1. The meeting was Called to Order at 12:02 pm

2. The Minutes of February 24, 2012 were reviewed and approved.

3. Dave Smith presented an overview of the university benefits including healthcare, 403B contributions, and life and LTD insurance. In general the healthcare costs were less than the previous year presumably due to the shift of cost to individuals and better consumer consumption (for example there was a major saving in prescription drug coverage due to the increased usage of generics).

4. The committee agreed that it would be useful for the chair of the committee to review New Program Proposals and other proposals well in advance of meetings and that the chair may request revisions to a proposal at his or her discretion prior to review by the full committee.

5. There was discussion of potential questions for the provost at our next meeting.

6. The meeting adjourned at 1:32 pm.