Grand Valley State University
University Academic Senate
Minutes of October 29, 2010

Present:, Princewill Anyalebechi, Danny Balfour, Christina Beaudoin, Matt Boelkins, Agnes Britton, Shawn Bultsma, Zach Cooley (Student), Gayle Davis (ex officio), Cory DiCarlo, Roger Ferguson, Catherine Frerichs (for Ellen Schendel), Joe Godwin (ex officio), Cynthia Grapczynski, Robert Hendersen, Jodee Hunt, Jon Jellema (ex officio), Lauren Kaercher (Student), Sharon Leder, Marie McKendall (for Nancy Levenburg), Douglas Montagna, Kristine Mullendore (Chair), Mel Northup, Tony Parker, Chuck Pazdernik, Paul Plotkowski (ex officio), Jeff Potteiger (ex officio), Ross Reynolds, Dawn Richiert, John Ritch, Jeffrey Rothstein, Bill Ryan, Lynn Sheehan, Cynthia Smith, Wanxiao Sun, Kathleen Underwood, Rich Vallery (for Figen Mekik), Marlen Vavrikova, Keith Watts, Deana Weibel, Roger Wilson, Katalin Zaszlavik

Guests: Wally Boeve, Jann-Huei Jinn, Valeria Long, John Peck, John Stevenson

The meeting was called to order at 3:07

Agenda Items	Discussion	Action / Decisions	
1. Approval of Agenda	The Agenda of October 29, 2010 was reviewed.	The agenda of October 29, 2010 was amended to add item 7b. under New Business "Endorsement of HERI Survey" and adding a report from Sue Korzinek from Information Technology during the Report of the Chair. The agenda was approved, as amended.	
2. Approval of Minutes	The Minutes of October 1, 2010 were reviewed.	The Minutes of October 1, 2010 were approved.	
3. Report of Chair	a) The Chair reported that a working group has been created to review the current referendum language. Members of the working group are John Bender, Shirley Fleischman, Jon Jellema, Jarrett Martus (Student), Figen Mekik, Kristine Mullendore and Heather Tafel b) The Chair reported that the University Academic Senate strategic plan needs to be updated to align it with the university strategic plan, and requested volunteers to review the strategic plan. Areas of specific focus will be workload and graduate faculty. Gerald DeHondt, Bob Hendersen, Kristine Mullendore, and Ellen Schendel agreed to work on this initiative. Other interested faculty can forward their names to the UAS Chair. The Chair turned the floor over to Sue Korzinek. Ms. Korzinek reported several technology changes will be		

	implemented over the coming months, including: - upgrading BlackBoard from 9.0 to 9.1 - Switching from the GroupWise email/calendar to MS Exchange Ms. Korzinek further reported that training and tutorials are available for faculty and staff, and answered questions raised from the floor.		
4. Report of Provost	Provost Davis reported that her office is reviewing various budget scenarios in preparation for anticipated funding cuts in January 2011.		
5. Report from the Student Senate President	No Report		

6. Report from the Standing Committee Chairs / Task Force	a) Co-Chair of the 2010-11 Climate Study, Professor Neil Rogness and Jeanne Arnold, Vice President for Inclusion and Equity presented an overview of the "MyGVSU Survey : learning, living, and working on campus." Faculty members are encouraged to send their comments, recommendations, etc. to either co-chair. Additional information can be found at www.gvsu.edu/mygvsu b) An overview of the UCC Proposed policy as to Special Topics courses that was distributed earlier was discussed. The Chair presented an overview of the policy in which UCC proposes the following be added to the <u>Faculty Handbook</u> as item 11 in section 2.0.4.A ("University Curriculum Committee Procedures and Policies for Curriculum Development and Review"). *11. Special Topics Course Policies* *a. A special topics course is intended to allow a unit to offer a course on a topic that is not covered in a regular course in any program at GVSU.* *b. A special topics course may be offered for various reasons. For example a new visiting faculty bringing new expertise to a unit, student interest in a topic increasing enough to temporarily offer a course on a topic, a unit wishing to pilot test a reconfiguration of an existing course, a unit wanting to judge the potential interest in a given topic before proposing a new course.* *c. A unit may offer a given special topic a maximum of 3 times. If a unit wishes to schedule the topic for the third time, then it must create and submit a New Course Proposal in the online curriculum development system concurrent with the third offering.* A <u>vote was called</u> on the UCC proposal on Special Topics as identified at this meeting. c) Wally Boeve presented an overview of the Graduate Faculty	**MOTION:** The University Academic Senate recommends adoption of the UCC proposal on Special Topics as identified at this meeting. **APPROVED Unanimously**	

