

# Grand Valley State University

## University Academic Senate

### Minutes of December 5, 2008

**Present:** Princowell Anyalebechi (for Hugh Jack), David Bair, Dan Balfour, Teresa Beck, Yatin Bhagwat, Wally Boeve, Agnes Britton, Shawn Bultsma, Lawrence Burns, Sigrid Danielson, Gayle Davis (ex officio), Kurt Fanning, Roger Ferguson, Joe Godwin (ex officio), Robert Hendersen, Jon Jellema (ex officio), Brian Lahey (for Jennifer Gross), Sharon Leder, Paul Leidig, Neil MacDonald, William Morison, Kristine Mulendore (Chair), Paul Plotkowski (ex officio), Ross Reynolds, Dawn Richiert, Stephen Rowe, Jim Sanford, Ellen Schendel, Steve Schlicker, Bob Schoofs, Wanxiao Sun, Autumn Trombka, Kathleen Underwood, Jeroen Wagendorp, Deana Weibel, Roger Wilson, Roy Winegar

**Guests:** Kurt Ellenberger, Melissa Morison, Janet Brashler, Nancy Giardina, Andrew Topper

The meeting was called to order at 3:10 p.m.

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of December 5, 2008 was reviewed.	The agenda of December 5, 2008 was approved as submitted.
2. Approval of Minutes	The Minutes of November 7, 2008 were reviewed.	The Minutes of November 7 were approved as amended.
3. Report of Chair	<p>a) ECS met twice (November 14 and 21) since the last UAS meeting with recommended agenda items being forwarded to UAS for today's meeting.</p> <p>b) FPPC's Personnel Process and Voting Climate Survey was open to faculty for completion between Nov 17 and 26. Information collected will be discussed by FPPC with a recommendation forwarded to ECS.</p> <p>c) The Second Year Experience Task Force has been established and plans to meet before the semester break. Brian Hatzel has agreed to serve as the Academic Governance representative.</p> <p>d) The Teaching Effectiveness proposal to revise the <i>Faculty Handbook</i> language defining Teaching Effectiveness from the FTLCAC was reviewed by both ECS and FPPC and the Chairs of FPPC and FTLCAC are to meet to discuss how to hold university wide discussions on the proposed revision including soliciting comments by way of an e-mail faculty survey and open foras.</p> <p>e) An e-mail from Jayne Disette was shared that announces that Grand Valley will become an I-Tunes campus. She is seeking faculty to become "Super Users" for this new technology at the department and unit level. UAS members were asked to share this information with their colleges and encourage faculty to contact her if interested.</p>	

	<p>f) The Martin Luther King Celebration, will be held January 19. Faculty are encouraged to participate in activities and to also encourage student participation.</p> <p>g) December 11 will be the final meeting of the Task Force on Procedures for Establishing New Academic Units or Programs. Commencement is scheduled for tomorrow. Faculty are encouraged to participate.</p> <p>h) The State of Michigan budget continues to be a concern. A mid-year cut in state appropriations will be made to all State universities. The amount of this cut is still unknown but is expected to be between 2-5%. If Grand Valley receives a 5% cut, it would result in approximately a \$3 million reduction in the overall budget.</p> <p>b) Two Academic Affairs Town Hall meetings were held in late November. They were lightly attended but good discussions were held. Provost Davis will hold smaller discussion groups during the winter semester to continue the conversation.</p> <p>c) The Board of Trustees met today and approved a new student housing, learning, and dining project for Allendale with an anticipated opening in Fall 2010. The facility will include four multipurpose classrooms on a second level.</p> <p>d) On January 20, the University will sponsor Obama's Presidential Inauguration events with information sent to all faculty and staff by e-mail.</p>	
<p>4. Report of Provost</p>		
<p>5. Report of Student Senate</p>	<p>a) Autumn Trombka reported that Student Senate sponsored the Last Lecture Series with three faculty members speaking.</p> <p>b) Student Senate is working with the Director of the Center for Scholarly and Creative Excellence and Provost's Office to develop a fund for students to access to support travel to conferences. It is anticipated that funds will be available for Winter 2009 semester. This fund will be in addition to those already available from the FTLC and R &amp; D.</p>	
<p>6. Report from Committees and Task Forces</p>	<p>a) Proposal from FTLC and FTLCAC to revise <u>Faculty Handbook</u> language at 3.05 regarding eligibility requirements for University Outstanding Teacher Award. The proposed language would read:</p> <p>3.05.A.4  a. <i>The University Outstanding Teacher Award is given by the Provost to a tenured faculty member with an exemplary teaching record.</i></p> <p>3.05.E.2  f. <i>Only tenured faculty are eligible for the Outstanding Teacher</i></p>	<p>a) <b>MOTION:</b> The University Academic Senate supports the changes to the Faculty Handbook language as recommended by the FTLC and FTLCAC and approves the revised language effective for Fall 2009.  <b>APPROVED Unanimously.</b></p>

