**University Curriculum Committee**

**Minutes of Wednesday, September 22, 2010**

PRESENT:    Robert Adams (Chair), Ruthann Brintnall, Martin Burg, Judith Corr, Christine Drewel, Maria Fidalgo-Eick, Dan Golembeski, Dave Huizen, Brian Kipp, Vandana Pednekar-Magal, Scott Rood, Claudia Sowa Wojciakowski,  Mike Yuhas, Paul Yu

Meeting called to order: 2:04 PM  
  
Approval of the Agenda: approved  
  
Approval of [Minutes from 9/15/10](https://docs3.google.com/document/edit?id=1K-mwjUDMjKwhKplIUl1IXqY4RJ45_ULkCDTlwBC7zkQ&hl=en&authkey=CLTA-NwK): approved  
  
Report from the Chair: 1)  Online form: parts of proposals missing viewed online occur as a result of importing old proposals into the new system-the problem will not persist once new proposals are only in the system.  The ‘pdf’ forms of the proposals                    are accurate and complete.  2) Catalog copy will be automatically imported into the Syllabus of Record when course proposals are made that involved changes or creating a new Syllabus of Record.  
  
Report from the Provost:  1) Ex-officio members of the College CC’s are being reminded of their role  in the curricular review process and to encourage College Curriculum committees to be thorough in review of curricular proposals.  
  
**New Business**

* #7156    Liberal Studies            Cognate Change  
  ***Action:*** *approved*
* #7155    US 300                NCP  
  ***Action:*** *approved*
* #7125    Dropping of SLMS Emphasis    Drop Emphasis  
  ***Action:*** *approved with amendment*
* #7086    PT 790                NCP  
  ***Action:*** *NCP tabled pending PCR submissionas indicated in amendment below*
* #6075    CLA 265            NCP  
  ***Action:*** *approved*
* Review of Charges and Discussion Items

Discussion concerned which of the charges to be dealt with first.  Special topics courses repeat policy was first discussed and reviewed.  After extended discussion, a special topics policy of the UCC has been approved and will be submitted by the UCC Chair to ECS for consideration of recommended changes/additions to the faculty handbook as outlines in the memo.

* + Special Topics Policy:  Memo drafted was discussed and altered to reflect  the concept that x80 courses can be run a maximum of 3 times prior to the need for the course to be submitted for curricular review.  Memo as altered was approved by UCC and is to be submitted to ECS for suggested changes to the faculty handbook concerning this issue, clarifying a suspected policy into a clearly stated policy.

Other policies to discuss include (need more data??):

* + Time to graduation data review
    - [Memo to ECS](https://docs.google.com/Doc?docid=0AcMIZBv_TmQnZGZxN3F2amtfMTEyZHBjOTk4Z3c&hl=en)
    - What other “curricular issues” might there be?
    - Some discussion concerning course repeat and secondary admit programs leading to graduation delays.

To discuss next week:

* + Cross-listed and dual-listed courses
    - Draft memo
  + BS/BA Cognates Review -- definition of BS/BA degrees
    - [Memo to ECS](https://docs.google.com/Doc?docid=0AcMIZBv_TmQnZGZxN3F2amtfMTM5d3c3cjc5aHI&hl=en&authkey=CLugjNYK)
    - [Draft memo](https://docs.google.com/Doc?docid=0AcMIZBv_TmQnZGZxN3F2amtfMTgwdjI1N2gyY2I&hl=en)
  + Responses on our request for information on remedial courses
    - [UCC's request for comments](https://docs.google.com/Doc?docid=0AcMIZBv_TmQnZGZxN3F2amtfOTZnNzd4bmhjaA&hl=en)
    - [Collected responses](https://docs.google.com/Doc?docid=0AcMIZBv_TmQnZGZxN3F2amtfMjk1aGs2Nzg1aG0&hl=en&authkey=CJTt2dwJ)
  + SWS Review
  + Repeat Policy
    - [Spreadsheet with repeat data](http://dl.dropbox.com/u/9209211/UCC/2009-10%20university%20course%20repeat%20data.xlsx)
    - Update on CLAS’ work in this area

ADJOURNED 3:50 pm

Automatically Approved Items:

* #7096    PED 315    CCP