, 2015 were reviewed and approved.

3. The committee reviewed and voted to approve the new program proposal: Photography Minor.

4. The committee again revisited the new program proposal: Doctor of Audiology. The committee voted to approve.

5. Kathy Gulembo discussed the current tuition rates and explained how the differing rates of graduate tuition were determined and how additional tuition charges for undergraduate courses were administered. Relative to peer institutions the additional tuition charges are small. The state mandates that if more than 50% of the students pay a fee, then it must be considered part of the tuition; this definition is important in years when tuition increases are near the limits mandated by the state of Michigan. Different rates are determined by a number of factors including: cost of delivery, tuition rates at peer institutions, and career opportunities for graduates. There is no exact formula for determining rates. Rates are adjusted annually.

6. The meeting adjourned at 1:30pm.