

Grand Valley State University

Executive Committee of the Senate

Minutes of September 17, 2010

Present: Yatin Bhagwat, Roger Ferguson, Joe Godwin (ex officio), Cynthia Grapczynski, Brian Hatzel, Bob Hendersen, Jon Jellema (ex officio), Nancy Levenburg (Vice Chair), Jarrett Martus (Student Senate President), Figen Mekik, Kristine Mullendore (Chair), Mel Northup, Chuck Pazdernik, Ellen Schendel, Lynn Sheehan, Kathleen Underwood.

Guests: Kurt Ellenberger, Charlie Standridge

The meeting was called to order at 3:01 pm.

Agenda Items	Discussion	Action / Decisions	
1. Approval of Agenda	The Agenda of September 17, 2010 was reviewed.	The agenda of September 17, 2010 was amended to remove item 8.c (Memo on faculty governance involvement in articulating shared governance). The agenda was approved as amended at this meeting.	
2. Approval of Minutes	The Minutes of September 10, 2010 were reviewed.	The Minutes of September 10, 2010 were approved.	
3. Report of Chair	<p>a) The Chair reported on the newly created standing committee of UAS, the Online Education Council, and noted that according to the <u>Faculty Handbook</u>, one member of the Council must have expertise in online pedagogy. She further reported that Dr. Rick Geisel from the College of Education was invited to serve for a three-year term, which he accepted. The Chair of the Online Education Council is Robert Adams, UCC Chair.</p> <p>b) The Chair reported that the request from the Undergraduate Research Council (URC) to become an elected committee under faculty governance has been formally withdrawn.</p> <p>c) The Chair reported that the Prospectus for a full-time MBA program that had been removed from the ECS agenda in October 2009 by unanimous agreement with the understanding that it would be evaluated through the program change process, may need to be developed via the New Program Proposal process since substantial program changes are being discussed that, if requested, would not merely be curricular reconfiguration.</p> <p>d) The Chair reported that the University Curriculum Committee decided that Program Change Requests (PCRs) are now only going to be required for the development of new courses that</p>		

	<p>increase the number of credits in a program or are going to be required courses, and that a New Course Proposal (NCP) will require at least partial catalog copy so it is clear to Records exactly where the new course appears in the catalog.</p> <p>A question was raised from the floor asking for clarification on the proposal of using reassigned time being offered by the Center for Scholarly and Creative Excellence in lieu of a summer stipend. The Chair stated that she has heard some information circulating on this topic, and will look into this.</p> <p>A question was raised from the floor regarding whether a three-year Clerical, Office and Technical (COT) pay freeze was correct. The Chair stated that there is a COT meeting scheduled to discuss this and other items. The current three-year contract is in its third year, so this pay freeze discussion has been initiated by the COT Association.</p> <p>The Mary Idema Pew Library Learning and Information Commons Groundbreaking ceremony will be held on Tuesday, September 21, 2010 and the COT meeting is scheduled to occur after the groundbreaking ceremony.</p>		
4. Report of Provost	No Report		
5. Report of the Student Senate President	<p>a) Student Senate President Martus distributed pins to ECS members advertising the President's 50 Hour Service Challenge.</p> <p>b) Student Senate President Martus reported that he attended a Grand Valley 50th anniversary celebration in Detroit.</p> <p>c) Student Senate President Martus reported that the Graduate Student Liaison is in the process of updating the constitution and bylaws and working to integrate graduate students more fully in the Student Senate.</p> <p>d) Student Senate President Martus reported that the funding support for the Student Legacy Scholarship has increased via donations.</p> <p>e) Student Senate President Martus reported that Grand Valley State University was reported as the 6th safest university in the country, according to rankings compiled by the U.S. Department of Education and reported on The Daily Beast website. He further reported that an article highlighting this distinction was published in <u>The Lanthorn</u>.</p> <p>In response to a question raised from the floor regarding tracking of the service hours, Mr. Martus noted that tracking is linked</p>		

