**IPE Scholarship Workgroup**
**Meeting Minutes for January 10, 2014**
**CHS 540 – 1:00-3:00 PM**

**Attendance:** Karen Vander Laan (Spectrum Health), Martina Reinhold (GVSU CHS-PAS), Kimberly Muma (GVSU Simulation Center), Jean Nagelkerk (GVSU OVPH), Alan Davis (GRMEP), Joanne Finazzi (guest DNP student, GVSU KCON), Denise Roe (Spectrum Health), Sue Bivens (Spectrum Health), Katie Branch (GVSU OVPH), Cynthia Coviak (GVSU KCON)

**Long-term Goal:** The implementation of interprofessional scholarship across disciplines and institutions

**Short-term Goals:** (1) Create and expand a research contact person list for enhanced collaboration, (2) Share information about projects and/or investigators seeking scholarly opportunities, (3) Disseminate IPE scholarship through the 2014 Annual IPE Conference

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Welcome</td>
<td>Attendees introduced themselves and the organizations they represent.</td>
<td></td>
</tr>
</tbody>
</table>

2) **Research Contact List**
- Kim Muma presented the Research Contact List and reviewed the purpose of the list: to provide contact information for a person from each member organization who can provide research/inquiry process information and connections to others in the organization to facilitate interprofessional scholarly activity
- Alan Davis added his contact information to the list
- Meeting attendees agreed that Ruth Stegmeir, Bob Smart, and Jean Nagelkerk should be added to the list
- The Research Contact List will be added to the WMIPEI website and sent out with the meeting minutes and announcement of the next meeting

<table>
<thead>
<tr>
<th></th>
<th></th>
<th>Kim Muma will:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>• Update the Research Contact List with contact information for Alan Davis, Ruth Stegmeir, Bob Smart, and Jean Nagelkerk</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Add the list to the WMIPEI Scholarship Workgroup website</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Send the list out with the next meeting announcement</td>
</tr>
</tbody>
</table>

**Members:** If you would like to be added to the Research Contact List, please send your information to Kim Muma at mumakim@gvsu.edu

3) **Research Opportunity List**
- Kim Muma presented the updated WMIPEI Scholarship Workgroup website and showed the attendees the grid that will allow individuals to voluntarily share information about projects and/or investigators seeking research opportunities. Ideally, the Workgroup would like to receive project submissions prior to the next Workgroup meeting so that we could present an initial list of projects at the next meeting. A Graduate Assistant (from Jean Nagelkerk’s office) will maintain the list. S/he will add projects to the list as they are made available, then send a monthly email to the project contact person to capture any updated information or to remove it from the list if needs have been met.

<p>|  | | Kim Muma will provide a link to the website when she sends out the Meeting Minutes and date for the next meeting. <strong>Members:</strong> Please submit project information to be added to the Research Opportunity List by March 2014 to Kim Muma at <a href="mailto:mumakim@gvsu.edu">mumakim@gvsu.edu</a>. |</p>
<table>
<thead>
<tr>
<th>4) 2014 WMIPEI Annual Conference Planning</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Martina Reinhold reviewed plans for a 15-20 minute video introducing how IPE creates synergy between different disciplines involved in scholarly projects.</td>
</tr>
<tr>
<td>- Katie Branch reviewed plans for the 2014 conference: September 18 &amp; 19, 2014, at GVSU Fulton Campus in Loosemore Auditorium. Keynote speakers have been invited. New this year will be a networking reception at the end of Thursday afternoon. Three concurrent sessions are planned on Friday morning. There are two breaks with poster presentations mentioned, one on Thursday and one on Friday. The Workgroup discussed the duration of the poster presentation session being 30 minutes at a minimum (3:00-3:30pm and 9:30-10:00am, respectively); we also noted that these breaks are mostly consumed with getting food and using the bathroom so they don’t facilitate discussion of posters. Instead, the Workgroup suggested that the networking reception at the end of the day Thursday would provide a good time for participants and authors to dialogue about the posters. Katie Branch agreed to modify the conference timeline and activities.</td>
</tr>
<tr>
<td>- Karen Vander Laan and Martina Reinhold clarified the desire to have IP scholarship teams present both posters and concurrent session offerings at the conference. The purpose of the poster presentation would be to discuss the research/inquiry work related to the project and its outcomes. The focus of the concurrent session would be on the IPE interaction during their projects.</td>
</tr>
<tr>
<td>- Katie Branch reviewed the promotional Save-the-Date Announcement for the conference and the Call for Abstracts. Workgroup members suggested adding “research” to the title of the conference and objectives. Katie Branch and Jean Nagelkerk agreed that this could be added. Members recommended adding a short explanation in the Call for Abstracts instructions of the 6 categories (i.e., the 6 WMIPEI workgroups) of presentations listed.</td>
</tr>
<tr>
<td>- Workgroup members discussed how best to recruit interprofessional scholarship teams to present and videotape. Katie Branch said broader distribution of the conference information and Call for Abstracts would be helpful to the conference overall. It was suggested that Workgroup members forward information about the conference and the Call for Abstracts to people in their organizations. In addition, Workgroup members should invite known IP scholarship teams to submit abstracts about their work. It is recommended that these abstracts are submitted as soon as possible (even though the abstract due date is in the summer). It was suggested that the Workgroup review submitted abstracts at its next quarterly meeting to identify any teams who might be especially suited for the video/concurrent session and poster presentations.</td>
</tr>
<tr>
<td>- Jean Nagelkerk announced that the GVSU simulation videographer is available to videotape IP scholarship team members to create the conference video. It was emphasized that planning and scheduling of these video sessions must be made well in advance. The best available time for videotaping may be the week of April 28-May 2, since this is the break before summer semester begins. The Workgroup brainstormed possible questions to be used for interviewing the individuals</td>
</tr>
</tbody>
</table>

