

Grand Valley State University

Executive Committee of the Senate

Minutes of November 14, 2008

Present: David Bair, Teresa Beck, Yatin Bhagwat, Larry Burns (Vice Chair), Gayle Davis (ex officio), Joe Godwin (ex officio), Robert Hendersen, Jon Jellema (ex officio), Sharon Leder, Nancy Levenburg, Kristine Mullendore (Chair), Ellen Schendel, Steven Schlicker, Bob Schoofs, Autumn Trombka, Kathleen Underwood, Jeroen Wagendorp, Roy Winegar

Guests: Mark Hoffman, Mark Luttenton, Priscilla Kimboko, Bill Morison, Chelsea Ponstein (Lanthorn), Ramya Ramanath, Mark Schwartz, John Stevensen, Andrew Topper,

The meeting was called to order at 3:03pm

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of November 14, 2008 was reviewed.	The agenda of November 14, 2008 was approved as amended.
2. Approval of Minutes	Review of Minutes 10 17 2008	The Minutes of 10 17 2008 were approved.
	Review of Minutes 10 24 2008	The Minutes of 10 24 2008 were approved.
3. Report of Chair	<p>a) The Chair reported that the Final Plans for Chinese Language and a Minor in Environmental Studies, and the Prospectus for a minor in Biomedical Engineering will be ready for review in the next couple weeks. The Chair further reported that two initiatives from the FTLCAC will come before ECS for review yet this term.</p> <p>b) The Chair reported that clarification is needed before the Cell and Molecular Biology prospectus can go forward. At its earlier review of this ECS did not have a letter from the Chemistry Department stating its position on this proposal. At that time ECS voted to send it on to UAS as a Final Plan, if the Chemistry letter supported it. The letter received from Chemistry raised some issues that need to be addressed before it is ready for UAS review at the December 5 meeting. The AWRI prospectus is slated for review at the ECS November 21, 2008 meeting, and a prospectus from the Seidman College of Business proposing a Supply Chain Management major is expected shortly.</p> <p>c) The Chair reported that she attended the planning meeting for New Faculty Orientation scheduled for August 2009. The lunches held during the New Faculty Orientation sessions are being considered as a way to reach out to new faculty as an alternative to the "meet-n-greets" receptions scheduled in the past. ECS members are asked to send any additional recommendations to the Chair.</p>	

	<p>d) The Chair reported that an email was distributed from the "UAS Chair" email account on behalf of the FPPC to obtain information from tenured and tenure track faculty to inform their proposed revisions to the "Faculty Handbook" language governing the eligibility of faculty to vote on personnel actions involving contract renewal, tenure and promotion to tenured faculty.</p> <p>e) The Chair reported that Assistant Vice President for Academic Affairs Giardina asked for an ECS representative to serve on the Second Year Experience Task Force to develop an approach to focus on the students' second year experience to ensure better engagement as a means to retain students and improve graduation rates. The Chair will contact Brian Hatzel on his willingness and availability to serve in this role.</p>	<p>The Chair will contact Brian Hatzel on his willingness and availability to serve in this role.</p>
<p>4. Report of Provost</p>	<p>a) Provost Davis reported that GVSU Professor Bill Ryan won the Art Educator of the Year Awards, and extended her congratulations to him.</p> <p>b) Provost Davis reported that President Haas sent a memo to all faculty, staff, and students regarding Grand Valley's financial position to help alleviate apprehension about a possible mid-year tuition hike given the poor economic situation in the State of Michigan and an anticipated decrease in state appropriations.</p> <p>c) Provost Davis further reported that the State is no closer to being able to narrow down a date for when the next round of budget cuts can be expected, although GV anticipates this will occur in the first week of December.</p> <p>d) Provost Davis announced that two Town Hall-like meetings are scheduled for November 19 and November 24. All faculty and staff in Academic Affairs are invited to attend.</p>	
<p>5. Report of Student Senate</p>	<p>a) Student Senate President Trombka reported that the annual "Last Lecture" is scheduled. All faculty, students, and staff are invited to attend.</p> <p>b) Student Senate President Trombka reported that the Leadership Roundtable meeting has been moved to the Alumni House.</p>	
<p>6. Report from Committees/Task Forces</p>	<p>a) Teresa Beck presented an overview of the White Paper from the FPPC that was distributed earlier regarding the Chair email survey to faculty. She reported that the survey that was sent out to all tenured and tenure track faculty was intended to obtain faculty opinions concerning the personnel process within their own unit.</p> <p>The dates and times of anticipated fora related to the FPPC's fact finding and continuing efforts to provide a timely and internally consistent recommendation to the UAS about personnel processes will be announced at a later date.</p>	

7. Old Business

a) Mark Luttenton presented an overview of the Graduate Council's proposed policy on qualifications of Adjunct/Clinical faculty teaching in Graduate Programs. Discussion.

