IPE Scholarship Workgroup
Meeting Minutes for April 4, 2014
CHS 540 – 1:00-3:00 PM

Attendance:  Karen Vander Laan (Spectrum Health), Martina Reinhold (GVSU CHS-PAS), Kimberly Muma (GVSU Simulation Center), Steve Triezenberg (Van Andel Education Institute), Cynthia Coviaik (GVSU KCON), Teresa Bacon-Baguley (GVSU), Robert Smart (GVSU), Suzanne Keep (UDMC), Yvonne Edgerly (Spectrum Health), Lori Oosterman (Spectrum Health), and Carmen Haney (phoned in; Metro Health)

Long-term Goal: The implementation of interprofessional scholarship across disciplines and institutions

Short-term Goals: (1) Create and expand a research contact person list for enhanced collaboration, (2) Share information about projects and/or investigators seeking scholarly opportunities, (3) Disseminate IPE scholarship through the 2014 Annual IPE Conference

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion</th>
</tr>
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</table>
| 1) Welcome  | Jean Nagelkerk sent out invitations to join the WMIPEI Scholarship Workgroup to the list of potential health care organizations, colleges, and universities that the IPE Scholarship Workgroup proposed at the last Workgroup meeting in January. As a result of this invitation, the following individuals responded that they were interested in joining or having another individual (more suited to the Workgroup) join the meeting:  
  <ul>
    <li>Suzanne Keep (University of Detroit Mercy – Chair Pre-Licensure Program)</li>
    <li>Lori Oosterman (Spectrum Health – Office of Research Administration)</li>
    <li>Shelly Richter (Grand Rapids Community College – Director of Nursing Programs)</li>
    <li>Lori Pearl-Kraus (Mary Free Bed Rehabilitation Hospital – Coordinator of Betty Bloomer Ford Cancer Rehabilitation Program)</li>
    <li>Matt Walhout (Calvin College)</li>
    <li>Yvonne Edgerly (Spectrum Health)</li>
  </ul>
The Workgroup members want to welcome all of those individuals who expressed interest in joining the WMIPEI Scholarship Workgroup! We look forward to working with you.  
Attendees introduced themselves and the organizations they represent. |
<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
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| 2) Research Contact List | • Kim Muma reviewed the West Michigan Interprofessional Education Initiative (WMIPEI) website and the Research Contact List and reviewed the purpose of the list: to provide contact information for a person from each member organization who can provide research/inquiry process information and connections to others in the organization to facilitate interprofessional scholarly activity  
• Several attendees added their contact information to the Research Contact List | **Kim Muma will:**  
• Update the Research Contact List on the WMIPEI Scholarship Workgroup website with contact information for Suzanne Keep, Lori Oosterman, Robert Smart, and Steve Triezenberg  
• Send the list out with the next meeting announcement  
**Members:** If you would like to be added to the Research Contact List, please send your information to Kim Muma at mumakim@gvsu.edu |
| 3) Research Opportunity List | Kim Muma reviewed the WMIPEI Scholarship Workgroup website and showed the attendees the grid that will allow individuals to voluntarily share information about projects and/or investigators seeking research opportunities. Ideally, the Workgroup would like to receive project submissions prior to the next Workgroup meeting so that we could present an initial list of projects at the next meeting. Martina Reinhold suggested sending out an automated monthly email asking WMIPEI Workgroup members to review/update the Research Opportunity Grid. Robert Smart suggested adding a column to indicate whether the research opportunities listed in the grid are paid or not. | **Kim Muma will:**  
• Provide a link to the website when she sends out the Meeting Minutes and date for the next meeting  
**Robert Smart will:**  
• Add a “health-related hot button” link to GVSU’s WMIPEI website to his dept. website  
**Members:** Please submit project information to be added to the Research Opportunity List by May 2014 to Kim Muma at mumakim@gvsu.edu. |
| 4) Education Opportunities | Karen presented the idea of keeping a calendar on the WMIPEI Scholarship Workgroup website that would provide up-coming events related to scholarly educational opportunities. Karen passed out a flier of Spectrum Health Nursing Research and Evidence-Based Practice educational opportunities as an example. Discussion followed regarding duplication of already existing sites that list scholarly educational opportunities and best methods to make faculty and students aware of these sites/opportunities. Robert Smart suggested providing links to other website from the WMIPEI Scholarship Workgroup website. Suzanne Keep suggested that we create a Facebook or Twitter account and provide educational opportunity updates via that form of social media, particularly for students. Cynthia Coviak suggested direct email as best way to inform faculty and Blackboard for students. Everyone agreed to start pilot using a calendar on the WMIPEI website once the required upgrade to CMS 4.0 is completed. | **Kim Muma will:**  
