1. The meeting was Called to Order at 12:00pm.

2. The Minutes of October 11, 2013 were reviewed and approved.

3. Dave Smith presented information on open enrollment and the benefits package changes for next year. He then went on to explain the decision making process used to determine benefits changes. There are many levers that can be adjusted to change the employee cost structure, thus the process involves continual feedback between the Benefits Committee (composed of two members from each employee group) Human Resources and Senior Management. Once a tentative plan is decided then feedback is sought from a wider group including FSBC. However given that FSBC and ECS are represented on the Benefits Committee the views of faculty are represented at every stage of the process. The process generally begins in February once the data from the previous year has been analyzed and every attempt is made to announce potential changes to all faculty by the end of the winter semester.

4. There was a brief discussion on graduate student membership on the committee. The group re-affirmed its position that FSBC is unanimously opposed to adding an additional voting member to the committee.

5. The meeting adjourned at 1:30pm.