

Grand Valley State University

University Academic Senate

Minutes of December 3, 2010

Present: Danny BAlfour, Christina Beaudoin, Yatin Bhagwat, Agnes Britton, Shawn Bultsma, Gayle Davis (ex officio), Gerald DeHondt, Cory DiCarlo, Kurt Fanning, Roger Ferguson, Joe Godwin (ex officio), Cynthia Grapczynski, Robert Hendersen, Jodee Hunt, Jon Jellema (ex officio), Paul Keenlance, Sharon Leder, Nancy Levenburg (Vice Chair), Jarrett Martus (Student Senate President), Figen Mekik, Douglas Montagna, Kristine Mullendore (Chair), Mel Northup, Chuck Pazdernik, Ross Reynolds, Dawn Richiert, John Ritch, Jeffrey Rothstein, Bill Ryan, Jim Sanford, Ellen Schendel, Harold Schnyders, Lynn Sheehan, Jodi Tyron, Kathleen Underwood, Marlen Vavrikova, Keith Watts, John Way (Student Senate), Wendy Wenner (ex officio), Roger Wilson, Roy Winegar, Katalin Zaszlavik

Guests: Kurt Ellenburger

The meeting was called to order at 3:06 p.m.

Agenda Items	Discussion	Action / Decisions	
1. Approval of Agenda	The Agenda of December 3, 2010 was reviewed.	The agenda of December 3, 2010 was approved.	
2. Approval of Minutes	The Minutes of October 29, 2010 were reviewed.	The Minutes of October 29, 2010 were approved as amended.	
3. Report of Chair	<p>a) The Chair reported that the Academic Policies and Standards Committee (APSC) is soliciting feedback from faculty members regarding the Academic Integrity Action Plan. Questions can be directed to APSC Chair Dan Vaughn. She reminded UAS that Ross Reynolds had offered to serve as the UAS liaison to the committee for this term.</p> <p>b) The Chair reported that the University Curriculum Committee is reviewing the BS/BA cognates as part of its charge. The BA review is complete; however the 3-course BS sequence is still being reviewed, and feedback is requested from department chairs and unit heads.</p> <p>c) The Chair reported that the Strategic Planning Working Group had its first meeting and expects to have material ready for review by the Senate next semester. Committee members are Gerald DeHondt, Robert Hendersen, Kristine Mullendore and Ellen Schendel.</p> <p>d) The Chair announced that the New Programs Council met to discuss a Prospectus from the College of Education to offer the Ed.D. degree, but had nothing to report from that meeting.</p> <p>e) The Chair reported that the Referendum Committee met to review the current process, and has requested that the Student Senate review its bylaws concerning its involvement in the faculty</p>		

	<p>referendum process, and to consider possible revisions as a result of the decision to remove students from the process for the issues that was raised last year.</p>		
4. Report of Provost	<p>a) Provost Davis reported that the State capital outlay bill has been presented that includes a new classroom/lab/studio building for the Allendale campus. She further reported that although this bill needs to be approved by the Appropriations Committee, she is optimistic the Governor will sign the bill.</p>		
5. Report from the Student Senate President	<p>a) Student Senate President Martus reported that per the request of the Referendum Committee, the Student Senate is reviewing its bylaws. It hopes to develop a means by which the Student Senate can remove itself from a faculty referendum process at the beginning, rather than the middle or the end of the process when the issue is not one that involves student issues. Mr. Martus also reported that the Student Senate is reviewing and updating its Constitution and Bylaws.</p> <p>b) Student Senate President Martus reported that the Last Lecture series speaker will be rescheduled in the Winter semester.</p> <p>c) Student Senate President Martus reported that student appointments have been made to the honorary and lecture committee. The Student Senate is also working on letters to be sent to newly elected governmental representatives, and will be participating in the Allies and Advocates Training.</p> <p>d) Student Senate President Martus will present an update of the President's 50-hour Service Initiative next semester.</p>		
6. Report from the Standing Committee Chairs / Task Force	<p>a) The proposal from the Faculty Personnel Policies Committee regarding their 2010-2011 Charge Items 4(a) and 2 regarding revisions to faculty personnel policy in Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Sections 2.10.4 and 2.5.1 that were distributed earlier were discussed. FPPC Chair Kurt Ellenberger answered questions from the floor.</p> <p>A Voice Vote was called regarding the FPPC recommendations to Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Sections 2.10.4 as noted below:</p> <p><i>A. Initiation of Reviews. The following are dates by which the review process must begin.</i></p> <p>1. For All Reviews except Promotion to Full Professor</p> <p><i>Materials shall be submitted by the candidate to the unit by the first day of class in the Winter Semester for an initial 3 year contract, subsequent renewals, tenure, or promotion.</i></p> <p><i>For the renewal of an initial 1 year contract, the Dean shall determine the date of submission and notify the candidate.</i></p> <p><i>In the event of a mid-year appointment, the regular faculty member to be reviewed shall be placed on the next evaluation schedule as</i></p>	<p>MOTION: The University Academic Senate approves the Faculty Personnel Policy Committee recommendations regarding Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Sections 2.10.4 as noted below:</p> <p><i>A. Initiation of Reviews. The following are dates by which the review process must begin.</i></p> <p>1. For All Reviews except Promotion to Full Professor</p> <p><i>Materials shall be submitted by the candidate to the unit by the first day of class in the Winter Semester for an initial 3 year contract, subsequent renewals, tenure, or promotion.</i></p>	

