

Present: Lynda Bykerk-Rupke (ELC), Rita Cooper (CECI Dean's Office), Mark Hoffman (CECI Dean's Office), Patty Janes (SCLD), Christopher Kierkus (SCCJLS), Jamie Langlois (SSW), Angie Leedy (SSW Graduate Representative), Kel Nemetz (OCA), Melanie Rabine-Johnson (CECI UAC), and Mei Mah (CEP), Mary Bair (LEFT) for Rui Niu-Cooper (sabbatical), and Ellen Schiller (T&L) for Wei Gu (sabbatical)

1. Jamie welcomed everyone and introductions were made. Talking Point: training/conference/lecture you attended that you would recommend and why.
2. A motion was made to approve the 12/13/23 minutes. The motion was seconded and was unanimously approved by CACC members. Both Mary and Ellen abstained from voting being new to the committee.
3. Reviewed the agenda and CECI Chat was tabled for a later date.
4. Discussed Kids Food Basket (KFB) Drive (January 22 – February 23).
  - Kel created a [great flyer](#) which gives all the information of the why, what and where. **Rita will distribute flyers to each committee member to promote and pass along to others within their unit, as well as post around the various floors in DEV.**
  - The Dean's Office will supply materials (bags, colors, etc.) to the units and keep count as in the past.
  - Discussed a college-wide volunteer opportunity to fill lunch bags at KFB. **Kel will check into available dates and report back to the committee.**
5. Discussed College Awards.
  - Angie created a [Google doc](#) based on the feedback received from the survey and incorporated them with our current awards. She presented her suggestions and discussion followed.
    - The Staff Executive Committee would like to select the awardee for the staff awards. Patty voiced concern with this and preferred that CACC select all awardees. Jamie reiterated the fact that we need to follow the bylaws. **Kel is on the Staff Committee and will check if this is still a relevant request and report back.**
    - Discussed the Emerging Community Engagement award. Only received one nomination...maybe change the criteria? Does "emerging" eliminate some initiatives? Maybe keep this year and re-evaluate next year. Patty suggested we keep the award but change the name. She made a motion to change the name of the current award to Community Engagement Award. The motion was seconded and all those that could vote approved.

- Everyone liked the idea of a creating a leadership award.
- Discussed and shared thoughts on the Outstanding Teaching award. Should there be distinct categories, i.e., for tenure-track, affiliate, visiting and adjunct? Chris voiced concern with separate awards for each of the categories since all faculty teach the same but not opposed to separate awards. Patty supported the idea of two Outstanding Teaching awards – one specific award for adjunct, visiting and affiliate faculty and one for tenure-track. Jamie also supported this idea with the added thought of a separate award for just adjuncts. Melanie supported the two teaching awards based on teaching only. The criteria would need to be reworked.
- Discussed the idea of a collegial-type award that everyone would be eligible for.
- Melanie suggested that we review the current awards criteria, along with the suggested ideas from Angie, and discuss at the next meeting. This gives everyone more time to process and give thoughtful feedback. **Be prepared to discuss the awards on February 14.**

#### **Agenda Items for 2/14:**

- CECI Chat
- Review [Bylaws](#)
  - Are the current bylaws true to what we do? Do any changes need to be made?
  - Jamie will report back to Faculty Council.

#### **Attachments:**

- [KFB flyer](#)
- [Awards Google document](#)
- [Bylaws](#)

#### **Upcoming Meetings:**

Wednesday, January 24 from 9:00-11:00 AM in 303C DEV (CACC Subcommittee GACC)

Wednesday, February 14 from 9:00-10:00 AM in 303C DEV

Wednesday, March 13 from 9:00-10:00 AM in 303C DEV

Wednesday, March 27 from 12:00-3:00 PM in 303C DEV (CECI Awards Selection)

Wednesday, April 10 from 9:00-10:00 AM in 303C DEV