• Initiate monthly email to solicit events  
• Add event info to the WMIPEI website  
**Karen Vander Laan will:**  
• Add this as a standing agenda item to facilitate sharing information  
• Add an evaluation of this initiative to the agenda in 6 months  
**Members:** Please submit event information (preferably a link to web information) for upcoming events to Kim Muma |
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<th>Discussion</th>
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| 5) 2014 WMIPEI Annual Conference Planning | • Martina Reinhold reviewed plans for a 15-20 minute video introducing how IPE creates synergy between different disciplines involved in scholarly projects. Martina discussed the two GVSU faculty members that she has already spoken with and their projects. Martina also asked Workgroup members to think of projects within their own organizations that would be willing to be interviewed as part of the IPE video. Martina also reviewed the interview questions with the Workgroup.  
• Karen Vander Laan and Martina Reinhold clarified the desire to have IP scholarship teams present both posters and concurrent session offerings at the conference. The purpose of the poster presentation would be to discuss the research/inquiry work related to the project and its outcomes. The focus of the concurrent session would be on the IPE interaction during their projects.  
• Kim Muma distributed the promotional Save-the-Date Announcement for the annual conference and also provided cost information for attending the annual conference. | Martina Reinhold will:  
• Schedule interview dates with GVSU faculty and Ryan Smith in GVSU’s Simulation Center to do videotaping sometime in May 2014  
• Contact several research groups involved in IPE work that Dr. Smart has provided  
Martina Reinhold & Kim Muma will:  
• Conduct interviews with members of identified research groups  
Members will:  
• Distribute the call for abstracts and save the date announcement with colleagues in their institutions and other networks  
• Personally invite/encourage IP scholarship teams to submit abstracts as soon as possible for the conference, with hope that they will also participate in the video  
IP Scholarship Workgroup will review the list of submitted abstracts at their next quarterly meeting for potential invitations to present at the conference  
Workgroup Co-Chairs will refine the list of video question |
<table>
<thead>
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<th>Discussion</th>
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<tbody>
<tr>
<td>6) Research Orientation/ Credentialing for Collaborating Organizations</td>
<td>Karen initiated a discussion about what will best facilitate scholarly collaboration among organizations; e.g., educational requirements, orientation, credentialing. Members agreed that it would be helpful to have more alignment between organizations. Steve Triezenberg introduced the idea of “working with” versus “working at” an organization. All agreed that intellectual property issues, such as authorship, should be worked out ahead of time. Someone observed that to get collaboration to work effectively, we will need to figure out the IRB’s. It was noted that master agreements between IRBs can be helpful in some cases. Some organizations already have Affiliation Agreements between institutions. Another member observed that if it is a priority to do scholarship, organizations need to facilitate collaboration opportunities. Teresa Bacon-Baguley suggested the idea of sitting on each other’s IRBs could facilitate IRB review. Carmen Haney suggested that investigators inform the IRB that the study has been submitted to more than one IRB. She noted that ‘picking up the phone to have a conversation with the other organization after IRB receives an application’ has been tremendously beneficial in her organization to facilitate the IRB process.</td>
<td>Karen Vander Laan will add this item for continued discussion in a future agenda.</td>
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<td>7) Research “Volunteers” for Collaborating Organizations</td>
<td>Not discussed at this meeting.</td>
<td>Karen Vander Laan will add this item for discussion in a future agenda.</td>
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<td>8) Next Meeting</td>
<td>Karen Vander Laan recommended June 6, 2014 from 1-3PM as the next meeting date; this date was affirmed by the members.</td>
<td><strong>Kim Muma</strong> will reserve the CHS 540 conference room and send out the meeting invitation for June 6, 2014 from 1:00 to 3:00 PM. <strong>Members:</strong> Anyone having additional items for the agenda, please email them by May 16, 2014 to <a href="mailto:Karen.vanderlaan2@spectrumhealth.org">Karen.vanderlaan2@spectrumhealth.org</a>.</td>
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*Submitted: Kimberly Muma*