	<p><i>though his or her appointment had begun at the next fall semester. Any exceptions to these dates must be approved in advance by the Dean.</i></p> <p>2. Promotion to Full Professor <i>All reviews for promotion to Full Professor shall take place in the fall semester. Materials shall be submitted by the candidate to the unit by the first day of class in the fall semester. The candidate shall notify the Dean of his/her intent to apply for promotion to Full Professor in writing by March 30.</i></p> <p>A Straw Poll was conducted to accept the FPPC recommendations to Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 in its entirety, and Failed.</p> <p>A Straw Poll was conducted to strike the phrase “the profession,” and accept the FPPC recommendations to Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1, which Passed and the language was so revised by a friendly amendment.</p> <p>A <u>Motion was made and seconded</u> to amend the language presented by replacing the term “contributions” with “service.”</p> <p>Before further discussion ensued, a Motion <u>was made and seconded</u> to divide the document into two separate components for discussion.</p> <p>Part One consists of:</p> <p>1. Professor. <i>Only distinguished scholars and professionals will qualify for initial appointment as Professor.</i> <i>To be promoted to Professor, an Associate Professor must display</i></p>	<p><i>For the renewal of an initial 1 year contract, the Dean shall determine the date of submission and notify the candidate.</i></p> <p><i>In the event of a mid-year appointment, the regular faculty member to be reviewed shall be placed on the next evaluation schedule as though his or her appointment had begun at the next fall semester.</i></p> <p><i>Any exceptions to these dates must be approved in advance by the Dean.</i></p> <p>2. Promotion to Full Professor <i>All reviews for promotion to Full Professor shall take place in the fall semester. Materials shall be submitted by the candidate to the unit by the first day of class in the fall semester. The candidate shall notify the Dean of his/her intent to apply for promotion to Full Professor in writing by March 30.</i></p> <p>APPROVED Unanimously</p> <p>MOTION: The University Academic Senate approves replacing the term “contributions” with the term “service” in Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 MOTION FAILS 30 No; 8 Yes</p> <p>MOTION: The University Academic Senate approves dividing the document regarding Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 into two separate components for discussion. APPROVED 36 Yes; 2 No</p>	
--	--	--	--

	<p>consistent excellence in teaching and should have earned the doctorate or appropriate terminal degree except in extraordinary circumstances where the evidence demonstrates that the absence of the doctorate does not inhibit the faculty member's professional standing and performance. In addition, the person should have achieved acknowledged professional recognition through scholarship or creative activity; <u>have</u> demonstrated professional development; and have made<u>provided</u> vital contributions to the unit, <u>college</u>, university, the profession, and community. The extent of the faculty member's contribution in these areas will be affected by a variety of factors, including the stage of the faculty member's career and the program objectives of the <u>university, college, and unit</u>.</p> <p>Part Two consists of: Ordinarily, at least seven (7) <u>six (6)</u> full-time equivalent years at the rank of Associate Professor must be completed before an Associate Professor <u>may submit materials for review to</u> be considered for promotion to Professor. <u>Longevity and seniority alone shall not be sufficient for promotion.</u></p> <p>A Motion was made and seconded to refer the Part One of the document regarding Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 back to the Faculty Personnel Policies Committee for further consideration.</p> <p>Senators were encouraged to share any questions or concerns regarding the issues to be raised in that discussion with the FPPC Chair.</p> <p>A Motion was made and seconded to approve Part Two the document regarding Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 as presented.</p>	<p>MOTION: The University Academic Senate refers Part One of the document regarding Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 back to the Faculty Personnel Policies Committee for further consideration. APPROVED 36 Yes; 2 No</p> <p>MOTION: The University Academic Senate approves Part Two of the document regarding Chapter 4, <u>Administrative Manual</u> and <u>Faculty Handbook</u>, Section 2.5.1 as presented. APPROVED Unanimously</p>	
7. New Business	<p>a) Dean Wendy Wenner presented an overview of the Brooks College of Interdisciplinary Studies' Unit Personnel Policy Proposal that was distributed earlier requesting the establishment of personnel committees within the college. Discussion.</p>		

	A <u>Motion was made and seconded</u> to approve the proposal from the Brooks College of Interdisciplinary Studies to establish personnel committees within the college, and recommends immediate adoption and implementation during the 2011 Winter Term faculty personnel actions.	MOTION: The University Academic Senate approves the proposal from the Brooks College of Interdisciplinary Studies to establish personnel committees within the college, and recommends immediate adoption and implementation during the 2011 Winter Term faculty personnel actions. APPROVED Unanimously.	
8. Old Business	None		
9. Adjournment	The meeting adjourned at 4:23 p.m.		