

## Memorandum

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**TO:** University Academic Senate  
**FROM:** Kristine Mullendore, Chair, ECS/UAS  
**SUBJECT:** Meeting of the University Academic Senate  
**DATE:** November 26, 2008  
**cc:** ECS/UAS Distribution

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Meeting Date: December 5, 2008  
Time: **3:00 p.m. – 5:00 p.m.**  
Place: 2263 Kirkhof Center

### Agenda

1. Approval of Agenda
2. Approval of Minutes (November 7, 2008)
3. Report from the Chair
4. Report from the Provost
5. Report from the Student Senate President
6. Report from Committees/Task Forces
  - a. Proposal from FTLC and FTLCAC to revise Faculty Handbook language at 3.305.A.4.e regarding eligibility requirements for University Outstanding Teacher Award – Kurt Ellenberger (FTLC)
  - b. Graduate Council (GC) proposal to revise Faculty Handbook language for to add policies regarding the qualifications of Adjunct/Clinical faculty to teach graduate courses and revise Chapter 4, Section 2.3.3 language – Mark Luttenton (Chair, GC)
  - c. Graduate Council proposal to revise Faculty Handbook to add policies on Graduate Assistants and Graduate Assistantships – Mark Luttenton (Chair, GC)
  - d. Proposal from ECS to revise Faculty Handbook language at 2.01.A.2.b regarding term of service on UAS and ECS – Larry Burns (Vice Chair)
7. New Business
  - a. Final Plan for Archaeology minor – Melissa Morison, Chair Final Plan Task Force
  - b. College of Education Prospectus/Final Plan for Reorganization – Andrew Topper, College of Education
  - c. Presentation by Nancy Giardina, Assistant Vice President of Academic Affairs, on the “Blueprint for Undergraduate Student Success”
9. Adjournment

### Other Pending Initiatives

- a. Final Plans
  - Chinese Language minor
  - Environmental Studies minor (at FSBC)
  - College of Education new degree programs (at Grad Council)
- b. Prospecti
  - AWRI Department (at ECS after FSBC and UCC review)
  - Cell and Molecular Biology department (at ECS after UCC and FSBC review)
  - History Master of Arts (at UCC)

Biomedical Engineering minor (Approved for Final Plan at ECS)  
Pharmacology major (at FSBC)  
Adventure Tourism minor (at FSBC)

*REMINDERS*

*Grand Valley Commencement Ceremonies at VanAndel Arena, December 6, 2008*