Award.

A motion was made and seconded to approve the recommended language changes to the Faculty Handbook with an implementation date of Fall 2009.

b) Mark Luttenton presented the Graduate Council (GC) proposal to revise Faculty Handbook language to add policies regarding the qualifications of Adjunct/Clinical faculty to teach graduate courses (add new section 4.2.19) and revise Chapter 4, Section 2.3.3 language.

Discussion followed with suggestions for changes offered. The document will be returned to Graduate Council for revision.

c) Mark Luttenton presented a Graduate Council proposal to revise the Faculty Handbook to add policies on Graduate Assistants and Graduate Assistantships

Discussion followed with suggestions for changes offered. The document will be returned to Graduate Council for revision.

d) Larry Burns presented a proposal from ECS to revise Faculty Handbook language at 2.01.A regarding term of service on UAS and ECS. Revised language would read:

*2.01.A.1.b UAS Membership Formula  
...Terms of office are three years, staggered for the library and colleges with more than one member.*

*2.01.A.2.b Membership formula of the ECS  
...The term of office is three years beginning at the end of the winter semester.*

A motion was made and seconded to change the term of service from two years to three years by substituting "three" for "two" beginning elections cycle for Fall 2009-2010 year and to be implemented by the Colleges/Libraries to stagger member service wherever possible.

a) Melissa Morison presented the Final Plan for an Archaeology minor.

A motion was made and seconded to approve the Final Plan for an

b) The proposal will be returned to Graduate Council for further revision.

c) The proposal will be returned to Graduate Council for further revision.

d) **MOTION:** The University Academic Senate supports the change to the term of service from two years to three years by substitution "three" for "two" beginning elections cycle for Fall 2009-2010 year and to be implemented by the Colleges/Libraries to stagger member service wherever possible.  
**APPROVED Unanimously**

a) **MOTION:** The University Academic Senate supports the approval of the Final Plan for an Archaeology minor.

6. New Business

Archaeology minor.

- b) Andrew Topper presented the College of Education Reorganization Prospectus/ Final Plan. Following discussion, it was discovered that the final version of the Plan had not been distributed in advance of the meeting. The Final Plan was therefore reviewed electronically during the meeting.

A motion was made and seconded to act on the Final Plan for College of Education reorganization with the understanding that the Final Plan will be distributed to UAS members electronically immediately following the meeting and that any decision is open to reconsideration if a UAS member notifies the Chair via email by noon December 12 requesting this concern.

A motion was made and seconded to approve the Final Plan for College of Education reorganization.

- c) Presentation by Nancy Giardina on the "Blueprint for Undergraduate Student Success"

Nancy Giardina presented the document for discussion. Feedback for possible improvements were provided.

The meeting adjourned at 5:10 p.m.

8. Adjournment

**APPROVED Unanimously**

- b) **MOTION:** The University Academic Senate will act on the Final Plan for College of Education reorganization with the understanding that the Final Plan will be distributed to UAS members electronically immediately following the meeting and that any decision is open to reconsideration if a UAS member notifies the Chair via email by noon December 12 requesting this be done and stating their concern.

**APPROVED Unanimously**

**MOTION:** The University Academic Senate supports the Final Plan for College of Education reorganization.

**APPROVED Unanimously**