

**Grand Valley State University**  
**Executive Committee of the Senate**  
**Minutes of November 12, 2010**

**Present:** Yatin Bhagwat, Gayle Davis (ex officio), Roger Ferguson, Joe Godwin (ex officio), Cynthia Grapzynski, Brian Hatzel, Robert Hendersen, Jon Jellema (ex officio), Sharon Leder, Nancy Levenburg (Vice Chair), Jarrett Martus (Student Senate President), Figen Mekik, Kristine Mullendore (Chair), Mel Northup, Chuck Pazdernik, Ellen Schendel, Judy Schroeder (for Lyn Sheehan), Roger Wilson, Roy Winegar

**Guests:** Shaun Shira

The meeting was called to order at 3:06 p.m.

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The Agenda of November 12, 2010 was reviewed.	The Agenda of November 12, 2010 was approved as submitted.
2. Approval of Minutes	The Minutes of November 5, 2010 were reviewed.	The Minutes of November 5, 2010 were approved as submitted.
3. Report of Chair	<p>a) The Chair reported that the Provost's Office is working on gathering information regarding the outcomes of faculty workload policy. A report is pending. A request for clarification on how workload is calculated in relation to credit hours generated, i.e., if a classroom discussion with 20 students is considered the same as a lecture given to 200 students. It was noted that the most common model was used when developing the workload policy, but there are some variations across the university.</p> <p>b) The Chair reported that the Referendum Policy Committee met earlier in the day; however, they will not be reporting back until the Winter 2011 semester. Questions can be emailed to Chair Mullendore.</p> <p>c) In response to the UAS Chair email, the Chair reported that she received an email regarding UAS recent adoption of a new Special Topics Policy, which further highlights the need for clear historical transition between faculty governance committee chairs. Greater identification of policies versus established practice is also needed.</p>	
4. Report of Provost	No Report	
5. Report of the Student Senate President	<p>a) Student Senate President Martus reported that he has "Battle of the Valleys" T-shirts available for sale, with proceeds designated for the Grand Rapids Public Schools.</p> <p>b) Student Senate President Martus reported that he would present</p>	

	<p>information from the Referendum Policy Committee meeting to the Student Senate.</p> <p>c) Student Senate President Martus reported that a concern raised from students regarding the number of credit hours offered for art / music / dance classes. The amount of time spent in labs and studio as well as class is under discussion, with students requesting credit assigned for each segment of instruction instead of credit being assigned only for a combination of the above.</p> <p>d) Student Senate President Martus reported that discussion is underway regarding an student request that Sign Language courses be housed in the College of Health Professions instead of in the College of Liberal Arts and Sciences' Modern Languages department.</p>	
6. Report from the Standing Committee Chairs / Task Forces / Committee Representatives	<p>a) The University Curriculum Committee Remedial Course Review recommendations that were distributed earlier were discussed.</p> <p>A <u>Motion was made and supported</u> to accept the report from the University Curriculum Committee, and recommend sharing the report with the Academic Policies and Standards Committee, Assistant Vice President Giardina, and the Academic Program &amp; Curriculum Development Officer Cimtile.</p> <p>b) The Faculty Salary and Budget Committee Annual Salary Adjustment recommendation that was distributed earlier was discussed.</p> <p>A <u>Motion was made and supported</u> to endorse the Faculty Salary and Budget Committee Annual Salary Adjustment recommendation and forwarding it to Provost Davis for her consideration.</p>	<p><b>MOTION:</b> The Executive Committee of the Senate accepts the report from the University Curriculum Committee, and recommends sharing the report with the Academic Policies and Standards Committee, Assistant Vice President Giardina, and the Academic Program &amp; Curriculum Development Officer Cimtile.</p> <p><b>APPROVED Unanimously.</b></p> <p><b>MOTION:</b> The Executive Committee of the Senate endorses the Faculty Salary and Budget Committee Annual Salary Adjustment recommendation and forwarding it to Provost Davis for her consideration.</p> <p><b>APPROVED Unanimously.</b></p>
7. Old Business	<p>a) Nancy Levenburg presented an overview of the Faculty Survey on Governance Planning that was distributed earlier, and asked for feedback to incorporate into the final survey instrument. Discussion.</p>	
8. New Business	<p>a) Shaun Shira, from the University Development Office, presented a historical background and information on the University Development Office Faculty/Staff Campaign, and asked for feedback on other</p>	

	<p>avenues to present this information to faculty and staff.</p> <p>b) After discussion it was agreed that the ECS members selected to serve on the Shared Governance Principles Task Force to refine and reaffirm principles of Shared Governance are Kristine Mullendore (CCPS), Ellen Schendel (CLAS), and Chuck Pazdernik (CLAS/BCoIS). Additional representatives will include: Provost (or designee), Board of Trustee member, Academic Dean, three faculty-at-large, and the student senate president.</p> <p>The Shared Governance Principles Task Force will be charged with completing Objective 1.3 of the Grand Valley State University Strategic Plan. The results of their work will be shared with the university community and, ultimately, presented to the Board of Trustees.</p> <p>c) Provost Davis presented the historical background on the Honorary Committee, and noted that the service is a three-year term. The Faculty Governance members nominated for selection to serve are:</p> <ul style="list-style-type: none"> <li>- Jim Sanford</li> <li>- Brian Lakey</li> <li>- Faite Mack</li> <li>- Matt Boelkins</li> <li>- Jamal Alsabbagh</li> </ul> <p>d) The <u>Faculty Handbook</u> Task Force report on proposed revisions involving policy changes that was distributed earlier was not discussed.</p> <p>e) Establishing a system to gather ideas from faculty for more efficient use of university resources was not discussed.</p> <p>The Chair announced that the ECS meeting scheduled for December 10 might be canceled if there are no additional agenda items for consideration.</p>	
9. Adjournment	The meeting was adjourned at 4:55 p.m.	