1. The meeting was Called to Order 12:03pm.

2. The Minutes of January 13, 2012 were reviewed and approved.

3. Guest Lindsey DesArmo presented an update on the university Wellness Program. Highlights include that the program is expanding to move from "participation based" toward "progress based" which means going from simply having individuals participate (mostly in the "Know Your Numbers" program) to having people follow up on any identified health risks with "health consultants." The program will also provide monetary incentives of $100 for participating and $300 for participating and actively addressing identified issues.

4. The Proposal for a New Arabic Minor was reviewed. The author of the proposal Majd Al-Mallah discussed the proposal and answered questions. The committee had concerns that budget information was not well documented and made recommendations. The committee voted to send the proposal back for Amendment and Re-Evaluation.

5. The New Proposal process was discussed and areas of weakness were identified, namely that instructions would be useful for proposers and that the budget information was insufficient without reasonable projects of anticipated enrollment.

6. Joe Godwin made an announcement regarding proposed increases in appropriations to GVSU by the State of Michigan.

7. The meeting adjourned at 1:32pm.