



## Faculty Personnel Policy Committee

### AGENDA

September 20, 2017

2012 JHZ

3:00-5:00 PM

1. Approval of agenda (pg. 1)
2. Approval of minutes, 9-7-17 (pg. 2)
3. Chair's Report
4. Contract Renewal Charge – first draft (pgs. 3-11)

Draft a policy providing more information about contract renewal (UPRC recommendation). Specifically, for the contract renewal review (typically the third year), any written unit recommendation report should contain both strong points of the candidate and opportunities for growth to be discussed by the candidate and the department at the tenure decision. This and all reviews should be thorough and should promote a culture of continuous improvement. To have a contract renewal denied should be an option. In that case, the faculty line would normally be retained by the unit, regardless of the personnel decision.

5. ABD Charge from last year (pgs. 12-14)

- 6. Collegiality Charge (pgs. 15-19)**

Update information on collegiality in the Faculty Handbook (UPRC recommendation). Specifically, a policy on collegiality should be a factor in personnel and annual reviews, and GVSU should continue to embed collegiality in each of the three criteria. However, the Faculty Handbook could provide language clarifying such as incorporating aspects of the already-written collegiality policy in the GV Manual, and/or changing “Service” to “Service and Academic Citizenship.” Having a university-level policy should be sufficient.

Notes: Some further suggestions: embed this idea by providing a description of “academic citizenship” in teaching/professional effectiveness, scholarship, and service sections of the Faculty Handbook. Consider using phrases such as “professional ethics,” “foster a respectful relationship,” “show due respect for the opinions of others,” “being constructive and not destructive,” and “collegiality is not the same as congeniality.”