

TMP EXCEPTION FOR PROFESSIONAL TEMPORARY EXPORTS

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To: Export Control Officer

From:

Date:

RE: TMP Exception for Professional Temporary Exports

The export of items, technology, commercial software and encryption code is subject to export control regulations (this included laptops, PDAs and digital storage devices.) The Department of Commerce's Export Administration Regulations (EAR) makes an exception to licensing requirements for the temporary export or reexport of certain items, technology, or software for professional use as long as the criteria to which you are certifying below are met. The exception does not apply to any EAR satellite or space-related equipment, components, or software, or to any technology associated with high-level encryption products. In addition, this exception does not apply to items, technology, data, or software regulated by the Departments of State's international Traffic in Arms Regulations (ITAR.)

Describe in detail the items, technology or software to which this certification applies:

Item 1

Item 2

Item 3

Item 4

By my signature below, I certify that:

(enter name of country you will travel to here)

- 1. I will ship or hand-carry the items, technology, or software to (enter name of country you will travel to here) as a 'tool of the trade' to conduct GVSU business only; (enter dd/mm/yyyy you will return described items).
2. I will return the items, technology, or software to the U.S. on (enter date) which is no later than 12 months from the date of leaving the U.S. unless the items, technology or software are certified by me to have been consumed or destroyed abroad during this 12 month period;
3. I will keep the items, technology or software under my "effective control" while abroad (defined as retaining physical possession of item or keeping it secured in a place such as a hotel safe, a bonded warehouse, or a locked or guarded exhibition facility);
4. I will take security precautions to protect against unauthorized release of the technology while the technology is being shipped or transmitted and used abroad such as:
a. use of secure connections when accessing e-mail and other business activities that involve the transmission and use of the technology,
b. use of password systems on electronic devices that store technology, and
c. use of personal firewalls on electronic devices that store the technology;
5. I will not ship or hand-carry the items, technology or software to Iran, Syria, Cuba, North Korea or Sudan without consulting with GVSU's Export Control Officer. If I am planning to travel to these countries, I will consult GVSU's export control office in the Office of Research Administration.

Signed:

Signature of Employee/PI