Faculty are asked to email Mark Luttenton with suggestions on how the document may be improved. The material will be revised and re-presented to ECS. How this policy will be integrated into the Faculty Handbook still needs to be determined.

8. New Business

a) Ramya Ramanath and Mark Hoffman presented an overview of the impetus for the development of the Prospectus for a Masters of Philanthropy and Nonprofit Leadership. Discussion

A motion was made and seconded to forward the Prospectus for a Masters of Philanthropy and Nonprofit Leadership to the Graduate Council, the University Curriculum Committee, and the Faculty Salary and Budget Committee.

b) Final Plan for Archaeology Minor
 Mark Schwartz and Bill Morison presented an overview of the Archaeology Minor Final Plan material that was distributed earlier, and answered questions from the floor. Discussion.

A motion was made and seconded to forward the Archaeology Minor Final Plan to the University Academic Senate for their consideration.

c) Andrew Topper presented an overview of the material on the College of Education Reorganization proposal that was previously distributed and supported at UCC and FSBC, including a waiver to consider the prospectus as the Final Plan.

It was moved and seconded to approve the waiver and grant the prospectus Final Plan Status

MOTION: The Executive Committee of the Senate recommends forwarding the Prospectus for a Masters of Philanthropy and Nonprofit Leadership to the University Curriculum Committee and the Faculty Salary Budget Committee for each committee's review and recommendation.

APPROVED: Unanimously

MOTION: The Executive Committee of the Senate supports the Archaeology Minor Final Plan and will forward it to the University Academic Senate for their consideration.

APPROVED: Unanimously

MOTION: The Executive Committee of the Senate supports the College of Education request to grant the Reorganization Prospectus as having

It was moved and seconded to forward the College of Education Reorganization Prospectus/Final Plan to the University Academic Senate for their consideration.

It was moved and seconded that the Executive Committee of the Senate include a recommendation to approve the College of Education Reorganization Prospectus/Final Plan when it is forwarded to the University Academic Senate.

d) Kristine Mullendore presented an overview of the request from the Legal Studies Program to engage the American Bar Association's approval process in seeking accreditation for paralegal studies programs. Discussion.

It was moved and seconded to approve the request from the Legal Studies Program to engage the American Bar Association's approval process in seeking accreditation for paralegal studies programs.

e) An overview of the recommendation to revise the Faculty Handbook language of the University Academic Senate Bylaws regarding the terms of service on the University Academic Senate and its Executive Committee at Section 2.01.A.2.b to provide for three year service terms was made. The policy revision would be effective for the 2009 Winter semester elections for terms beginning at the end of the 2009 Winter semester. Discussion.

It was moved and seconded to adopt the language as presented so the Faculty Handbook language would read as follows:

2.01.A.2.b. Membership formula of the ECS

Final Plan Status.

APPROVED: Unanimously

MOTION: The Executive Committee of the Senate forwards the College of Education Reorganization Prospectus/Final Plan to the University Academic Senate for their consideration.

APPROVED: Unanimously

MOTION: The Executive Committee of the Senate shall include a recommendation to approve the College of Education Reorganization Prospectus/Final Plan when it is forwarded to the University Academic Senate.

APPROVED: Unanimously

MOTION: The Executive Committee of the Senate approves the request from the Legal Studies Program to engage the American Bar Association's approval process in seeking accreditation for paralegal studies programs.

APPROVED: Unanimously

MOTION: The Executive Committee of the Senate recommends adopting the revisions to the Faculty Handbook as presented at this meeting and

	<p>i. <u>ECS Faculty Members</u>: Faculty membership of the ECS consists of seven members from the College of Liberal Arts and Sciences, two from the Seidman College of Business, one from each of the remaining colleges, and one from the library. The term of office is three years beginning at the end of the winter semester. ECS members will also serve as UAS senators for their elected term. Terms of those from colleges with two or more members are staggered.</p>	<p>forwards the request to the University Academic Senate. APPROVED: Unanimously</p>
Adjournment	The meeting adjourned at 4:50pm	