# Agenda

# FTLC Advisory Committee

# September 9, 1:00-3:00pm, JHZ 3062

## Attendees

|  |  |
| --- | --- |
| Deborah Bambini (Nursing) | Russell Rhoades (Anthropology) |
| Dan Brown (English) | Shelley Schuurman (Social Work) |
| Alisha Davis (Allied Health Sciences) | Betsy Williams, co-chair (Libraries) |
| Vijay Gondhalekar, co-chair (Finance) | David Zwart (History) |
| Bret Linford (Modern Lang. & Literatures) | Christine Rener (FTLC) |
| Cathy Meyer-Looze (Education) | Kathryn Stieler (FTLC) |
| Chris Pung (Engineering) | Patty Stow-Bolea (FTLC) |
| Andrea Riley Mukavetz (Liberal Studies) |  |

## Objectives

* Review purpose of the FTLC
* Sign up for sub-committees
* Review charges
* Determine preference for communication
* Identify action items

## Preparation

* Review April 2019 meeting minutes
* Review 2019-2020 draft charges

## Schedule

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| Time | Activity |
| 1:00--1:10 | Convene, recruit scribe, discuss and approve minutes |
| 1:10--1:20 | Introductions |
| 1:20-1:45 | Christine Rener—what the FTLC does and how we can help |
| 1:45--1:55 | Sub-Committee Assignments |
| 1:55-2:00 | Meeting scribes |
| 2:00-2:40 | Review Charges |
| 2:40-2:55 | Determination of next actions/Communication |
| 2:55 | Adjourn |