	through the Service Community Center.		
6. Report from the Standing Committee Chairs / Task Forces / Committee Representatives	<p>a) The prospect of a Faculty Governance newsletter was discussed, with a variety of recommendations made from the floor on how this can be achieved, including the following options:</p> <ul style="list-style-type: none"> - a blog or RSS feed - Twitter account - Forum articles - "opt-in" feature similar to the online curriculum <p>While these options are explored, it was agreed to ask for use of the UAS Chair email to share information about the upcoming UAS meeting. Ellen Schendel offered to create the summary.</p> <p>b) The recommendations from the 2009-2010 Faculty Handbook Task Force Report regarding the creation of a Glossary/Definitions supplement was discussed.</p> <p>After considerable discussion, it was the consensus of the body to defer until January 2011 further discussion on the recommendation for a new practice to be established whereby when an ambiguous term is found in the <u>Faculty Handbook</u>, to identify other areas within the <u>Faculty Handbook</u> where that term appears to determine if a universal definition can be applied to each instance within the <u>Faculty Handbook</u>, or develop one that is agreed upon.</p> <p>A <u>Motion was made and Seconded</u> to defer discussion to the next semester.</p> <p>c) The proposed revisions to language endorsed on March 26 by UAS to Faculty Handbook and Administrative Manual language regarding Effective Teaching in Chapter 4, Section 4.2.9.1.A and Chapter 3, Section 3.01.A that were distributed earlier discussed. Kurt Ellenberger presented an overview of the revisions that have been made to date.</p> <p>A <u>Motion was made and Seconded</u> to forward this item to the University Academic Senate for their action as edited during the meeting.</p>	<p>MOTION: The Executive Committee of the Senate agrees to defer until January 2011 further discussion on the recommendation for a new practice to be established whereby when an ambiguous term is found in the <u>Faculty Handbook</u>, to identify other areas within the <u>Faculty Handbook</u> where that term appears to determine if a universal definition can be applied to each instance within the <u>Faculty Handbook</u>, or develop one that is agreed upon.</p> <p>APPROVED: Unanimously</p> <p>MOTION: The Executive Committee of the Senate forwards the proposed revisions to language endorsed on March 26 by UAS to Faculty Handbook and Administrative Manual language regarding Effective Teaching in Chapter 4, Section 4.2.9.1.A and Chapter 3, Section 3.01 to the University Academic Senate for their action as edited during the meeting.</p> <p>APPROVED: Unanimously</p>	
7. New Business	a) Charlie Standridge presented a brief overview of the Prospectus/Final Plan for Engineering Majors that was distributed		

	<p>earlier. It was noted that this is the first program being reviewed via the new online review system. Because this Prospectus/Final Plan was submitted before the end of the prior academic year, the New Programs Council recommended review of the hard copy in lieu of the online system that was underdevelopment. The Provost approved the use of this document as a Final Plan as recommended by the New Program Council. It was further noted that an accreditation site visit for the School of Engineering is scheduled for September 27 and 28, 2010. During the discussion, questions from the floor were answered regarding specifics of the program majors.</p> <p>A <u>Motion was made and Seconded</u> to forward the Final Plan for Engineering Majors to UAS recommending approval</p> <p>b) Appointment of UAS representative to Fall 2010 Academic Policies and Standards Committee</p> <p>c) Discussion – Process for proposing revisions to the <u>Faculty Handbook</u> language regarding referendums.</p> <p>d) Fall Forum – Topic and Planning</p> <p>e) The Memo from Provost Davis responding to an ECS Overload Compensation resolution that was distributed earlier was discussed. Various recommendations were made.</p> <p>A Motion <u>was made and Seconded</u> to thank Provost Davis for providing the information, and to note that Faculty Governance will continue to monitor the situation, and ask that she reconsider her decision at some point in the future.</p>	<p>MOTION: The Executive Committee of the Senate forwards the Final Plan for Engineering Majors to the University Academic Senate recommending approval. APPROVED Unanimously</p> <p>NO DISCUSSION</p> <p>NO DISCUSSION</p> <p>NO DISCUSSION</p> <p>MOTION: The Executive Committee of the Senate thanks Provost Davis for providing the information and notes that Faculty Governance will continue to monitor the situation, and ask that she reconsider her decision at some point in the future. APPROVED Unanimously.</p>	
8. Old Business	a) Faculty Survey on Governance: Planning Discussion	NO DISCUSSION	
9. Adjournment	The meeting adjourned at 4:59pm		