**University Curriculum Committee  
Minutes of Wednesday, Oct 28, 2009**

**Present:** Robert Adams (Chair), RuthAnn Brintnall, Maria Cimitile (Ex-officio), Christine Drewel, Maria Fidalgo-Eick, Greg Green, Brian Kipp, Mel Northup, Mark Pestana, Glenn Pettengill, Scott Rood, Robert Swieringa, Doug Way, Chris Adams

**Agenda (Meeting #08)**  
  
Approval of the Agenda  
  
Approval of Minutes  
  
Report from the Chair

* Course designation of "Lecture/Discussion" versus "Lecture" is for curricular review only.  It is not used for assigning courses to rooms.
* Short discussion on UCC overview of admissions requirements.  UCC should have oversight.
* Short discussion on oversight of dual-listed courses.  Initial thought was that UCC should have oversight and that perhaps two syllabi of record should be required.  UCC will have further discussion, as will Graduate Council.
* Short discussion on time-to-graduation charge.  First step may be to examine the top ten programs with the worst four-year graduation rates and compare their sample curricula with actual course offerings.
* Chair reported on a meeting with the Registrar.  Registrar's office has no policy on course number reuse.  It seems to be the purview of the units to decide when/if a course change can reuse a number or should get a new number.  UCC consensus was that "significant" changes should result in a new course number.
* As part of the charge to review Basic Skills, chair reported that the Writing Skills Committee that oversees SWS will report to UCC in the Winter.
* Graduate Council is re-evaluating graduate certificate requirements.  This may result in a new form for the online system.  In the meantime, the web team will be asked to add the current graduate certificate requirements to the New Certificate Form.

Report from the Provost

* The new strategic plan has been approved.

**Old Business**

* Alignment of undergraduate with graduate certificate requirements.  
  *Action: Supported.  Will be sent as a recommendation to ECS.*
* Special topics repeat policy  
  UCC discussed a draft policy.  Motion was made to limit special topics course offerings to two times.  Motion passed.  Chair will draft policy language to be reviewed at a future meeting.

**New Business**

* #6993    PED 266    NCP  
  *Action: Approved*
* #6818    Sociology    PCR  
  *Action: Approved*
* #6819    SOC 304    CCP  
  *Action: Approved*
* #6820    SOC 305    NCP  
  *Action: Appproved*
* #6637    ENG 334    NCP  
  *Action: Approved pending amendment*
* #6809    ENG 302    NCP  
  *Action: Approved pending amendment*
* #6974    Statistics    PCR  
  *Action: Approved*

Adjourn: 3:50pm

Automatically Approved Proposals (After 30 days)

* #6816    ENG 205    CCP