

Present: Rita Cooper (CECI Dean's Office), Mark Hoffman (CECI Dean's Office), Patty Janes (SCLD), Laura Kastler (CECI UAC), Chris Kierkus (SCCJLS), Jamie Langlois (SSW), Kel Nemetz (OCA), Rui Niu-Cooper (LEFT), Wendy Swalla (CEP), and Nicole Van Oesen (CECI UAC Graduate Representative)

Absent: Lynda Bykerk-Rupke (ELC), Wei Gu (T&L)

1. Welcome

- Welcomed Kel Nemetz from OCA who will be replacing Alex Jacobsson, also from OCA.

2. Talking Point

- To get to know each other better, Jamie proposed a talking point. An activity or event that CECI faculty and staff should participate in is ____ because ____.
 - Wendy – get involved in small committees.
 - Jamie – join committees to help to learn more and be involved.
 - Chris – to disconnect when you can or find ways to destress. It makes you a better all-around person.
 - Laura – involve yourself in social activities, i.e., happy hour. A fun way to meet people in a relaxed atmosphere.
 - Rui – get involved in the community. She's organizing a soap drive for a local refugee church.
 - Mark – attend international student events.
 - Nicole – to attend a Campus Night Life to see what it is all about and the various organizations GV has to offer.
 - Kel – attend social events with forced seating to mingle with others outside your unit.
 - Patty – a student research symposium...our own or Student Scholar Day.

3. Activities/Events

- What is our role? Organizing or promoting? Are committee members attending events/activities or just promoting?
 - Continue with the Kids Food Basket but moving it to the winter semester so it doesn't compete with any fall activity.
 - Host an event in the Hager-Lubbers Exhibition Hall during the lunch hour to bring everyone together to decorate bags.
 - Dean's Office to provide snacks during this event?
 - Possible bonus points for your unit for attending?

Action Item: Jamie will connect with Jackie to discuss this potential idea.

- Patty mentioned the possibility of Adopt-A-Bed. A program that Michigan Cares for Tourism had done in the past. Maybe our college could adopt a walkable park close by...Ah-Nab-Awen Park. Maybe an afternoon event with a social aspect afterwards?
- Patty also suggested the creation of an activities calendar.

4. University Awards

- Wendy attended a CECI University Awards Meeting in November and [shared her notes](#).
 - Key take away: Units to continue to manage awards in their own way, but SAC committee will consider developing its role, including members from across the

college to create a more supportive process for nominating and preparing nomination packages.

- Rui was nominated for a University award but declined because of the amount of time and requirements associated with the award criteria. Maybe we should have mentors assist nominees in creating their nomination package.
- Chris asked if the process was broken? SCCJLS has a great process already and wasn't sure their process needed changing. He explained their process and the committee thought this would be a good model for others to follow.
 - The committee thought a training (via Zoom) with a Q&A during the next Unit Heads meeting would be helpful. This could be recorded for later use as well.

Action Item: Chris will connect with Pakky, SCCJLS Unit Head, and Cathy Bailey, pioneer of this process, to see if they would be willing to lead this training.

- Kel offered to create a document explaining the process.

5. College Awards

- Reinstate former CCPS college awards.
- Create a collaboration award.
- Who approves which awards? I.e., would the Staff Executive Committee select the PSS Commendation?

Action Item: Rita will give Jamie the criteria/nomination forms from past awards.

6. Previously Tabled Items

- Organizational Flowchart – Tabled for Rui's input.
- University Awards – Mark checking with other colleges on their process.

7. Talking Points

- We are still accepting updates to the college directory.
- Next month, we are planning the agenda for the CECI Winter Meeting scheduled for Monday, April 17, 8 am – 12 pm in 1008 Seidman. Please inquire with your unit regarding agenda items they would like us to consider.

Future Meetings:

Wednesday, February 8 at 10a.m. in 303C DEV

Wednesday, March 15 at 10a.m. in 303C DEV

Wednesday, April 12 at 10a.m. in 303C DEV