

Present: Lynda Bykerk-Rupke (ELC), Rita Cooper (CECI Dean's Office), Mark Hoffman (CECI Dean's Office), Patty Janes (SCLD), Christopher Kierkus (SCCJLS), Jamie Langlois (SSW), Angie Leedy (SSW Graduate Representative), Kel Nemetz (OCA), Rui Niu-Cooper (LEFT), Melanie Rabine-Johnson (CECI UAC), and Mei Mah (CEP)

Absent: Wei Gu (T&L)

1. Jamie welcomed and thanked everyone for coming.
2. The committee shared thoughts on the CECI Social, Replenish Food Drive, and Provost's Listening Session. Takeaways were:
 - Moving the Fall CECI Social to Wednesday from 2:00-4:00 PM and Kids Food Basket Bag-a-thon to Wednesday from 11:00 AM to 2:00 PM. Changing the day to Wednesdays instead of Tuesdays to see if more faculty/staff attend.
 - Include a short program or activity to the CECI Social as an icebreaker.
3. A motion was made to approve the 11/8/23 minutes. The motion was seconded and was unanimously approved.
4. Jamie thanked Mark for his planning/organizing most of this semester's Global Awareness Collaborative Colloquium (GACC) focused on the Czech Republic. Takeaways were:
 - Plan, plan, plan. Try to get event dates secured by the end of January.
 - Advanced planning with non-CECI groups is necessary, i.e. conducting a music event.
 - A good mix of internal and external GVSU people attended the various events.
 - Discussed the features and benefits of using the Zoom software for webinars. A very useful resource.
 - Jamie asked everyone to complete the survey to gain feedback for planning the W24 semester's Ghana events. She encouraged committee members to ask a colleague to complete the survey as well. The [survey link](#) was shared in the agenda.
 - A subcommittee was created specifically to plan GACC events. Kel, Melanie, Chris, Jamie and Lynda (tentatively) volunteered.

- Rui thought these events would be very beneficial for our students to attend as she found them very informative. She would like faculty to be aware of these events early on. Melanie suggested sharing the F23 schedule of events with faculty soon, so they could plan accordingly for the winter semester.

5. Rui shared concerns that arose during a LEFT Department meeting. Concerns were:

- Student retention and what structure or system should be created to retain students.
- Centralizing student advising/mentoring. Where is the emotional support?
 - Melanie mentioned the work that the Academic Advising Redesign Committee (AARC) is doing which Breeann Mann is a member. No decisions have been made at this time. Melanie will connect with Breeann about sharing the November AARC email update with us.
- What system(s) will be in place for faculty and staff evaluation/review process moving forward?
 - Staff will utilize Workday, and faculty will continue with Digital Measures.
 - Jamie sees CACC as the agent to clarify these types of issues with units.

6. Jamie will share talking points for members to share with their units.

Agenda Items for 1/10:

CECI Chat

- Jamie created a Zoom group for us try. We are ambassadors to create content.

Review [Bylaws](#)

- Are the current bylaws true to what we do? Do any changes need to be made?
- Jamie will report back to Faculty Council.

Upcoming Meetings:

Wednesday, January 10 from 9:00-10:00 AM in 303C DEV

Wednesday, January 24 from 9:00-11:00 AM in 303C DEV (CACC Subcommittee GACC)

Wednesday, February 14 from 9:00-10:00 AM in 303C DEV

Wednesday, March 13 from 9:00-10:00 AM in 303C DEV

Wednesday, March 27 from 12:00-3:00 PM in 303C DEV (CECI Awards Selection)

Wednesday, April 10 from 9:00-10:00 AM in 303C DEV