	Policy that was distributed earlier, and answered questions raised from the floor. Discussion. A <u>Motion was made and Seconded</u> to remove the phrase *"at the rank of Assistant Professor or higher"* under section 2.19.2 Associate Graduate Faculty and to insert "Tenure or" before the words "tenure track at GVSU."	**MOTION:** The University Academic Senate recommends removal of the phrase *"at the rank of Assistant Professor or higher"* under section 2.19.2 Associate Graduate Faculty and to insert "Tenure or" before the words "tenure track at GVSU." **Motion FAILED**	
	A <u>Motion was made and Seconded</u> to amend the Graduate Faculty Policy language as noted below. Additions are indicated in blue; items for removal noted with a strike-through: *~~Expectations of undergraduate and graduate students are different. In particular, graduate students are expected to work at a higher intellectual level in a more demanding and rigorous educational environment~~. Graduate study involves specialized knowledge and concentrated study in a particular area that is aimed at acquiring discipline-specific skills to practice a profession or to engage in advanced research. ~~It requires active participation in the discovery of new knowledge.~~ To ensure that graduate programs maintain these ~~distinctions~~ expectations requires that the faculty acknowledges ~~such distinctions~~ them conceptually and through action, and that the University, Colleges, and departments utilize faculty qualified to participate in graduate education.*	**MOTION:** The University Academic Senate approves amending the Graduate Faculty Policy language. **APPROVED by Voice Vote**	
	A vote was called on the <u>Motion to Approve</u> the graduate policy language as amended at this meeting.	**MOTION:** The University Academic Senate approves the Graduate Faculty Policy language as amended at this meeting. **APPROVED Unanimously**.	
7. New Business	a. The proposed revisions to <u>Faculty Handbook</u> language "Fall Forum: Topic and Planning" at <u>Faculty Handbook</u>, 2.01.2.a viii. Which were distributed earlier were discussed. The recommended changes are: *Arranging faculty forums: ~~At least twice each year~~ the ECS ~~will~~ may arrange ~~a~~ faculty forum<mark>s as needed</mark>. At the<mark>se</mark> forum<mark>s</mark> the chair of UAS/ECS will describe matters currently under discussion in the governance system and will invite faculty members' responses to the discussion at hand. Faculty members are invited to raise other concerns for discussion at these forums."* A <u>Motion was made and Seconded</u> to accept the changes to the <u>Faculty Handbook</u> language regarding holding Faculty Governance Forums.	**MOTION:** The University Academic Senate accepts the changes to the <u>Faculty Handbook</u> language regarding holding Faculty Governance Forums. **APPROVED Unanimously**	

	b. The Chair presented a request for Grand Valley State University to participate in a survey conducted by the Higher Education Research Institute at UCLA (HERI), and noted that the GVSU faculty have participated in every round since the survey's inception in 1989. A <u>Motion was made and Seconded</u> to support faculty participation in the Higher Education Research Institute at UCLA (HERI) Survey.	**MOTION:** The University Academic Senate supports faculty participation in the Higher Education Research Institute at UCLA (HERI). **APPROVED Unanimously.**	
8. Old Business	a) A <u>Motion was made and Seconded to Untable</u> discussion on Effective Teaching language in the <u>Administrative Manual</u>, Chapter 4, Section 2.9.1.A (replicated in Chapter 4 of the <u>Faculty Handbook</u>) as edited by ECS at its September 17, 2010 meeting, and Tabled at the October 1, 2010 UAS meeting) A <u>Motion was made and Seconded</u> to amend the proposed changes to the Effective Teaching language as noted below. Additions are in blue; deletions are in red: *A. **Effective Teaching.** Effective teaching facilitates student learning and includes, but is not limited to, knowledge of the field taught, classroom and mentoring performance, and communication and human relations skills. Faculty members teach effectively by challenging and engaging students, and by supporting their academic and professional growth, and by establishing and maintaining high academic standards. They address in their courses relevant knowledge together with intellectual and practical skills pertinent to the discipline or profession. They use appropriate pedagogies and relevant assessments of student learning. They contribute to revising or developing courses and curricula as needed by their units. Effective teaching must be documented by: a) self-evaluation, b) peer evaluation, and c) student evaluations.* A vote was called on the <u>Motion to Approve</u> the changes to the Effective Teaching language as amended at this meeting.	**MOTION:** The University Academic Senate Untables Effective Teaching language for discussion. **APPROVED Unanimously** **MOTION:** The University Academic Senate approves the motion to amend the proposed changes to the Effective Teaching language for insertion in the <u>Administrative Manual</u>, Chapter 4, Section 2.9.1.A and replicated in Chapter 4 of the <u>Faculty Handbook</u> **APPROVED Unanimously** **MOTION:** The University Academic Senate approves the proposed changes to the Effective Teaching language as amended at this meeting. **APPROVED by Voice Vote**	
9. Adjournment	The meeting adjourned at 4:48pm		