**Katie Branch** will:
- Modify the 2014 Annual IPE Conference Agenda slightly to incorporate minimum 30 minute break/poster sessions; the networking reception will include Poster Presentation with authors
- Add “research” to Conference title, objectives, and the “Call for Abstracts” online form
- Add a short explanation in the call for abstracts instructions about the 6 categories (plus Other) for presentations

**Members** will:
- Distribute the call for abstracts and save the date announcement with colleagues in their institutions and other networks
- Personally invite/encourage IP scholarship teams to submit abstracts as soon as possible for the conference, with hope that they will also participate in the video

**IP Scholarship Workgroup** will review submitted abstracts at their next quarterly meeting for potential invitations to present a concurrent session and poster at the conference

**Martina Reinhold** will work on scheduling time with the simulation videographer for the week of April 28-May 2, 2014

**Workgroup Co-Chairs** will refine the list of video question
chosen to be in the “IP Scholarship Synergy” video. Questions will focus on the dynamics of the relationship between different health-related disciplines while working on the same project.

- How did working with X profession(s) help you to reach your project’s goal/outcome faster/better?
- How did working with other disciplines improve the outcomes of your project?
- Why was it necessary to have these team members?
- How did working together help your professional practice?
- If you didn’t involve X discipline, how might the project have been different?
- Were there challenges that made it more difficult to work as an IP research team?
- What surprised you about X profession?
- What, if anything, would you change for your next IP project?
- What was the hardest aspect of putting the project together?
- When you are ready to start a new project again, what would you look for in team members?
- How was it as a research mentor to work with all these disciplines?
- Were there any obstacles to working as an IP scholarship team?
- Was it fun to work together? What contributed to it being fun?
- What did you learn from the interprofessional aspect of the research project?

| 5) Discussion of Additional Affiliates | Following the last Workgroup meeting, Karen Vander Laan compiled a list of potential health care organizations, colleges, and universities that might be considered to join the Scholarship Workgroup. Members added a few more suggestions to the list:
- Pine Rest (Joanne Finazzi)
- Mary Free Bed (Alan Davis)
- SH Healthier Communities (Cynthia Covia)
- Cherry Street (Martina Reinhold)

The workgroup discussed whether there might be any conflict of interest in inviting these other organizations/educational institutions to join since student placement and opportunities for research may be a limited resource. Alan Davis suggested inviting these additional members should only increase available research opportunities. Karen Vander Laan suggested starting with organizations and educational institutions that have a connection to the health sciences. However, the group discussed that it may not be useful to limit to “health sciences.” It may be better to consider any health care discipline (e.g., psychologist, chaplain, social worker, etc.). The intent is also to encourage innovation interprofessional work—it may be better to keep the doors open for collaboration between any disciplines (e.g., basic science, applied sciences, etc.).

Jean Nagelkerk offered to take the list and send out a letter explaining what WMIPEI is, providing some attachments of additional WMIPEI-related documents, and inviting selected groups, organizations, universities, or individuals to join the WMIPEI Scholarship Workgroup. |

Jean Nagelkerk will draft the invitation letter and send the letter out along with any additional WMIPEI-related materials deemed appropriate. New members will be encouraged to attend the next quarterly meeting of the IP Scholarship Workgroup (April 4, 2014).
Kim Muma brought up the WMIPEI Scholarship Workgroup website and read the long-term and short-term goals. The long-term goal should not change; however, the short-term goals can change to meet the Workgroup’s annual goals. The Workgroup quickly brainstormed and revised to three (3) short-term goals. Kim Muma immediately changed the website to reflect the new short-term goals.

**Long-term Goal:** The implementation of interprofessional scholarship across disciplines and institutions

**Short-term Goals:**
1. Create and expand a research contact person list for enhanced collaboration,
2. Share information about projects and/or investigators seeking scholarly opportunities,
3. Disseminate IP scholarship through the 2014 Annual IPE Conference

2013-2014 goals will be a standing agenda item for the remainder of the year.

---

**7) Other information**

- Members briefly discussed what information might be desired for introductions of new workgroup members at next meeting.
- Denise Roe shared information about some new processes for student orientation to research at Spectrum Health. She also mentioned work to create opportunities for research “volunteers”—people who are no longer students but who may wish to participate in research opportunities.

---

**8) Wrap-up/Planning for Next Meeting**

Karen Vander Laan recommended April 4, 2014 from 1-3PM at the next meeting date; this date was affirmed by the members.

Potential agenda items:
1. Introduction of members and organizations (hoping new members might attend)
2. Contact List updates
3. Research opportunity list updates
4. Review of 2014 IPE Conference abstracts for potential video/concurrent session/poster presentations
5. Additional planning for IP Scholarship workgroup participation in conference
6. Discussion of research orientation for collaborators new to an organization
7. Discussion of “volunteer” researchers at organizations

**Members:** Anyone having additional items for the agenda, please email them by March 20, 2014 to Karen.vanderlaan2@spectrumhealth.org

**Kim Muma** will reserve the CHS 540 conference room and send out the meeting invitation for April 4, 2014 from 1:00 to 3:00 PM

Submitted: Kimberly Muma