

Present: Lynda Bykerk-Rupke (ELC), Rita Cooper (CECI Dean's Office), Wei Gu (T&L), Mark Hoffman (CECI Dean's Office), Patty Janes (SCLD), Christopher Kierkus (SCCJLS), Jamie Langlois (SSW), Angie Leedy (SSW Graduate Representative), Kel Nemetz (OCA), Rui Niu-Cooper (LEFT), Melanie Rabine-Johnson (CECI UAC), and Allison Palm (CEP) for Mei Mah

1. Jamie welcomed and thanked everyone for coming.
2. As Allison was new to the committee, introductions were made. Each member gave their name, unit, and their favorite CACC activity from the past year.
3. Jamie thanked Melanie for taking the 9/13/23 minutes. Minutes from the 7/21/23 Retreat and 9/13/23 were discussed. A motion was made to approve the minutes as amended and the motion was seconded. Both minutes were unanimously approved.
4. Jamie made several announcements:
 - **She reminded everyone to forward any communications to [Rafael Juarez-Yuen](#), the new communications contact in the Dean's Office.** She thanked Rita for creating/publishing the monthly newsletter, CECI Connections, to date.
 - She followed up with Unit Heads to submit nominations for University awards. Nominations are now with the Dean's Office.
 - Kel and Jamie created FAQs for the University awards. Mark and Kel updated the [Awards webpage](#) which now includes the nomination process and FAQs. A College awards FAQ will also be created and will be posted on this webpage.
 - Jamie and Kel spoke with Dean Soman and offered to assist in the facilitation of the "listening sessions" with the Provost. Kel will create a CMS4 form to garner questions in preparation for these meetings. Faculty Governance will also share their notes from their meeting held October 6th. If you have any questions between now and when the form is distributed, please send them to Jamie. **Please share with your unit that more information is coming regarding the "listening sessions" with the Provost.**
 - Our mascot, Rhett, is given to someone who is making a positive impact and today it was given to Patty. Congratulations, Patty!
 - No one volunteered to spearhead the tailgating event. Save for next year.
5. The committee discussed a new meeting time, location, and delivery. **We agreed to keep our current meeting dates (11/8 and 12/13), adjust the time to 9-10a.m., and make the meetings available via Zoom. Rita will check into a new meeting**

location.

6. Patty gave an overview of the CECI 'Give Back' event. Committee members that attended also shared their thoughts...all very positive. Patty's GA will be working with GVSU Charter Schools on student events. These types of events are great way to create synergies with GV students.
7. Melanie shared the functionality features of both Zoom and Teams for the CECI Chat. The CECI Chat would be used for casual conversation, not for formal notices or announcements. The chat would be great for social people but may not be for everyone which is okay. **We may need to connect with IT to discuss the best options for a CECI Chat. Hoping to possibly roll this out in January.**
8. Mark discussed the different events that have happened and that are planned as they relate to the Global Awareness Collaborative Colloquium: Czech Republic happening this semester. He created a helpful [webpage](#) that outlines all of the various events. Kel created a flyer of events that was distributed to all CECI faculty and staff. This flyer was also distributed around the Allendale campus via the Promotions Office. Melanie suggested sharing these events with Co-Curricular INT 100/201 for student awareness. Next semester will focus on Ghana. **CACC members are encouraged to pick an event to attend and to bring a friend or colleague and to also promote to their units.**

Upcoming Meetings:

Wednesday, November 8 beginning at 9a.m. in 302E DEV

Wednesday, December 13 beginning at 9a.m. in 302E DEV