**Academic Policies and Standards Committee**

Kristen Vu, Chair 2020-2021

Meeting Minutes

March 4, 2021

9 AM – 11 AM EST

Online: <https://gvsu-edu.zoom.us/j/91127849874>

Present:

College of Liberal Arts and Sciences

* Carlson, Todd
* Shapiro-Shapin, Carolyn
* Wildey, Mikhila

Seidman College of Business

College of Community and Public Service

* Higbea, Raymond

College of Education

* Diarrassouba, Nagnon

Padnos College of Engineering and Computing

* Corneal, Lindsay

College of Health Professions

* Vu, Kristen (Chair)

Brooks College of Interdisciplinary Studies

Kirkhof College of Nursing

* Slager, Dianne

University Libraries

* Beasecker, Robert

At Large - Elected by and from UAS

* Vacant

Student Representatives

* Dowker, Kelly

Ex officio, non-voting

* Benet, Suzeanne - Provost Designee

Visitor

* Schendel, Ellen
* Wells, Pam

The meeting was called to order at 9:00 AM

1. Minutes from the February 11, 2021 meeting were approved.

Motion to approve: Carolyn Shapiro-Shapin

Second: Mikhila Wildey

Vote: Unanimous approval

1. Temporary Attendance Policy for COVID-19 Extension

Discussion: The changes to the attendance policy seem to be working and providing guidance for faculty and students, particularly in decreasing the problem of students that don’t want to show up to in-person classes and expect to be able to receive all content online without an excused absence. A motion was made to maintain the temporary attendance policy for the Spring and Summer 2021 semester.

Motion: Mikhila Wildey

Second: Nagnon Diarrassouba

Vote: Unanimous approval

1. BB Portfolio Example- Ellen Schendel

Discussion: The Blackboard portfolio that will be used for the portfolio development course contains sections for personal information, history/autobiography, resume, course competencies matrix, knowledge history essay that elaborates on competencies in the matrix, and evidence that provides verification of each learning experience (competency-specific). The course competencies matrix requires students to identify the objectives that the student has met, when the learning experience happened, what the learning experience was, a description of the duties and activities, and the type of documentation or evidence. Instructions and outlines are provided to ensure that the format is consistent between different portfolios. At this point, if a student wants to submit a request for prior learning credit, they must take the portfolio development class, which is a 6-week course that will have the Bb portfolio site available to the students beyond the end of the course. A rubric is being developed to guide the evaluators and will be provided to the students.

The following questions will be brought to Joy Gianakura (the developer of the portfolio course): Will there be a required format for the students’ resumes? How will the evidence be linked to the competency to which it relates?

1. Continuation of Drafting Initial Policy for Undergraduate Prior Learning Credit

Discussion: Point 3 in the policy - After discussion about the situations in which GVSU accepts decisions on credit made by other institution when evaluating transfers and the possible differences between how different institutions may denote credit from prior learning, the draft policy left this point as “PLA credit earned at another university, whether awarded by examination or some other form of PLA, may transfer to GVSU in accordance with the current policies governing transfer of credit.”

After discussion about whether the learning needs to have taken place since high school and the need to distinguish between placement and prior learning credit, the policy was updated to require that the PLA be limited to learning that has taken place since high school.

PLA is meant to acknowledge specific learning that is evidence-based and linked to content, it is not meant to replace every course. Based on this discussion, the draft policy was updated to indicate that prior learning credit is not appropriate for courses that have other evaluative systems in place through waivers, placements tests, and CLEP. The draft policy was also updated to indicate that PLA is available for established courses at GVSU as well as for general credit, at the department’s discretion.

After discussion of how prior learning credit will impact the limit of 32 credits from credit by exam that can be applied to an undergraduate degree, the 58 credits required from a 4-year institution, and the final 30 credits that must come from GVSU, the draft policy was updated to allow a maximum of 24 credits from PLA, with no more than 20% of a major’s requirement, and the credit would be counted as GVSU credit.

The meeting was adjourned at 10:58 AM.

Minutes recorded by Lindsay Corneal.