# Agenda

# FTLC Advisory Committee

# September 9, 1:00-3:00pm, JHZ 3062

## Attendees

|  |  |
| --- | --- |
| X Deborah Bambini (Nursing) | X Russell Rhoades (Anthropology) |
| X Dan Brown (English) | X Shelley Schuurman (Social Work) |
| Alisha Davis (Allied Health Sciences) | X Betsy Williams, co-chair (Libraries) |
| X Vijay Gondhalekar, co-chair (Finance) | X David Zwart (History) |
| X Bret Linford (Modern Lang. & Literatures) | X Christine Rener (FTLC) |
| X Cathy Meyer-Looze (Education) | Kathryn Stieler (FTLC) |
| X Chris Pung (Engineering) | Patty Stow-Bolea (FTLC) |
| X Andrea Riley Mukavetz (IRIS) | X David Eick (FTLC) Grants Subcommittee |

Scribe – David Zwart

1. Meeting minutes from previous meeting

Approved by unanimous assent.

1. Introductions/Attendance
2. Sub-Committee Assignments

Grants: October 28, 1-3, Late March meeting times

Alisha Davis                         CHP

Cathy Meyer-Looze        COE

Russell Rhoads                  CLAS/ANT

Chris Pung                           PCEC/EGR

Andrea Riley Mukavetz COIS/IRIS

Dan Brown                          CLAS/ENG

Awards: November 18, 1-3

Shelley Schuurman          CCPS/SW

Vijay Gondhalekar           SCB/FIN

Deborah Bambini             KCON

David Zwart                        CLAS/HST

Bret Linford                        CLAS/MLL

Betsy Williams                   UL

1. Christine Rener: What the FTLC Does and how we can help
	1. Why? Lots of reasons given
	2. How? Programming, Mid-Semester Interview About Teaching, Grants
	3. Who? Staff, Advisory Committee members help get the word out, be “in the know”
2. Meeting Scribes Sign-Up

October 14: Bret Linford, Alt: David Zwart

November 11: Deborah Bambini, Alt: Cathy Meyer-Looze

December 2: Chris Pung, Alt: Bret Linford

December 16 (if needed): Dan Brown, Alt: Russell Rhoades

January 13: \_\_\_\_\_\_\_\_\_\_\_\_\_\_, Alt: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

February 10: Andrea Riley Mukavetz, Alt:\_\_\_\_\_\_\_\_\_\_\_\_\_\_

March 9: Cathy Meyer-Looze, Alt: Dan Brown

April 13: \_\_\_\_\_\_\_\_\_\_, Alt: Andrea Riley Mukavetz

1. Charges from ECS/UAS
2. Charge 1: Assist the FTLC staff to execute goals for the 2019-202 academic year with special emphasis on promoting the SoTL. Forum to publish their GVSU-specific SoTL work
	1. Christine Renner
		1. ScholarWorks to create a collection of SoTL at GVSU.
		2. Committee needs to help craft submission, criteria, review processes
	2. For next meeting, Blackboard Site will be updated with what the committee has discussed already
3. Charge 3: Make recommendations for standardizing the peer review of teaching
	1. Discussed what we did and where we need to go
	2. Co-Chairs will look to clarify from UPPC
4. Charge 2: Investigate ways to promote best practices that are provided by the FTLC to faculty and make recommendations to ECS about dissemination of these resources
	1. Could FTLC develop language Pew FTLCAC members could send-out
	2. Seek clarification from ECS: Cathy Meyer-Looze will contact Shewn Bultsma
	3. Christine will send out a ppt to committee members
5. Charge 4: provide mid-year and end-year report
6. Other work of the year
	1. Awards Changes
		1. Allowing library faculty to be nominated and awarded. Fewer nominations from CLAS, SCB so library are in
		2. Will plan to implement plan to broaden library award to include all for “information literacy” award
	2. Talk about member fields of teaching and innovations
	3. General education teaching and assessment
7. Actions
	1. Charge 3: Betsy and Vijay will seek clarification from UPPC chair
	2. Charge 2: Cathy will follow-up with ECS, Christine will send ppt
	3. Charge 1: Summarize and post notes to Blackboard