

Grand Valley State University
Campus Recreation - Graduate Assistant
Adaptive/Inclusive Recreation and Sports GA

Position Description:

Under the Division of Student Services, this position will report to the Assistant Director of Campus Recreation. Primary responsibilities will be development, implementation, and assessment of adaptive and inclusive recreation opportunities for Campus Recreation.

Responsibilities:

- Research ADA (American with Disabilities Act) compliance regarding recreation and facilities and make recommendations for updates to the Campus Recreation facilities.
- Work with the Graduate Assistant of Disability Support Resources, Disability Advocates, and Therapeutic Recreation, Campus Recreation, Club Sports, and Outdoor Adventure to develop programs for students with disabilities, veterans, international students, for inclusive recreation
- Develop program evaluations and provide feedback about effectiveness of programming efforts in adaptive/inclusive recreation.
- Develop promotional and instructional materials for Adaptive/inclusive recreation.
- Research adaptive/inclusive programs at other academic institutions and recreation facilities.
- Participate in professional development programs and opportunities both on and off campus. Attend staff meetings, and division meetings.
- Staff trainings related to professional development, leadership, teamwork, communication, professionalism, critical thinking, and civic engagement. This includes roundtables, and staff meetings.
- Assess program and service satisfaction including learning outcomes, including leading focus groups to help gain better understanding of recreation needs of many diverse student groups.
- Collaborate on programs, services and events with Disability Support Resources, Therapeutic Rec, Movement Science and community partners.
- Manage special events such as Special Olympics, Unified Sports, Inclusive Recreation, International Day of Persons with Disabilities, and Adaptive Sport tournaments.
- Assist with outreach efforts and special events and trainings on campus.
- Serve on University Recreation Council
- Serve as liaison to Movement Science department promoting student employment, professional development, and programming opportunities.
- Serve as member of Wellness Taskforce
- Represent Campus Recreation through participation and promotion during Laker Days, Transitions, Summer Camps and welcome week events
- Assist with programming planning and implementation of programs and services for upcoming year.

Qualifications:

- Excellent personal skills
- Excellent written and verbal communication skills
- Undergraduate degree in Exercise Science, Psychology, Therapeutic Recreation or related field
- Current CPR and First Aid Certification
- Acceptance into graduate program at GVSU, College of Education, College of Health Professions or other as related.

Compensation:

- A stipend of \$8,000 for the 9 month appointment working 20 hours per week, tuition waiver for up to 18 credits per year, (9 credits in Fall and 9 credits in winter) one year appointment. Two year pending graduate studies office approval, satisfactory performance, professional development funding available and an option for summer employment. Parking permits provided.

Terms:

The position will begin on August 31, 2015 until April 29, 2016.

Application Process:

Application review begins February 2015. Applications will be accepted until position is filled. Please submit cover letter, resume, and three references to:

Amy Campbell

Assistant Director, Campus Recreation

Grand Valley State University

1 Campus Drive - 215 Fieldhouse

Allendale, MI 49401