**University Curriculum Committee**

Wednesday, September 12, 2007

Allendale Campus, HRY 111

2:00 – 4:00 p.m.

**Annual Fall Organizational Meeting With**

**College Curriculum Committee Chairpersons**

**Proposed Agenda (Meeting #1)**

Welcome and Introductions

Approval of the Agenda

Approval of Minutes

Report from the Chair

**Organizational Items**

Distribution of the UCC 2006-2007 Report to ECS/UAS

Posting of UCC Agendas, Minutes and Memos

Roles and Responsibilities of CCC and UCC Members

UCC Liaisons to College Curriculum Committees

Distribution of the updated Undergraduate Syllabus of Record Guidelines

Distribution of the new Graduate Curriculum Development Guidelines

Distribution of the “Helpful Hints Document”

Report from the Provost

Discussion Items

The Pre-requisite/Co-requisite Course Review Initiative: Update and Actions Needed

**UCC Goals for 2007-2008**:

\*Continue to refine the Electronic Curriculum Development System

\* Continue to improve communications between UCC and CCCs

 between UCC and Graduate Council and UCC and the General

 Education Sub-committee

\* Continue Curriculum Development trainings/workshops

\* Develop policy and procedures for inter-departmental and cross-College

 course/program development, review and approval

 6. Election of the New Chair

Proposal Review : Review of Current Pending Items for 2007-08, both Paper and Electronic, UCC proposal review assignments for next meeting

Electronic Curriculum Development System Workshop s

Adjournment